

Distribution: limited

IFAP-2002/Bureau.II/9  
Paris, 6 June 2002  
Original: English

UNITED NATIONS EDUCATIONAL,  
SCIENTIFIC AND CULTURAL ORGANIZATION

**Intergovernmental Council for the Information for All Programme**

**Second Meeting of the Bureau**

UNESCO House, Paris, Room XIV (Bonvin Building), 2 – 3 September 2002

Item 9 of the provisional agenda

**ORGANIZATION OF THE WORK OF THE  
2<sup>ND</sup> SESSION OF THE  
INTERGOVERNMENTAL COUNCIL FOR THE INFORMATION FOR ALL PROGRAMME**

**Summary**

In accordance with its mandate, the Bureau of the Intergovernmental Council for the Information for All Programme has to instruct the Secretariat to convene the meetings of the Council and shall be consulted by the Secretariat in the preparation of the Agenda of the sessions of the Council.

The present document presents proposals for the Agenda of the 2<sup>nd</sup> session of the Council.

Decision required: paragraph 2

1. In accordance with Chapter I, paragraphs 1 d) and 2b) of the Rules of Procedure of the Intergovernmental Council for the Information for All Programme, its Bureau shall

- Instruct the Secretariat of the Council to convene its ordinary sessions;
- Cooperate with the Secretariat in the preparation of the provisional agenda of the sessions of the Council.

2. Elements for the “Provisional Agenda” of the 2<sup>nd</sup> session of the Council are presented in Annex I of this document. Also attached is a provisional list of meetings of the Council and its Bureau (Annex II).

3. The Bureau may wish to adopt the following decision:

The Bureau of the Intergovernmental Council for the Information for All Programme,

1. Having examined document IFAP-2002/Bureau.II/9 entitled *Organization of the Work of the 2<sup>nd</sup> Session of the Intergovernmental Council for Information for All Programme*;
2. Decides that the 2<sup>nd</sup> session of the Council shall be held from (date) to (date) in (city, Country);
3. Adopts the Provisional Agenda of the 2<sup>nd</sup> session of the Council;
4. Requests the Secretariat to prepare the working documents for the 2<sup>nd</sup> session of the Council, in accordance with Chapter VII, paragraph 16 of the Rules of Procedure of the Council.

**Intergovernmental Council for the Information for All Programme  
(Second Session, 2003)**

**Elements for the Provisional Agenda**

- 1. Opening of the meeting by the Director-General or his representative**
- 2. Adoption of the Agenda**
- 3. Adoption of the Final Report of the 1<sup>st</sup> Session of the Intergovernmental Council for the Information for All Programme (15 – 17 April 2002)**
- 4. Guidelines for virtual meetings of the IFAP Council and Bureau**
- 5. Conditions and criteria for admission to meetings of the Council for representatives of intergovernmental organizations and non-governmental organizations**
- 6. Criteria for the design and implementation of extra-budgetary projects and management, promotion and strengthening of the special fund for the Information for All Programme**
- 7. National co-ordination frameworks or mechanisms for the Information for All Programme**
- 8. Report of activities related to the five area of the Information for All Programme (including proposals for regionalizing/nationalizing up-stream actions)**
- 9. Preparation of the World Summit on the Information Society (WSIS)**
- 10. UNESCO Charter on the Preservation of the Digital Heritage**
- 11. Draft Recommendation on the promotion and use of multilingualism and universal access to cyberspace**
- 12. Preparation of UNESCO's Programme and Budget 2004-2005 (32 C/5)**
- 13. IFLA Internet Manifesto**
- 14. Miscellaneous**
- 15. Adoption of the recommendations**
- 16. Closure of the meeting**

## Intergovernmental Council for the Information for All Programme

## Provisional list of meetings 2002 - 2004

	Title	Date	Venue	Duration Days	Participants	Languages	Ex. Board Gl. Conference Other Events
<b>2002</b>							
<b>Council</b>	<b>1<sup>st</sup> Session of the Council</b>	<b>15-17/04/2002</b>	<b>Paris HQ</b>	<b>3</b>	<b>200</b>	<b>ENG FRE SPA RUS ARB CHI</b>	WSIS PrepComI 1-5 July 2002
Bureau	1 <sup>st</sup> Meeting of the Bureau	17/04/2002	Paris HQ	0,5	12	ENG FRE SPA	
Bureau	2 <sup>nd</sup> Meeting of the Bureau	2-3/09/2002	Paris HQ	2		ENG FRE SPA	
<b>2003</b>							
Bureau	3 <sup>rd</sup> Meeting of the Bureau	(April 2003?)	(Paris HQ?)	2	15	ENG FRE SPA	Ex. Board: April/May*
<b>Council</b>	<b>2<sup>nd</sup> Session of the Council</b>	<b>(April 2003?)</b>	<b>(Paris HQ?)</b>	<b>3</b>	<b>200</b>	<b>ENG FRE SPA RUS ARB CHI</b>	WSIS PrepComI: 1-5 July 2002 PrepComII : 24 march – 4 April 2003
Bureau	4 <sup>th</sup> Meeting of the Bureau	(September 2003?)	(Paris HQ?)	2	12	ENG FRE SPA	WSIS: 1-5 December 2003
<b>2004</b>							
Bureau	5 <sup>th</sup> Meeting of the Bureau	(March 2004?)	(Paris HQ?)	2	12	ENG FRE SPA	Ex. Board: April/May*
<b>Council</b>	<b>3<sup>rd</sup> Session of the Council</b>	<b>(April 2004?)</b>	<b>(Paris HQ?)</b>	<b>3</b>	<b>200</b>	<b>ENG FRE SPA RUS ARB CHI</b>	
Bureau	6 <sup>th</sup> Meeting of the Bureau	(September 2004?)	(Paris HQ?)	2	12	ENG FRE SPA	

\* Dates not yet determined