

**Minutes of the Second Ordinary Meeting of  
The Governing Council of  
Tehran ICH Centre  
4-6 May 2015, Tehran-Iran**

**Organizer  
Regional Research Centre for  
Safeguarding Intangible Cultural Heritage  
in West and Central Asia**

**Tehran ICH Centre  
May 2015**

## OVERVIEW

The Regional Research Centre for Safeguarding Intangible Cultural Heritage in West and Central Asia, Under the Auspices of UNESCO (Tehran ICH Centre) organized its Second Ordinary Meeting of the Governing Council, from 4 to 6 May 2015, in Tehran- Iran.

The three day meeting brought together representatives from participating states namely, Armenia, Iran (Islamic Republic of), Iraq, Kazakhstan, the Kyrgyz Republic, Lebanon, Pakistan, Palestine, Tajikistan, Turkey and observers from Afghanistan, Oman and Qatar to discuss the draft action plan for 2015, and reflect on the Agreement, Constitution and Governing Council Rules of Procedures, as well as the method of drafting the 2016 Action Plan of the Centre.

The purpose of the meeting was to discuss issues on the Constitution of the Centre and the Rules of Procedure of the Governing Council and, more specifically, on the GC Composition, the composition of the Executive Board, the position of IR Iran's Representative to GC, as well as the Vice Chairperson, the method of having binding and enforceable GC Decisions, adoption of 2015 Action Plan, and the method of drafting the 2016 Action Plan and finally, methods of promoting participation of Member States in the activities of the Centre.

In 2006, the Islamic Republic of Iran joined the 2003 Convention for the Safeguarding of the Intangible Cultural Heritage, and on 28 April 2010 the agreement regarding the establishment of Tehran ICH Centre was signed by the Government of Iran and UNESCO. The Centre was officially inaugurated in November 2012.

The functions of the Centre are: (a) to create and keep up to date an automated information system registering and linking institutions, community organizations and individual experts involved in safeguarding ICH in the Region; (b) to gather and disseminate information on legal, administrative, financial and other measures taken by the States participating in the Centre with a view to safeguarding the ICH present in their territories; (c) to gather and disseminate information on safeguarding activities in the States participating in the Centre; (d) to organize activities for developing research methodologies and studies concerning the safeguarding of ICH, including studies concerning the development of tourism that is respectful of ICH; (e) to organize activities to identify and promote good safeguarding practices, and to assist States Parties to reinforce their capacities to prepare files proposing such practices to the Intergovernmental Committee as foreseen in Article 18 of the 2003 Convention; (f) to coordinate activities aimed at awareness-raising and capacity-building among holders and practitioners of intangible cultural heritage, so as to allow them to participate actively in the identification, inventorying and managing of their ICH; (g) to foster capacity-building for drafting candidature files for inscription on the two lists of the 2003 Convention and for drafting requests and reports for submission to the Intergovernmental Committee, in particular concerning shared intangible cultural heritage elements; (h) to cooperate and exchange information with other category 2 centres, in and beyond Asia, under the auspices of UNESCO, in the field of safeguarding ICH; (i) to inform the Intergovernmental

Committee and the Secretariat of the 2003 Convention about relevant activities in the Region and to assist in the implementation of the 2003 Convention.

The Agenda of the meeting was thoroughly followed with extensive discussions. Proposals were gathered, modifications were made in the related documents, and amendments were provided to the draft decisions. The present document has been constituted by the full texts of the mentioned.

For the full list of participants, the meeting agenda, and some background documents, please refer to the annexes to this report.

## **OPENING OF THE MEETING**

The opening session was chaired by Dr. Mohammad Hassan Talebian, Deputy for Iranian Cultural Heritage, Handicrafts and Tourism Organization (ICHHTO) and the Representative of the Government of the Islamic Republic of Iran to the Governing Council. In the course of this session, Madame Esther Kuisch-Laroche, Director of the UNESCO Tehran Cluster Office, Dr. Mohammad Reza Saeidabadi, Secretary General of Iranian National Commission for UNESCO, Dr. Yadollah Parmoun, Director of Tehran ICH Centre, delivered speeches. These speeches were followed by reports on some safeguarding activities directed toward the ICH on the Region, in which Iran had a determining role.

First, Dr. Talebian welcomed the delegates and provided an overview of the role and planned activities of the Centre in his capacity of Acting Chairperson to the Tehran ICH Centre Governing Council.

Madame Kuisch-Laroche focused on the importance of Intangible cultural heritage as well as maintaining cultural diversity in today's world and mentioned UNESCO's gratitude to the Government of the Islamic Republic of Iran for having established Tehran ICH Centre, and for its continued commitment to the safeguarding of intangible cultural heritage.

Dr. Mohammad Reza Saeidabadi, focused on the activities in the field of Intangible Cultural Heritage at National level and mentioned Iranian National Commission's interest in cooperating with Tehran ICH Centre.

Dr. Yadollah Parmoun, Director of Tehran ICH Centre thanked and welcomed the delegates from different countries as well as special guests and invited them to have more collaboration in the field of ICH with the Centre then, he continued with presenting a report on the activities of the Centre during the period between its 1<sup>st</sup> Extra-ordinary Meeting on 21 & 22 May, 2013, and the present 2<sup>nd</sup> Ordinary GC Meeting, He concluded his speech with expressing hope over witnessing promoted cooperation throughout the Region in the activities of the Centre, while mentioning Tehran ICH Centre's full commitment to UNESCO's standards and methods for safeguarding ICH in the Region.

The first among the reports that followed the abovementioned opening speeches and reports was delivered by Dr. Farhad Nazari, Director General to the Office for Inscriptions and Preservation and Revitalization of the Intangible Cultural and Natural Heritage, ICHHTO provided the participants with a report on the inscribed elements on the UNESCO Lists through the participation on the office under his supervision, on behalf of the Islamic Republic of Iran. His specific example in this regard was Nowrouz Multinational Nomination submitted in the name of 12 countries over the Region for possible inscription in 2012.

Mr. Shervin Moazzami Goudarzi, a member of some of the expert teams organized to draft nominations to the UNESCO Lists presented reports on two cases on regional cooperation in 2014-2015 to inscribe shared West and Central Asian ICH on UNESCO Lists.

Finally a report was presented by Ms. Afsaneh Ehsani, Managing Director to Sustainable Nature Institute (NGO), on safeguarding the ethnic art of doll-making in Iran, and perspectives for regional cooperation on the subject.

At the end of the Opening Session, the participants took the floor and expressed their ideas over the mentioned achievements. They, also, provided their ideas and advice over the promotion of regional synergy in this regard.

## **THE DISCUSSIONS**

The proposals, draft decisions and other issues discussed in the meeting were then elaborated and adopted by the participants. The present section comprises the full texts of the decisions and documents adopted in the course of the Second Ordinary Meeting of the Governing Council of the Centre.

Following the Agenda (ANNEX I), in the course of the planned five sessions of the three-day meeting participants discussed on different issues including election of the Chairperson to the Governing Council, Adoption of the report of the First Extraordinary Meeting of the Governing Council, Adoption and inauguration of Tehran ICH Centre website, Adoption of the Action Plan for 2015 as well as election of Vice Chairperson, reflections on Action Plan for 2016 according to the needs of Member States and methods of drafting, the objectives, functions, and undertakings of the Centre, the priorities over the Region, and magnitude and availability of its financial resources, while considering the UNESCO overall objectives and priorities.

Tehran ICH Centre has received advice from participants on encouraging member states to participate in the activities of the Centre in 2016 and it will remain in search of further such advice through establishing and keeping constant relations both with the states over the Region, and with various groups and individuals involved with ICH worldwide.

Following the debates among the members on the agenda items, these ten decisions were adopted that are

## **Adopted Decisions**

### **Decision 01/TICH Ct/GC-O-002/05-15 (Adopted – 04/05/2015)**

#### **Adoption of the Agenda**

The Governing Council

1. Takes note that the Director of Tehran ICH Centre has provided the 2<sup>nd</sup> Ordinary Meeting of the Governing Council with a Provisional Agenda;
2. Further takes note that the Provisional Agenda mentioned under 1 above is composed of five sessions of the Governing Council, as well as an Opening Ceremony and a Closing Ceremony, and that it has been planned for two and a half days of work (namely, May 4<sup>th</sup>, morning of May 5<sup>th</sup>, and morning of May 6<sup>th</sup>, 2015);
3. Further considers that on the afternoon of May 5<sup>th</sup>, 2015, the sessions of the 2<sup>nd</sup> Ordinary Meeting of the Governing Council will temporarily be halted for the Celebration of the 70<sup>th</sup> Anniversary of UNESCO;
4. Having studied the contents of the abovementioned Provisional Agenda;
5. Decides to adopt the Provisional Agenda mentioned under 1-4 above, as the Agenda of the 2<sup>nd</sup> Ordinary Meeting of the Governing Council of Tehran ICH Centre, for its work.

### **Decision 02/TICH Ct/GC-O-002/05-15 (Adopted – 04/05/2015)**

#### **Welcoming the participants**

The Governing Council

1. Takes note that the 2<sup>nd</sup> Ordinary Meeting of the Governing Council to Tehran ICH Centre has been attended by 20 participants;
2. Further takes note of the official letters and documents on the participation of the abovementioned;
3. Welcomes the individuals as the Participants in the 2<sup>nd</sup> Ordinary Meeting of the Governing Council to Tehran ICH Centre; (Annex II)

4. Further takes note of the Decision 11/TICHG/GC-001/11-12 adopted in the course of the 1<sup>st</sup> Ordinary Meeting of the Governing Council, where the presence of the Director of the Regional Research Centre for Safeguarding Intangible Cultural Heritage in West and Central Asia, Under the Auspices of UNESCO (Tehran ICH Centre) as the Permanent Secretary of the Governing Council Sessions was stipulated, to do the follow up of the Agenda;
5. Further takes note of the Decision 08/TICHG/GC-001/11-12 adopted in the course of the of the 1<sup>st</sup> Ordinary Meeting of the Governing Council, where Dr. Yadollah Parmoun was elected by the Governing Council Members as the Director of the Regional Research Centre for Safeguarding Intangible Cultural Heritage in West and Central Asia, Under the Auspices of UNESCO (Tehran ICH Centre), as well as the Permanent Secretary of the Governing Council Sessions, responsible for the follow up of the Agenda;
6. Further decides to adopt the presence of Dr. Yadollah Parmoun, the Director of Tehran ICH Centre, as the Secretary of the 2<sup>nd</sup> Ordinary Meeting of the Governing Council, to do the follow up of the related Agenda.

**Decision 03/TICH Ct/GC-O-002/05-15  
(Adopted – 04/05/2015)**

**Adoption of the Report by the Secretary**

The Governing Council

1. Considers the need for a report by the Director of Tehran ICH Centre to follow up the Agenda of the 2<sup>nd</sup> Ordinary Meeting of the Governing Council to Tehran ICH Centre;
2. Takes note of the Report prepared by the Secretariat to Tehran ICH Centre, presented by the Director of the mentioned, as well as the Secretary to the Governing Council, on the activities of the Centre during the period between its 1<sup>st</sup> Extra-ordinary Meeting on 21 & 22 May, 2013, and the present 2<sup>nd</sup> Ordinary GC Meeting;
3. Having listened to the Report mentioned under 2 above;
4. Having considered the documents accompanying the Report mentioned under 2 and 3 above;
5. Decides to adopt the mentioned Report by Director of the Centre, for its accuracy;

6. Further requires the Director of the Centre to take the necessary measures to include the mentioned Report among the archived documents of the Centre for references in future.

**Decision 04/TICH Ct/GC-O-002/05-15  
(Adopted – 04/05/2015)**

**Election of the Chairperson to the Governing Council**

The Governing Council

1. Takes note of the report by the Secretary on the substitution of Dr. Masoud Alavian Sadr, the previous Representative of the Government of the Islamic Republic of Iran and the Iranian Cultural Heritage, Handicrafts, and Tourism Organization (ICHHTO) to the Governing Council, and the Chairperson thereof, with Dr. Mohammad Hassan Talebian, as the new representative of both;
2. Having reviewed the correspondences between the Secretariat and the UNESCO Headquarters on the methods of dealing with the described conditions before the 2<sup>nd</sup> Ordinary Meeting of the Governing Council;
3. Having considered that, in the absence of a Vice Chairperson to the Governing Council, the assignment of Dr. Mohammad Hassan Talebian, the new Deputy for Cultural Heritage to ICHHTO, and the new Representative of the Islamic Republic of Iran and ICHHTO to the Governing Council, as the Acting Chairperson to the Governing Council has proved to be the best method to take care of the responsibilities of the Chairperson;
4. Having further considered that the activities of the Centre under the described conditions have been satisfactory to the extent that the 2<sup>nd</sup> Ordinary Meeting has been organized with an acceptable agenda;
5. Extends gratitude to Dr. Masoud Alavian Sadr and Dr. Mohammad Hassan Talebian for the hard work they has accomplished in guiding the affairs at Tehran ICH Centre;
6. Takes note of Article 5.1 of the Constitution of the Centre, especially, Paragraphs 5.1.2 and 5.1.8.1.b thereof, asserting that the Governing Council is required to be chaired by a Chairperson, elected for a period of four years through voting;
7. Further takes note of Dr. Mohammad Hassan Talebian's candidacy to occupy the position of the Chairperson of the Governing Council of Tehran ICH Centre, reflected in the letter No. , dated , annexed herewith;

8. Having collected the votes by the Members of the Governing Council, authorized for voting, and present at the 2<sup>nd</sup> Ordinary Meeting of the mentioned Governing Council;
9. Having performed voting through, and having determined that Dr. Mohammad Hassan Talebian, in his capacity as the Representative of the Government of the Islamic Republic of Iran and ICHHTO, has been able to win all of the positive votes out of the Members of the Governing Council;
10. Decides to elect Dr. Mohammad Hassan Talebian, in his capacity as the Representative of the Government of the Islamic Republic of Iran and ICHHTO, as the 2<sup>nd</sup> Chairperson of the Governing Council of the Regional Research Centre for Safeguarding Intangible Cultural Heritage in West and Central Asia, Under the Auspices of UNESCO (Category 2);
11. Further Decides that the same elected Chairperson to chair the debates on the remaining items on the Agenda of the 2<sup>nd</sup> Ordinary Meeting of the Governing Council;
12. Further requires the Members of the Governing Council to elect a Vice Chairperson in the course of the same 2<sup>nd</sup> Ordinary Governing Council Meeting to take the responsibilities of the elected Chairperson mentioned under 9 and 10 above in their absence;
13. Further requires the Director of the Centre to take the necessary measures to include the report of the mentioned elections among the archived documents of the Centre for references in future;
14. Further requires the Director of the Centre to take the necessary Measures to present to this same 2<sup>nd</sup> Governing Council Meeting for approval a methodology for the membership and substitution of the legal entities in its sessions and meetings.

**Decision 05/TICH Ct/GC-O-002/05-15  
(Adopted as amended – 04/05/2015)**

**Adoption of the Report of the 1<sup>st</sup> Extra-ordinary Meeting of the Governing Council and Effectiveness of the Centre's "Book of Rules and Regulations"**

The Governing Council

1. Considers the adoption of the Report of the 1<sup>st</sup> Extra-ordinary Meeting of the Governing Council to Tehran ICH Centre, as a pre-requisite for the follow up of the



- debates on the Agenda Items of the 2<sup>nd</sup> Ordinary Meeting of the same Governing Council;
2. Takes note of the painstaking job accomplished by the Director, as well as the Staff of the Centre, in drafting and submitting to its 2<sup>nd</sup> Ordinary Meeting, the Report of the 1<sup>st</sup> Extra-ordinary Meeting of the Governing Council;
  3. Having studied the Report mentioned under 1 and 2 above, as well as the documents accompanying it;
  4. Decides to adopt the mentioned Report as the Report of the 1<sup>st</sup> Extra-ordinary Meeting of the Governing Council to Tehran ICH Centre, for its accuracy, and exceptionally, to give the members present at the mentioned meeting a period of fifteen days to review the Report and to provide the Centre with their possible amendments.
  5. Further decides to adopt the effectiveness of the Centre's "Book of Rules and Regulations" as the sole comprehensive authoritative text to guide the Centre's procedural and financial affairs;
  6. Further requires the Director of the Centre to take the necessary Measures to include the mentioned Report among the archived documents of the Centre for further reference.

**Decision 06/TICH Ct/GC-O-002/05-15  
(Adopted – 04/05/2015)**

**Adoption of the Official Website of the Centre: [www.tichct.org](http://www.tichct.org)**

The Governing Council

1. Having listened to the presentation on the Website of the Centre, prepared for the 2<sup>nd</sup> Ordinary GC Meeting;
2. Having examined the contents and capabilities of the mentioned website;
3. While acknowledging the efforts accomplished by the Director, as well as the Staff of the Centre, in programming and updating the mentioned website;
4. Decides to adopt the website mentioned under 1-3 above as the Official Website of Tehran ICH Centre;

5. Further requires the Director of the Centre to provide the Website of the Centre with the needed technical and financial backing to prepare the ground for its continuous updates;
6. Regarding the nature of the Centre, as a regional research centre, while acknowledging the efforts made by its website team to provide all of its Member States with equal virtual spaces to be represented, further requires the Director of the Centre to guide the website team on the same line and in such a way that all of the Member States will enjoy permanent equal shares of the mentioned facilities;
7. Considering the role of the Website of the Centre as an efficient tool for promoting regional and international relations of the Centre, and its functioning as a member of the network of the UNESCO C2 Centres worldwide, further requires the Centre's website team to constantly follow the established UNESCO standards in future updates, as well as in providing it with new facilities, tools, or spaces;
8. Further requests its Member States to make the needed arrangements at the national level to provide the mentioned website with their constant support, through various types of supports and collaborations, including technicalities, information, etc.

**Decision 07/TICH Ct/GC-O-002/05-15  
(Adopted - 05/05/2015)**

**Adoption of 2015 Action Plan**

The Governing Council

1. Having investigated the document titled "Tehran ICH Centre: Draft Action Plan, Period 2015" thoroughly;
2. Having, further, studied the compatibility of the document mentioned under 1 above with UNESCO programming standards, especially the, so called, Expected Results framework, defined under RBM;
3. Decides to adopt, as amended, the document "Tehran ICH Centre: Draft Action Plan, Period 2015" as the "Action Plan of Tehran ICH Centre for 2015";
4. Requires the Director, as well as the Secretariat directed by the same individual, to bring to the 3<sup>rd</sup> Ordinary Meeting of the Governing Council detailed reports on the implementation of the "Action Plan of Tehran ICH Centre for 2015", while including in the same report, the exact amount of the specified and spent budgets;
5. Further requires the Centre to provide more detailed budget reports of its activities.

## **Decision 08/TICH Ct/GC-O-002/05-15 (Adopted – 06/05/2015)**

### **Election of the Vice Chairperson of the Governing Council**

The Governing Council

1. Takes note that in the course of its previous meetings, now, Vice Chairpersons had been elected by participants from member countries: Armenia, Iran (Islamic Republic of), Iraq, Kazakhstan, Kyrgyzstan, Lebanon, Pakistan, Palestine, Tajikistan, and Turkey
2. Having adopted the Agenda of the 2<sup>nd</sup> Ordinary Governing Council Meeting;
3. Having, further, adopted the specifications of the Governing Council Members mentioned attending the 2<sup>nd</sup> Ordinary Governing Council Meeting (**Decision 02/TICH Ct/GC-O-002/05-15**);
4. Having, further, collected votes by the Members authorized for voting, and present in its 2<sup>nd</sup> Ordinary Meeting;
5. Having performed voting through, and having determined that Mr. Rustam Muzaffarov, in his capacity as the Governing Council Member, and the Representative of Kazakhstan, has been able to win all positive votes out of the total number of 8 votes delivered by the Members of the Governing Council;
6. Decides to elect that Mr. Rustam Muzaffarov, in his capacity as the GC Member, and the Representative of Kazakhstan, as the 1<sup>st</sup> Vice Chairperson of the Governing Council of the Regional Research Centre for Safeguarding Intangible Cultural Heritage in West and Central Asia, Under the Auspices of UNESCO (Category 2);

## **Decision 09/TICH Ct/GC-O-002/05-15 (Adopted – 06/05/2015)**

### **Adoption of the Agenda, Date and Venue of the Next Ordinary/Extra-ordinary Meeting of the Governing Council**

The Governing Council

7. Taking note that the 3<sup>rd</sup> Ordinary Meeting of the Governing Council of the Centre has been scheduled to be held one year after the 2<sup>nd</sup> Ordinary Meeting, unless decided

otherwise in an Extra-ordinary Meeting, summoned by its Chairperson, either on his/her own initiative, or at the request of the Director-General of UNESCO, or of two thirds of its members, as stipulated through Paragraph 3 to Article 7 of the "Agreement Between the Government of the Islamic Republic of Iran and the United Nations Educational, Scientific and Cultural Organization (UNESCO), Regarding the Establishment, in Tehran, of a Regional Research Centre for Safeguarding Intangible Cultural Heritage in West and Central Asia Under the Auspices of UNESCO (Category 2)", dated 28 April 2010, as well as Paragraph 3 to Article 7 of the related law approved, on 23 May 2011, by the Islamic Consultative Assembly, Islamic Republic of Iran, and Certified, on 31 May 2011, by the Council of Guardians of the Constitution of the Islamic Republic of Iran, as indicated in the document No. 491/17798, dated 12 June 2011;

8. Regarding Decisions made in the course of the present 2<sup>nd</sup> Ordinary Governing Council Meeting;
9. Further considering that the adopted Action Plan for 2015 will immediately be followed by the Centre after this meeting;
10. Further considering that two Centre's Executive Board Meetings have been adopted to be held in the course of the same year to supervise the proper follow up of the mentioned Action Plan for 2015, among the other jobs;
11. Decides to adopt the following as a preliminary list of items on the agenda of its next Ordinary Meeting:
  - Report by Secretary
  - Discussion on the Composition the Executive Board of the Centre,
  - Discussion on the Financial, Administrative and Personnel Management Procedures of the Centre,
  - Discussion on the Action Plan for 2016 and its Final Adoption
  - Reflections on the Action Plan for 2017
  - Adoption of the Methods of Participation of Member States in the activities of the Centre
  - Discussions on any other issue
12. Further decides to adopt May 2016 as the Date and Isfahan or Shiraz, Islamic Republic of Iran as the Venue of the Third Ordinary Meeting of the Governing Council of the Regional Research Centre for Safeguarding Intangible Cultural Heritage in West and Central Asia, Under the Auspices of UNESCO (Category 2)

## **Decision 10/TICH Ct/GC-O-002/05-15 (Adopted – 06/05/2015)**

### **Adoption of the method of drafting and submitting the report of the 2<sup>nd</sup> ord. GC Meeting**

The Governing Council

1. Takes not that the process of keeping the report of its meetings for one year for adoption in the next meeting is time-consuming and shall be prone to introduce delays in the proper functioning of the Secretariat in collaboration with the Governing Council, as well as the UNESCO Headquarters;
2. Further considers the need for a sufficient amount of time to be specified for such reports to be properly drafted and submitted;
3. Decides for the Report of its 2<sup>nd</sup> Ordinary Meeting to be drafted and published in, maximally, one and a half months following the date of adopting the present **Decision 10/TICH Ct/GC-O-002/05-15**, and not later than 21 June 2015.
4. Further decides that all the draft documents for consideration at a Governing Council Meeting should be received by each Governing Council Member at least 4 weeks before the meeting.

### **CLOSURE OF THE MEETING**

The meeting was closed under the Chairmanship of Dr. Mohammad Hassan Talebian, the Chairman to the Governing Council. First Dr. Yadollah Parmoun, Director of Tehran ICH Centre, thanked the delegates and special guests for their active involvement in the three-day meeting. Then participants spoke about the Centre and focused on importance and methods of promoting mutual cooperation in this field from this moment on.

Dr. Timothy Curtis, Head of the Culture Unit in UNESCO Bangkok Office and Representative of the Director General of UNESCO to Governing Council talked about the important role of UNESCO Category 2 Centres which play a unique contribution to the implementation of UNESCO strategic programme objectives for the benefits of Member States. He also mentioned that Tehran ICH Centre provides a valuable role to the implementation of UNESCO's 2003 Convention for the Safeguarding of the Intangible Cultural Heritage in the region.

Membership Certificates were, and then submitted to the representatives from the member states of Tehran ICH Centre.

The Second Ordinary Meeting of the Governing Council of the Centre was ended on 6 May with a group photo of the participants and visit of some activities in the field of Intangible Cultural Heritage.

### **Side Event I: Representatives from participating countries pay their official visit to Tehran ICH Centre**

On Wednesday 4 May, representatives from participating countries including Armenia, Iran (Islamic Republic of), Iraq, Kazakhstan, The Kyrgyz Republic, Lebanon, Pakistan, Palestine, Tajikistan, Turkey and observers from Afghanistan, Oman and Qatar visited the permanent headquarters of Tehran ICH Centre in Emaarat-e- Kooshk, a historical building of the development period in Iranian architecture and one of the properties inscribed on the list of national properties of the IR of Iran. The guests visited some exhibitions in the field of ICH organized on the occasion of the Second Ordinary Meeting of the Governing Council of Tehran ICH Centre. Then a simple and symbolic act took place at the garden of the building and participants planted an olive tree, as a symbol of peace and friendship and with the aim of promoting cooperation and synergy over the region.

### **Side Event II: Celebration of the 70<sup>th</sup> Anniversary of UNESCO**

On Tuesday 5 May, on the sidelines of its 2<sup>nd</sup> Ordinary Governing Council Meeting, the Regional Research Centre for Safeguarding Intangible Cultural Heritage in West and Central Asia, under the Auspices of UNESCO (Tehran ICH Centre) organized an event to celebrate UNESCO's 70<sup>th</sup> anniversary.

The ceremony was attended the delegates from the states participating in Tehran ICH Centre, and numerous distinguished guests in the field of culture, both from Iran and other countries. Speeches were delivered by H.E. Dr. Masoud Soltanifar, Vice President of the Islamic Republic of Iran and Chairman to Iranian Cultural Heritage, Handicrafts, and Tourism Organization (ICHHTO), H. E. Shahindokht Molaverdi, Vice President of the Islamic Republic of Iran in Women and Family Affairs, H. E. Dr. Ahmad Jalali, Ambassador and Permanent Delegate of the Islamic Republic of Iran to UNESCO, Mr. Seyed Mohammad Beheshti, Chairman to the Research Institute for Cultural Heritage and Tourism, MS. Esther Kuisch-Laroche, Director of UNESCO Tehran Cluster Office, Mr. Iftikhar Husain Arif, President of ECO Cultural Institute, Dr. Mohammad Reza Saeidabadi, Secretary General of Iranian National Commission for UNESCO, Dr. Mohammad Hassan Talebian, Deputy for Cultural Heritage, ICHHTO, and Chairman to Tehran ICH Centre Governing Council, and Dr. Yadollah Parmoun, Director of Tehran ICH Centre.

The ceremony was accompanied by a musical performance by the Rooh Afza Music Ensemble from Isfahan, and a cultural performance of Naqqāli, the Iranian dramatic story-telling art. A short video on the history of UNESCO, as well as a short video clip by Rooh Afza Music Ensemble were also shown.

The whole event was documented and broadcasted by IRIB reporters and representatives of news agencies in the field of culture.

### **Side Event III: Photo Exhibition on Living Heritage of West and Central Asia**

On Tuesday 5 May, a photo exhibition presented more than 50 photos featuring the West and Central Asian Intangible Cultural Heritage to the guests attending the 70<sup>th</sup> Anniversary of UNESCO, as well as the interested public. The theme for the photo exhibition, “Living Heritage of West and Central Asia” had been selected to contribute to raising public awareness on the unique nature of the Intangible Cultural Heritage, in comparison with other heritage types.



United Nations  
Educational, Scientific and  
Cultural Organization

## Tehran ICH Centre

Regional Research Centre for Safeguarding  
Intangible Cultural Heritage in West and Central  
Asia, Under the Auspices of UNESCO

# Annexes



## ANNEX I: Programme

**Monday, 4 May 2015**

Time	Agenda Item	Duration
08:30-09:30	Registration and Distribution of Documents	08:30-09:30
09:30-10:45	OPENING CEREMONY	
	–Recitations from the Holy Koran and National Anthem of the Islamic Republic of Iran	09:30-09:40
	–Welcome speech by Acting Chairperson to Tehran ICH Centre Governing Council	09:40-09:50
	–Speech by Director and Representative of UNESCO Tehran Cluster Office	09:50-10:00
	–Speech by Secretary General to Iranian National Commission for UNESCO	10:00-10:10
	–Speech by Dr. Farhad Nazari, Director General to the Office for Inscriptions and Preservation and Revitalization of Intangible and Natural Heritage, ICHHTO	10:10-10:25
10:25-10:35	–Report by Mr. Shervin Moazzami Goudarzi on two regional cooperations in 2014-15 to inscribe shared West and Central Asian ICH on UNESCO Lists	10:25-10:35
	–Speech by Ms Afsaneh Ehsani, Managing Director to Sustainable Nature Institute (NGO), on safeguarding the ethnic art of doll-making in Iran, and perspectives for regional cooperation on the subject	10:35-10:45
10:45-11:15	Coffee Break and Group Photo	10:45-11:15
11:15-13:00	Session 1 of 2 <sup>nd</sup> Ord. GC Meeting (1 <sup>st</sup> Day, Morning)	
	- Introducing Participants	11:15-11:30
	- Adoption of Agenda	11:30-11:40
	- Welcoming the Participants	11:40-11:50
	- Report by Secretary	11:50-12:10
	- Election of the Chairperson to the Governing Council	12:10-12:20
	- Adoption of the Report of the 1 <sup>st</sup> extraordinary Meeting of the Governing Council and Effectiveness of the Centre's Book of Rules and Regulations	12:20-12:30
	- Presentation on TICHCT Website	12:30-12:50
- Adoption and official inauguration of TICHCT Website	12:50-13:00	
13:00-15:00	Lunch Break	13:00-15:00

15:00-16:30	<p>Session 2 of 2<sup>nd</sup> Ord. GC Meeting (1<sup>st</sup> Day, Afternoon)</p> <ul style="list-style-type: none"> <li>–Reflections on the Agreement, Constitution, and GC Rules of Procedure</li> <li>–The GC Composition</li> <li>–IR Iran Representative to the GC</li> <li>–The Vice Chairperson</li> <li>–The Executive Board Composition</li> <li>–Decision on authorization of approvals</li> </ul>	15:00-16:30
16:30-19:30	Visit of Tehran ICH Centre and Coffee Break	16:30-19:30

### Tuesday, 5 May 2015

Time	Agenda Item	Duration
09:00-10:30	<p>Session 3 of 2<sup>nd</sup> Ord. GC Meeting (2<sup>st</sup> Day, Morning)</p> <ul style="list-style-type: none"> <li>–Discussion on the Draft Action Plan for 2015</li> </ul>	09:00-10:30
10:30-11:00	Coffee Break	10:30-11:00
11:00-12:30	<p>Session 4 of 2<sup>nd</sup> Ord. GC Meeting (2<sup>st</sup> Day, Morning)</p> <ul style="list-style-type: none"> <li>–Discussion on the Draft Action Plan for 2015 (continued)</li> <li>–Final Adoption of the Action Plan for 2105</li> </ul>	11:00-12:00 12:00-12:30
12:30-14:30	Lunch Break	12:30-14:30
15:00-19:00	Celebration of 70 <sup>th</sup> Anniversary of UNESCO	15:00-19:00

### Wednesday, 6 May 2015


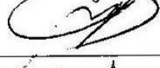
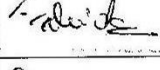
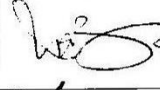

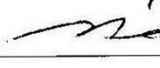



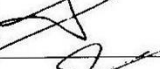
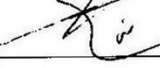
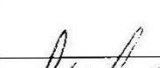
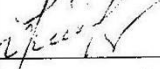

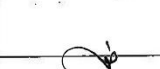


Time	Agenda Item	Duration
09:00-11:00	<p>Session 5 of 2<sup>nd</sup> Ord. GC Meeting (3<sup>rd</sup> Day, Morning)</p> <ul style="list-style-type: none"> <li>–Reflections on the Action Plan for 2016 according to the needs of Member States, aimed at promotion of regional activities of the Centre</li> <li>–Adoption of the date and venue of the next GC Meeting</li> <li>–Reflections on the method of drafting and submitting the report of the 2<sup>nd</sup> ord. GC Meeting</li> <li>–Reflections on the methods of participation of Member States in the activities of the Centre</li> <li>–Any other issue</li> </ul>	09:00-09:45 09:45-10:00 10:00-10:10 10:10-10:20 10:20-10:30

10:30-11:00	Coffee Break	10:30-11:00
11:00-12:30	Closing CEREMONY	11:00-11:30
	–Speech by voluntary representatives among Member States	11:30-11:45
	–Ending Speech by the Representative of Director General of UNESCO to GC	11:45-12:00
	–Ending Speech by H. E. Vice President of the Islamic Republic of Iran and Chairman to ICHHTO	12:00-12:30
	–Submission of Membership Certificates and gifts, and Group Photo	
12:30-14:30	Lunch Break	12:30-14:30
15:00-...	Visit of some activities in the field of Intangible Cultural Heritage	15:00-...

## ANNEX II: List of Participants

	<b>Name</b>	<b>Surname</b>	<b>Country</b>	<b>Position in 2<sup>nd</sup> Ordinary Meeting</b>
1.	Timothy	Curtis	UNESCO	DG Representative GC Member
2.	Esther	Kuisch- Laroche	UNESCO UTCO	Observer Representative of UNESCO to IR Iran
3.	Mohammad Hassan	Talebian	ICHHTO	IR Iran ICHHTO Representative
4.	Mohammad Reza	Saeidabadi	UNESCO Iranian Natcom	GC Member
5.	Abdullo	Abdulloev	Tajikistan	GC Member
6.	Rustam	Muzafarov	Kazakhstan	GC Member
7.	Zahida	Darwiche	Lebanon	State Member
8.	Nazir	Ahmad	Pakistan	State Member
9.	Dinara	Chochunbaeva	Kyrgyzstan	State Member
10.	Metin	Ekici	Turkey	State Member
11.	Mazdak	Anoushe	Iran	ICH Expert
12.	Khalid	Saad	Qatar	Observer
13.	Nasser	Al-Sawafi	Oman	Observer
14.	Jehad	Yasin	Palestine	State Member
15.	Atousa	Momeni	Iran	ICH Expert
16.	Mohammad	Mirshokraei	Iran	ICH Expert
17.	Kristina	Mehrabekyan	Armenia	State Member
18.	Fawzi	Al-Atrooshi	Iraq	State Member
19.	Mohammad Afsar	Rahbin	Afghanistan	Observer
20.	Yadollah	Parmoun	Iran	Secretary

## Participants of the 2<sup>nd</sup> Governing Council of Tehran ICH Centre

Name	Surname	Country	Organization	Position	Signature
Timothy	Curtis		UNESCO Bangkok Office	Head of Culture Section	
Abdullo	Abdulloev	Tajikistan	Tadjikistan National Commission or UNESCO	Cultural program specialist	
Rustan	Muzafarov	Kazakhstan	UNESCO National Commission	Advisor	
Zahida	Darwiche	Lebanon	National Commission for UNESCO	Secretary General	
Nazir	Ahmad	Pakistan	Ministry of <sup>of Information</sup> <del>formation</del> , Broadcasting and National Heritage	Deputy Secretary	
Dinara	Chochunbaeva	Kyrgyzstan	CACSARC	Director/ <del>Vice President</del>	
Metin	Ekici	Turkey	ICH Comitte, Turkish Natcom for UNESCO	Vice Chair/ ICH Committee	
Mazdak	Anoushe	Iran	University of Tehran	Faculty Member	
Khalid	Saad	Qatar	Ministry of Culture, Arts and Heritage	Consultant	
Nasser	Al-Sawafi	Oman	Ministry of Heritage and Culture	Head of ICH	
Jehad	Yasin	Palestine	Ministry of Tourism and Antiquities	Director	
Atousa	Momeni	Iran	ICH Expert	GC Member	
Mohammad	Mirshokraci	Iran	ICH Expert	GC Member	
Kristina	Mehrabekyan	Armenia	Armenian Natcom for UNESCO	Cultural Officer	
Fawzi	Al-Atrooshi	Iraq	Ministry of Culture	Deputy Minister	
Mohammad Afsar	Rahbin	Afghanistan	Embassy of Afghanistan	Cultural Attache	
Mohammad hassan	Talebian	Iran	ICHHTO	Deputy	
Yadollah	Parmoun	Iran	Tehran ICH Centre	Director	

## **ANNEX III: The Agreement**

### **AGREEMENT BETWEEN THE GOVERNMENT OF THE ISLAMIC REPUBLIC OF IRAN**

**AND**

### **THE UNITED NATIONS EDUCATIONAL, SCIENTIFIC AND CULTURAL ORGANIZATION (UNESCO)**

#### **REGARDING THE ESTABLISHMENT, IN TEHRAN, OF A REGIONAL RESEARCH CENTRE FOR SAFEGUARDING INTANGIBLE CULTURAL HERITAGE IN WEST AND CENTRAL ASIA UNDER THE AUSPICES OF UNESCO (CATEGORY 2)**

The Government of the Islamic Republic of Iran (hereinafter referred to as "the Government")

and

The United Nations Educational, Scientific and Cultural Organization (hereinafter referred to as "UNESCO"),

*Taking into account* that the Convention for the Safeguarding of the Intangible Cultural Heritage (hereinafter referred to as "the 2003 Convention"), which was adopted by the General Conference of UNESCO in 2003, at its 32<sup>nd</sup> session, entered into force in April 2006,

*Considering* that the Director-General has been authorized by the General Conference to conclude with the Government of the Islamic Republic of Iran an agreement in conformity with the draft that was submitted to the General Conference at its 35<sup>th</sup> session,

*Desirous* of defining the terms and conditions governing the contributions that shall be granted to the said Centre in this Agreement,

### **HAVE AGREED AS FOLLOWS**

#### **Article 1**

##### **Establishment**

The Government shall agree to take, in the course of the 2010-2011 biennium, any measures that may be required for the setting up in Tehran (Islamic Republic of Iran), as provided for under this Agreement, of a Regional Research Centre for the Safeguarding of the Intangible Cultural Heritage in West and Central Asia, hereinafter called "the Centre".

## **Article 2**

### **Purpose of the Agreement**

The purpose of this Agreement is to define the terms and conditions governing collaborations between UNESCO and the Government and also the rights and obligations stemming therefrom for the parties.

## **Article 3**

### **Legal Status**

1. The Centre shall be independent of UNESCO.
2. The Government shall ensure that the Centre, while being associated to the Iranian Cultural Heritage, Handicrafts and Tourism Organization, has an autonomous legal status and that it enjoys in the territory of the Islamic Republic of Iran the functional autonomy necessary for the execution of its activities and the legal capacity:
  - (a) to contract;
  - (b) to institute legal proceedings;
  - (c) to acquire and dispose of movable and immovable property.

## **Article 4**

### **Constitutive Act**

The Constitutive Act of the Centre must include the following provisions:

- (a) a legal status granting to the Centre, under national legislation, the autonomous legal capacity necessary to exercise its functions and to receive subventions, obtain payments for services rendered and acquire all means necessary for its functioning;
- (b) UNESCO representation within its Governing Council.

## **Article 5**

### **Participation**

1. The Centre shall be at the service of Member States and Associate Members of UNESCO, and of territories as referred to in Article 33 of the 2003 Convention, that, by their common interest in the objectives of the Centre, desire to cooperate with the Centre.
2. Member States and Associate members of UNESCO, as well as territories as referred to in Article 33 of the 2003 Convention, wishing to participate in the Centre's activities, as provided for under this Agreement, shall send to the Centre notification to this effect. The Director of the Centre shall inform the parties to this Agreement, and other participating parties, of the receipt of such notifications.

## **Article 6**

### **Objectives and Functions**

1. The objectives of the Centre will be:

(a) to promote the 2003 Convention and its implementation in West and Central Asia (hereinafter referred to as "the Region");

(b) to strengthen capacities and cooperation in the Region for identifying, inventorying, documenting and studying intangible Cultural heritage in order to contribute to its safeguarding;

(c) to further and coordinate scientific and technical studies aimed at developing, managing and evaluating safeguarding measures for intangible cultural heritage present in the Region;

(d) to reinforce capacities in States of the Region that are Parties to the 2003 Convention for actively participating in its implementation on the regional and international level, in particular concerning shared intangible cultural heritage elements present in the territories of two or more of the States concerned.

2. The functions of the Centre will be:

(e) to create and keep up to date an automated information system registering and linking governmental and non-governmental institutions, research, educational and information institutions, community organizations and individual experts involved in the safeguarding of intangible cultural heritage in the States of the Region that have expressed the wish to cooperation through the Centre;

(f) to gather and disseminate information on legal, administrative, financial and other measures taken by the States participating in the Centre with a view to safeguarding the intangible Cultural heritage present in their territory;

(g) to gather and disseminate information on safeguarding activities in the States participating in the Centre;

(h) to organize workshops and conferences in order to develop research methodologies and further studies concerning the safeguarding of intangible cultural heritage as advocated in Article 13 of the 2003 Convention, including studies concerning the development of tourism that does not impair the viability of the intangible heritage, while being respectful of customary practices governing the access to this heritage;



(i) to organize workshops and seminars to identify and promote good safeguarding practices, and assist States Parties to the 2003 Convention that participate in the Centre to build their capacity to prepare files proposing such practices to the Intergovernmental Committee for the Safeguarding of the Intangible Cultural Heritage established under the 2003 Convention (hereinafter referred to as "the Intergovernmental Committee") for selection and further dissemination, as foreseen under Article 18 of the Convention;

(j) while maintaining a network of representatives of cultural communities, to coordinate activities aimed at awareness-raising and capacity-building among holders and practitioners of intangible cultural heritage, as advocated in the Operational Directives for the implementation of the Convention, so as to allow them to participate actively, in the sense of Articles 2, 11 and 15 of the Convention, in the identification, inventorying and managing of their intangible cultural heritage;

(k) to organize workshops and seminars focusing on building capacities, in States Parties to the 2003 Convention that participate in the Centre, for drafting nomination files for inscription on the two lists of the 2003 Convention and for drafting requests and reports for submission to the Intergovernmental Committee, in particular concerning shared intangible Cultural heritage elements present in the territories of two or more of the States participating in the Centre;

(l) to cooperate and exchange information with other category 2 centres in and beyond Asia that are active in the field of safeguarding intangible cultural heritage;

(m) to inform the Intergovernmental Committee and the Secretariat of the 2003 Convention about relevant activities in the Region and to assist as appropriate in the implementation of the 2003 Convention.

## **Article 7**

### **Governing Council**

1. The Centre shall be guided and supervised by a Governing Council, to be renewed every four years, and composed of:

(a) a representative of the Iranian Cultural Heritage, Handicrafts and Tourism Organization;

(b) a representative of two Member States that have sent notification, in accordance with the stipulations of Article 5, paragraph 2, above;

(c) a representative of the Iranian National Commission for UNESCO;

(d) a representative of the Director-General of UNESCO;

(e) three specialists in the field of intangible cultural heritage.

2. The Governing Council shall:

(a) approve the strategy and long-term and medium-term programmes of the Centre;

(b) approve the annual work plan and budget of the Centre, including the staffing table;

(c) examine the annual reports submitted by the Director of the Centre;

(d) issue the rules and regulations and determine the financial, administrative and personnel management procedures of the Centre;

(e) elect the members of the Centre's Executive Board and appoint the Director of the Centre;

(f) decide on the participation of regional intergovernmental organizations and international organizations in the work of the Centre, while taking into account existing and future agreements between States and institutions.

3. The Governing Council shall meet in ordinary session at regular intervals, at least once every calendar year; it shall meet in extraordinary session if summoned by its Chairperson, either on his/her own initiative or at the request of the Director-General of UNESCO or of two thirds of its members.

4. The Governing Council shall adopt its own Rules of Procedure. For its first meeting the procedure shall be established by the Government and UNESCO.

## **Article 8**

### **Executive Board**

1. In order to ensure the effective running of the Centre between the sessions of the Governing Council, the standing Executive Board shall:

(a) supervise the execution of the Centre's programmes and activities;

(b) make recommendations to the Governing Council concerning the strategy and the long-term and mid-term programmes of the Centre;

2. The Executive Board shall meet at least twice a year and adopt its own Rules of Procedure.

## **Article 9**

### **Secretariat**

1. The Centre's Secretariat shall consist of a Director and such staff as is necessary for the proper functioning of the Centre.
2. Decisions concerning the structure and the human resources of the Secretariat will be taken by the Governing Council.
3. The Governing Council shall appoint the Director of the Centre, who should have recognized academic standing and professional experience in the field of intangible cultural heritage.

## **Article 10**

### **Contribution of UNESCO**

1. UNESCO shall provide assistance in the form of technical contributions for the activities of the Centre in accordance with the strategic goals and objectives of UNESCO.
2. UNESCO undertakes to:
  - (a) provide the assistance of its experts in the specialized fields of the Centre;
  - (b) include the Centre in various programmes that it implements and in which the participation of the latter seems beneficial to UNESCO's and the Centre's objectives;
  - (c) engage in temporary staff exchanges when appropriate, whereby the staff concerned will remain on the payroll of the dispatching organizations;
  - (d) provide the Centre with relevant information on its programmes related to intangible cultural heritage.
3. In the cases listed above, such assistance shall not be undertaken except within the provisions of UNESCO's programmes and budget.

## **Article 11**

### **Contribution of the Government**

In the national Annual Budget Law of the Islamic Republic of Iran a separate budget index will be created for the Centre. The Government shall provide, through the intermediary of the Iranian Cultural Heritage, Handicrafts and Tourism Organization, all the resources, either financial or in kind, needed for the administration and proper functioning of the Centre, including the resources needed for the staff of the Centre, for its premises, for the

organization of activities of the Centre and for the organization of the meetings of the Governing Council and Executive Board. For the initial years an amount equivalent to at least US \$500,000 will be made available per year.

## **Article 12**

### **Responsibility**

As the Centre is legally separate from UNESCO, the latter shall not be legally responsible for it and shall bear no liabilities of any kind, be they financial or otherwise, with the exception of the provisions expressly laid down in this Agreement.

## **Article 13**

### **Evaluation**

1. UNESCO may, at any time, carry out an evaluation of the activities of the Centre in order to ascertain:

(a) whether the Centre makes an important contribution to the strategic goals of UNESCO;

(b) whether the activities effectively pursued by the Centre are in conformity with those set out in this Agreement.

2. UNESCO undertakes to submit to the Government, at the earliest opportunity, a report on any evaluation conducted.

3. Following the results of an evaluation, each of the contracting parties shall have the option of requesting a revision of the contents of this Agreement or of denouncing it, as envisaged in Articles 17 and 18. Notwithstanding this provision, the contracting parties agree to make every effort to remediate any problems identified in an evaluation before exercising the option of denunciation.

## **Article 14**

### **Use of UNESCO's name and logo**

1. The Centre may mention its affiliation with UNESCO. It may therefore use after its title the mention "under the auspices of UNESCO".

2. The Centre is authorized to use the UNESCO logo or a version thereof on its letter-headed paper and documents in accordance with the conditions established by the governing bodies of UNESCO. Once the rules for the use of the logo of the 2003 Convention will have been established, the Centre will seek to be authorized to use that logo in combination with the UNESCO logo.

## **Article 15**

### **Entry into force**

This Agreement shall enter into force upon meeting the formalities required to that effect by the domestic law of the Islamic Republic of Iran and by UNESCO's internal regulations.

## **Article 16**

### **Duration**

This Agreement is concluded for a period of six years as from its entry into force, and shall be deemed renewed unless it is expressly denounced by either party as provided for in Article 18.

## **Article 17**

### **Revision**

The present Agreement may be revised by consent between the Government and UNESCO.

## **Article 18**

### **Denunciation**

1. Each of the contracting parties shall be entitled to denounce this Agreement. Parties undertake, however, in conformity with Article 19, to settle any dispute that may arise between them and to make every effort to avoid denunciation.
2. A denunciation shall take effect sixty days following receipt of the notification sent by one of the contracting parties to the other.

## **Article 19**

### **Settlement of disputes**

1. Any dispute between UNESCO and the Government concerning the interpretation or application of this Agreement, if it is not settled by negotiation or any other appropriate method agreed to by the parties, shall be submitted for final decision to an arbitration tribunal composed of three members, one of whom shall be appointed by the Government, another by the Director-General of UNESCO, and the third, who shall preside over the tribunal, chosen by the first two. If the two arbitrators cannot agree on the choice of the third, the appointment shall be made by the President of the International Court of Justice.
2. The Tribunal's decision shall be final.

IN WITNESS WHEREOF, the undersigned have signed this Agreement.

DONE in two copies in the English Language.

For the Government

For the United Nations Educational,  
Scientific and Cultural Organization

Hamid Baghaei  
Vice President of the Islamic Republic of Iran  
and Head of the Iranian Cultural Heritage,  
Handicrafts and Tourism Organization

Irina Bokova  
Director-General

Signed  
Dated: 28 AVR. 2010

## **ANNEX IV: Draft Action Plan Period: 2015**

### **1. Introduction:**

Located in its permanent headquarters, and having obtained a major part of the budget specified for its activities, Tehran ICH Centre<sup>1</sup> shall endeavor to achieve the following major objectives in 2015:

- Enhancing the number of the West and Central Asian countries participating in it,
- Overcoming the “language issue” in relation to ICH in the “Persian-speaking countries” on the region,
- Promoting the involvement of women, children, vulnerable communities, and NGO’s, among the other bearers and practitioners of ICH in its programmes and activities,
- Encouraging regional collaboration on ICH through raising awareness and building capacities,
- Documenting and publishing successful safeguarding practices on ICH over the region,

To fulfill the objectives sketched above, Tehran ICH Centre, hereby, proposes for adoption the present Draft Action Plan to the 2<sup>nd</sup> Ordinary Meeting of its Governing Council. Once adopted, Tehran ICH Centre will, immediately, start following the activities approved by the Governing Council, respecting the adopted time frame and budget for each.

The present Draft Action Plan has been prepared in two parts, under the following titles:

Part 1: Draft Proposed Activities and Expected Results

Part 2: Draft Time-frame and Budget

As of its official inauguration in late 2012, Tehran ICH Centre had to go through a series of official procedures to be able to start its full activities. This period of around two years provided the Centre with opportunities to benefit from the advice on the part of UNESCO Headquarters, UNESCO Bangkok, as well as the more experienced Category 2 Centres on ICH, and participate in, at least, three constructive expert meetings and training courses, namely the Sofia, Baku, and Paris meetings. These new experiences equipped the Centre with new insights into UNESCO programmes and procedures to reconsider its previously announced programmes and activities, and draft a more standard Action Plan, geared, to the best of its capacities, with the overall Expected Results Framework of UNESCO.

In addition, in the course of its latest efforts, the Centre succeeded in creating a balance between its budget programme and the Fiscal Year of the Islamic Republic of Iran, to the

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<sup>1</sup> Regional Research Centre for Safeguarding Intangible Cultural Heritage in West and Central Asia, Under the Auspices of UNESCO (Category 2)

extent that, at least, the present Draft Action Plan has satisfactorily been edited for the year 2015 to respect the international procedures fully. Consequently, the starting point of the present Draft Action Plan has been decided to be the beginning of the year 2015.

The proposed outputs and activities herewith have been drafted through careful attention to the Objectives and Functions included in the Agreement between the Director General of UNESCO and the Government of the Islamic Republic of Iran regarding the establishment of the Centre, as well as a similar chapter of the Centre's Constitution.

The tables included in Part One of the present Draft Action Plan bear the headings of the envisaged outputs for the year 2015. Each output has been accompanied with a couple of activities. According to the standard procedures of UNESCO, the expected results related to each activity have been mentioned. And, finally, in a last column, titled UNESCO Performance Indicators/UNESCO Expected Results, the indicators related to the output in question have been listed. This means that each activity under one single output may be related to one, more than one, or all of the mentioned Indicators.

Part 2 of this Draft Action Plan presents the envisaged time and budget for each activity. Based upon the Agreement signed between UNESCO and the Islamic Republic of Iran, as well as the Constitution of the Centre (adopted in the course of the 1<sup>st</sup> Ordinary Meeting of the Governing Council), the budget specified for the activities of the Centre amounts to a yearly amount of 500,000 US Dollars. The text of the Book of Rules and Regulations of the Centre (discussed and adopted in the course of the 1<sup>st</sup> Extraordinary Meeting of the Governing Council) asserts that 20% of this money be specified for the salary of the personnel, as well as the ordinary expenses of the Centre; and that the rest 80% be paid in compensation for the expenses of the activities of the Center. The last column of the table included in Part 2 of the present Draft Action Plan, titled Budget US\$, provides each activity with its proposed budget, calculated out of the mentioned 80%.

Tehran ICH Centre is confident of its abilities to fulfill all of the proposed activities within the proposed time-frame.

YadollahParmoun  
Director-general  
Tehran ICH Centre  
February 2015



## Part 1

### Proposed Activities & Expected Results

ACTIVITY	EXPECTED RESULTS	UNESCO PERFORMANCE INDICATORS
<b>OUTPUT 1: NATIONAL CAPACITIES STRENGTHENED FOR IMPLEMENTING THE CONVENTION FOR THE SAFEGUARDING OF THE INTANGIBLE CULTURAL HERITAGE IN WEST AND CENTRAL ASIA [Adopted]</b>		
<p><b>1. Capacity-building (Centre Level):</b></p> <ul style="list-style-type: none"> <li>- <b>Title:</b> 1<sup>st</sup> Workshop on the implementation of the Convention for the Safeguarding of the Intangible Cultural Heritage</li> <li>- <b>Target Group:</b> Tehran ICH Centre staff, core collaborators from ICHHTO, and core collaborators from the National Commission for UNESCO</li> <li>- <b>Target Group Size:</b> Max. 30 trainees</li> <li>- <b>Framework:</b> Global Capacity-building Strategy</li> <li>- <b>Duration:</b> 5 days</li> <li>- <b>Place:</b> Tehran, Iran (Islamic Republic of)</li> <li>- <b>Budget source:</b> Tehran ICH Centre</li> </ul>	<p><b>Expected results:</b></p> <p>1. Implementation of the 2003 Convention for the Safeguarding of the Intangible Cultural Heritage promoted among the staff of Tehran ICH Centre, as well as core collaborators in it</p>	<p><b>UNESCO Performance Indicators/UNESCO Expected Results:</b></p> <p>R-2. Number of supported Member States utilizing strengthened human and institutional resources for Intangible Cultural Heritage and integrating ICH into national policies</p> <p>R-3. Percentage of UNESCO-trained female cultural professionals who then contribute to national-level decision-making processes in the field of culture</p> <p>04-1. Number of Member States with institutional resources strengthened (ministries, institutes, NGOs, universities, ICH committees), particularly</p>

<p><b>- Instructor(s):</b> Two competent facilitators nominated by UNESCO ICH Section</p> <p><b>Objective:</b> Promotion of proper implementation of the 2003 Convention among the sides involved in Tehran ICH Centre activities, with special emphasis on the staff of the Centre and the core collaborators from ICHHTO and Iranian Natcom</p>		<p>in Africa</p> <p>04-2. Number of UNESCO-led workshops and capacity-building programmes that raise awareness of gender principles, especially women's roles in Intangible Cultural Heritage</p>
<p><b>2. Capacity-building (Turkmenistan)</b></p> <p><b>- Title:</b> Two Implementation/Community-based Inventorying Workshops on Intangible Cultural Heritage</p> <p><b>- Target Group:</b> Representatives of relevant governmental organizations, UNESCO National Commissions, NGO's, experts, and individual bearers and practitioners from Turkmenistan, preferably nominated equally among qualified female and male nominees</p> <p><b>- Target Group Size:</b> Max. 30 trainees in each workshop</p> <p><b>- Framework:</b> Global Capacity-building Strategy</p>	<p><b>Expected results:</b></p> <p>1. Capacities of Turkmen authorities, NGO's, experts, and individual bearers and practitioners strengthened, if possible, equally among female and male trainees, with regard to community-based inventorying of the Intangible Cultural Heritage.</p> <p>2. Awareness on the implementation of the 2003 Convention for the Safeguarding of the Intangible Cultural Heritage raised among the involved sides in Turkmenistan</p>	<p>05-1. Number of supported Member States that have human resources strengthened</p> <p>05-2. Number of persons trained in the field of Intangible Cultural Heritage, particularly in Africa</p> <p>05-3. Gender balance amongst experts/participants in human and institutional capacity workshops enhanced</p>

<p>- <b>Duration:</b> 5 days</p> <p>- <b>Place:</b> Ashgabat, Turkmenistan</p> <p>- <b>Budget source:</b> Tehran ICH Centre joined by UTCO</p> <p>- <b>Instructor(s):</b> Two competent facilitators nominated by UNESCO ICH Section for each workshop</p> <p><b>Objective:</b> Promotion of proper implementation of the 2003 Convention among the involved sides in Turkmenistan, with special emphasis on the issue of Community-based Inventorying/ Implementation of 2003 Convention</p>		
<p><b>3. Capacity-building (Iraq):</b></p> <p>- <b>Title:</b> Implementation Workshop on Intangible Cultural Heritage</p> <p>- <b>Target Group:</b></p> <p>Ten experts and representatives of relevant governmental organizations, UNESCO National Commissions, NGO's, experts, and individual bearers and practitioners from Iraq, preferably nominated equally among</p>	<p><b>Expected results:</b></p> <p>1. Capacities of Iraqi authorities, NGO's, experts, and individual bearers and practitioners strengthened, if possible, equally among female and male trainees, with regard to community-based inventorying of the Intangible Cultural</p>	

<p>qualified female and male nominees</p> <p>- <b>Target Group Size:</b> 10 trainees, or up to 30 trainees, provided that the workshop is held in Iraq</p> <p>- <b>Framework:</b> Global Capacity-building Strategy</p> <p>- <b>Duration:</b> 5 days</p> <p>- <b>Place:</b> Tehran, Iran (Islamic Republic of) or Iraq provided that the UN Security clearance is guaranteed</p> <p>- <b>Budget source:</b> Tehran ICH Centre</p> <p>- <b>Instructor(s):</b> Two competent facilitators nominated by UNESCO ICH Section</p> <p><b>Objective:</b> Promotion of proper implementation of the 2003 Convention among the Iraqi involved sides, with special emphasis on the issue of</p> <p>Implementation of the 2003 Convention</p>	<p>Heritage.</p> <p>2. Awareness on the implementation of the 2003 Convention for the Safeguarding of the Intangible Cultural Heritage raised among the involved sides in Iraq.</p>	
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<b>OUTPUT 2: EFFECTIVE NETWORKING AND COOPERATION IN WEST AND CENTRAL ASIA STRENGTHENED [Adopted]</b>		
<p><b>1. Virtual Networking (Regional and International Levels)</b></p> <p>- <b>Title:</b> Tehran ICH Centre Website</p> <p>- <b>Target Group:</b> Relevant governmental organizations, UNESCO National Commissions, NGO's, experts, and individual bearers and practitioners in West and Central Asia, as well as in other parts of the world</p> <p>- <b>Target Group Size:</b> Open</p> <p>- <b>Framework:</b> Networking and cooperation, in accordance with UNESCO agreed standards</p> <p>- <b>Duration:</b> Infinite</p> <p>- <b>Place:</b> Tehran, Iran (Islamic Republic of)</p> <p>- <b>Budget source:</b> Tehran ICH</p>	<p><b>Expected results:</b></p> <p>1. The Website launched and uploaded</p> <p>2. The standards set by the Bangkok meeting of the Asia-Pacific Category 2 Centres on ICH (May 2012) respected</p> <p>3. Confirmation of UNESCO Bangkok obtained</p> <p>4. The Website updated on a regular basis with national and regional strategic and legislative documents, information on successful safeguarding practices, information on inventories, and useful texts and media, among other items</p> <p>5. Information exchange with other Category 2 Centres on ICH with an aim to keep the websites geared toward a standard shared format</p>	<p><b>UNESCO Performance Indicators/UNESCO Expected Results:</b></p> <p>R-2. Number of supported Member States utilizing strengthened human and institutional resources for Intangible Cultural Heritage and integrating ICH into national policies</p> <p>R-8. Number of organizations within and outside the United Nations system, civil society, and the private sector contributing to the programme delivery</p> <p>R-9. Number of stakeholders involved in the implementation of the Convention contributing information to the knowledge-management system</p> <p>02-6. Number of Member States supported with technical assistance to introduce or revise their cultural and non-cultural policies, particularly in Africa</p>

<p>Centre</p> <p>- <b>Coordination:</b> UNESCO, Bangkok to cross-link the C2C websites over the Asia-Pacific Region</p> <p><b>Objectives:</b></p> <ol style="list-style-type: none"> <li>1. Information sharing on ICH and the related policies and procedures via internet, both over the region, and internationally</li> <li>2. Promotion of the global network of the world Category 2 Centres on ICH</li> </ol>	<p>6. Interested audience's capacities on ICH, in its totality, increased, with a special emphasis on the audience over the region, including women and children</p>	<p>02-7. Number of Member States supported with technical assistance to introduce national gender-sensitive and gender-responsive cultural policies</p>
<p><b>2. International Expert Meeting on ICH</b></p> <p>- <b>Title:</b> 1<sup>st</sup> International Expert Meeting on Safeguarding West and Central Asian Intangible Cultural Heritage</p> <p>- <b>Theme:</b></p> <p>Exploring possibilities for concrete safeguarding measures</p> <p>- <b>Target Group:</b></p> <p>ICH related sides over the region (governmental</p>	<p><b>Expected results:</b></p> <ol style="list-style-type: none"> <li>1. Exchanges of expert ideas on West and Central Asian ICH</li> <li>2. Discovery of concrete safeguarding measures related to West and Central Asian ICH</li> <li>3. New initiatives found to encourage regional collaboration on Safeguarding West and Central Asian ICH</li> </ol>	

<p>organizations, UNESCO National Commissions, NGO's, experts, bearers and practitioners, etc.)</p> <p><b>- Location:</b> Tehran, Iran (Islamic Republic of)</p> <p><b>- Participation:</b> a) Article presentations b) Round table discussions</p> <p><b>- Outcome:</b> Publication of the articles and discussions</p> <p><b>- Event magnitude:</b> Expert meeting participated by maximally 20 female and male specialists, and attended by a limited number of audience (Maximally, 200 people), distributed, equally, among relevant governmental organizations, UNESCO National Commissions, NGO's, experts, and individual bearers and practitioners;</p> <p><b>- Framework:</b> Global</p>	<p>4. The articles and discussions of the Expert Meeting published</p> <p>5. Audience's capacities on ICH built, and awareness raised at the larger regional levels</p>	
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<p>Capacity-building Strategy</p> <p>- <b>Duration:</b>3 days</p> <p>- <b>Budget source:</b> Tehran ICH Centre</p> <p><b>Objectives:</b></p> <p>a) Throwing fresh light on the issue of ICH safeguarding in general</p> <p>b) Acquaintance with the specificities of the West and Central Asian ICH, and discussing concrete measures to safeguard its manifestations</p>		
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<p><b>OUTPUT 3: KNOWLEDGE IN SPECIFIC ICH AREAS DEEPENED AND INFORMATION SHARED ACROSS WEST AND CENTRAL ASIA EXCHANGED [Adopted]</b></p>		
<p><b>1. Overcoming “language issue” in West and Central Asia (Phase 1: Persian-speaking countries)</b></p> <p>- <b>Title:</b> Publication of Persian translations of UNESCO texts on ICH (“Basic Texts”, “Toolkits”, “UNESCO Programmes and Strategies”, “journals”, and other publications)</p>	<p><b>Expected results:</b></p> <p>1. Ten publications on ICH in Persian</p> <p>2. Knowledge on ICH deepened in Persian-speaking countries</p> <p>3. Awareness on UNESCO</p>	<p><b>UNESCO Performance Indicators/UNESCO Expected Results:</b></p> <p>R-2. Number of supported Member States utilizing strengthened human and institutional resources for Intangible Cultural Heritage and integrating ICH into national policies</p>



<p>- <b>Project Magnitude:</b> 10 publications</p> <p>- <b>Target Group:</b> a) Relevant Persian –speaking governmental organizations, UNESCO National Commissions, NGO’s, experts, and individual bearers and practitioners in West and Central Asia, as well as in other parts of the world</p> <p>- <b>Contributors:</b> A team of translators composed of female and male experts in rendering in to Persian of English and French texts on ICH</p> <p>- <b>Target Group Size:</b> Open</p> <p>- <b>Framework:</b> Strengthening national capacities for safeguarding Intangible Cultural Heritage</p> <p>- <b>Duration:</b> One year</p> <p>- <b>Place:</b> Tehran, Iran (Islamic Republic of)</p>	<p>activities in the field of Intangible Cultural Heritage raised in Persian-speaking countries</p> <p>4. UNESCO publications on ICH supplemented with 10 texts in Persian</p>	<p>R-3. Percentage of UNESCO-trained female cultural professionals who then contribute to national-level decision-making processes in the field of culture</p> <p>R-9. Number of stakeholders involved in the implementation of the Convention contributing information to the knowledge-management system</p> <p>02-6. Number of Member States supported with technical assistance to introduce or revise their cultural and non-cultural policies, particularly in Africa</p> <p>02-7. Number of Member States supported with technical assistance to introduce national gender-sensitive and gender-responsive cultural policies</p> <p>04-1. Number of Member States with institutional resources strengthened (ministries, institutes, NGOs,</p>
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<p><b>- Budget source:</b> Tehran ICH Centre</p> <p><b>Objectives:</b></p> <p>1. Deepening knowledge on ICH in Persian-speaking countries</p> <p>2. Awareness raising on UNESCO activities in the field of Intangible Cultural Heritage in the Persian-speaking countries</p> <p>3. Supplementing UNESCO publications with texts in Persian</p>		<p>universities, ICH committees), particularly in Africa</p> <p>04-2. Number of UNESCO-led workshops and capacity-building programmes that raise awareness of gender principles, especially women’s roles in Intangible Cultural Heritage</p> <p>05-1. Number of supported Member States that have human resources strengthened</p>
<p><b>2. Knowledge and information sharing across West and Central Asia</b></p> <p><b>- Project Title:</b> Publication of Tehran ICH Centre’s specialized quarterly</p> <p><b>- Journal Title:</b> <i>ICH Inquirer</i> <i>Journal of West and Central Asian Intangible Cultural Heritage Studies</i></p> <p><b>- Language:</b> The main body of articles can be in English, French, or Persian,</p>	<p><b>Expected results:</b></p> <p>1. Two issues of <i>ICH Inquirer (Journal of West and Central Asian Intangible Cultural Heritage Studies)</i> published</p> <p>2. Knowledge on ICH in West and Central Asia strengthened</p> <p>3. Awareness on ICH capacities in West and Central Asia raised</p> <p>4. UNESCO publications on</p>	<p>05-2. Number of persons trained in the field of Intangible Cultural Heritage, particularly in Africa</p> <p>05-3. Gender balance amongst experts/participants in human and institutional capacity workshops enhanced</p>

<p>with their abstracts rendered into Arabic and Russian, as well as the mentioned three languages.</p> <p>- <b>Project Magnitude:</b> Regular publication of 2 issues each year</p> <p>- <b>Contributors:</b> A team of female and male authors worldwide, specialized in ICH, and, especially, researchers on West and Central Asian ICH</p> <p>- <b>Target Group:</b></p> <p>a) Governmental organizations, NGO's, experts, and individual bearers and practitioners in West and Central Asia, as well as in other parts of the world</p> <p>b) Other interested parties worldwide</p> <p>- <b>Target Group Size:</b> Open</p> <p>- <b>Framework:</b> Research Mandate of eh Centre</p> <p>- <b>Duration:</b> Continuous (2 issues of the journal to be published</p>	<p>ICH supplemented</p> <p>5. Knowledge on ICH, and the methods of dealing with West and Central Asian ICH actively exchanged</p> <p>6. Effective networking promoted with the inclusion of West and Central Asian capacities</p>	
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<p>every year)</p> <p>- <b>Place:</b> Tehran, Iran (Islamic Republic of)</p> <p>- <b>Budget source:</b> Tehran ICH Centre</p> <p><b>Objectives:</b></p> <ol style="list-style-type: none"> <li>1. Strengthening knowledge on ICH safeguarding in West and Central Asia</li> <li>2. Awareness raising on ICH capacities in West and Central Asia</li> <li>3. Supplementing UNESCO publications on ICH</li> <li>4. Active exchange of knowledge on ICH safeguarding, and the methods of dealing with West and Central Asian ICH</li> <li>5. Effective networking</li> </ol>		
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<b>OUTPUT 4: PROMOTING THE INTANGIBLE CULTURAL HERITAGE IN WEST AND CENTRAL ASIA</b>		
<p><b>1. Encouraging public cooperation in raising awareness on the Intangible Cultural Heritage in West and Central Asia (Phase 1: Programming)</b></p> <p>- <b>Title:</b> Programming for the Interactive Virtual Calendar for Intangible Cultural Heritage in West and Central Asia</p> <p>- <b>Project Magnitude:</b> Virtual programming</p> <p>- <b>Contributors:</b></p> <p>a) A team of computational experts from Iran for encoding the virtual programme, and linking it to the Centre’s Website</p> <p>b) An open group of volunteer female and male information-bearers nominated by the states on the Region to provide the programmer team with the needed initial data to test the programme</p> <p>- <b>Target Group:</b></p> <p>a) West and Central Asian governmental organizations,</p>	<p><b>Expected results:</b></p> <p>1. Interactive Virtual Calendar for Intangible Cultural Heritage in West and Central Asia programmed</p> <p>2. Knowledge on ICH in West and Central Asia strengthened</p> <p>3. Awareness on UNESCO activities in the field of Intangible Cultural Heritage in West and Central Asia raised</p> <p>4. Information on West and Central Asian ICH shared</p> <p>5. Visibility of the Intangible Cultural Heritage of Humanity promoted through strengthening acquaintance with the West and Central Asian ICH</p>	<p><b>UNESCO Performance Indicators/UNESCO Expected Results:</b></p> <p>R-3. Percentage of UNESCO-trained female cultural professionals who then contribute to national-level decision-making processes in the field of culture</p> <p>R-8. Number of organizations within and outside the United Nations system, civil society, and the private sector contributing to the programme delivery</p> <p>R-9. Number of stakeholders involved in the implementation of the Convention contributing information to the knowledge-management system</p> <p>04-1. Number of Member States with institutional resources strengthened (ministries, institutes, NGOs, universities, ICH committees), particularly in Africa</p>

<p>UNESCO National Commissions, NGO's, experts, and individual bearers and practitioners</p> <p><b>- Target Group Size:</b> Open</p> <p><b>- Framework:</b> Strengthening national capacities for safeguarding Intangible Cultural Heritage</p> <p><b>- Duration:</b> One year</p> <p><b>- Place:</b> Tehran, Iran (Islamic Republic of)</p> <p><b>- Budget source:</b> Tehran ICH Centre</p> <p><b>Objectives:</b></p> <ol style="list-style-type: none"> <li>1. Strengthening knowledge on ICH in West and Central Asia</li> <li>2. Awareness raising on UNESCO activities in the field of Intangible Cultural Heritage in West and Central Asia</li> <li>3. Information sharing on West and Central Asian ICH</li> </ol>		<p>05-1. Number of supported Member States that have human resources strengthened</p> <p>05-3. Gender balance amongst experts/participants in human and institutional capacity workshops enhanced</p>
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<p>4. Promoting the visibility of the Intangible Cultural Heritage of Humanity through strengthening acquaintance with the West and Central Asian ICH</p>		
<p><b>3. Encouraging public cooperation in raising awareness on the Intangible Cultural Heritage in West and Central Asia (Phase 3: Attracting Public Attention towards Tehran ICH Centre)</b></p> <p>- <b>Title:</b> Regional Contest on the Permanent Logo of Tehran ICH Centre</p> <p>- <b>Project Magnitude:</b> Regional virtual contest, followed by evaluation and a final ceremony to grant the prizes</p> <p><b>Note:</b> The calls for the contest will be circulated in the course of March 2015; evaluations will follow in the course of the half of the year 2015, the top ten logos will be presented to the 2015 Meeting of the Governing Council, and the best one will be selected as the Permanent Logo of the Centre. The top three logos selected by the Governing Council will be granted special</p>	<p><b>Expected results:</b></p> <ol style="list-style-type: none"> <li>1. Virtual regional contest on the permanent logo of Tehran ICH Centre held</li> <li>2. Permanent logo of Tehran ICH Centre designed, and approved</li> <li>3. Knowledge on ICH in West and Central Asia strengthened</li> <li>4. Awareness on UNESCO activities in the field of Intangible Cultural Heritage in West and Central Asia raised</li> <li>5. Information on West and Central Asian ICH shared</li> <li>6. Visibility of the Intangible Cultural Heritage of</li> </ol>	

<p>prizes.</p> <p><b>- Target Group:</b> West and Central Asian participants in the contest</p> <p><b>- Target Group Size:</b> Open</p> <p><b>- Framework:</b> Strengthening national capacities for safeguarding Intangible Cultural Heritage</p> <p><b>- Duration:</b> One year</p> <p><b>- Place:</b> Tehran, Iran (Islamic Republic of)</p> <p><b>- Budget source:</b> Tehran ICH Centre</p> <p><b>Objectives:</b></p> <ol style="list-style-type: none"> <li>1. Strengthening knowledge on ICH in West and Central Asia</li> <li>2. Awareness raising on UNESCO activities in the field of Intangible Cultural Heritage in West and Central Asia</li> </ol>	<p>Humanity promoted through strengthening acquaintance with the West and Central Asian ICH</p>	
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<p>3. Information sharing on West and Central Asian ICH</p> <p>4. Promoting the visibility of the Intangible Cultural Heritage of Humanity through strengthening acquaintance with the West and Central Asian ICH</p>		
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<b>OTHER ACTIVITIES OF THE CENTRE</b>
<ol style="list-style-type: none"> <li>1. Preparation for the Centre's report for the 2015 evaluation, Tehran</li> <li>2. Holding a meeting of the ambassadors of the West and Central Asian States in the Islamic Republic of Iran to discuss methods of promoting cultural cooperations over the Region by way of the Centre.</li> <li>3. Completing the list of states participating in the Centre's activities as its members</li> <li>4. Constant negotiation and cooperation with the states participating in the Centre's activities, with special emphasis on best safeguarding practices and the methods of promoting them</li> <li>5. Collaboration, as an advisory body, with the Office for Inscriptions and Preservation and Revitalization of Intangible and Natural Heritage, affiliated to the Deputy for Cultural Heritage, Iranian Cultural Heritage, Handicrafts and Tourism Organization, on inventorying, nomination, and implementation affairs related to ICH</li> <li>6. Collaboration, as an advisory body, with the Municipality of Isfahan, Islamic Republic of Iran, as well as the other active sides and organizers, in continuing cooperations through ICCN</li> </ol>

(Inter-city Intangible Cultural Cooperation Network), in Isfahan

7. Collaboration with ISESCO, the World Society of Islamic City (a regional cultural centre for the cities of the World of Islam, based in Qazvin, Iran), and ICCN (Inter-city Intangible Cultural Cooperation Network), among the other regional and international organizations, to promote cultural cooperation in the field of ICH over the region

8. Collaboration with universities, research organizations, and cultural institutes over the region to promote cultural cooperation in the field of ICH

9. Holding the 2<sup>nd</sup> Ordinary Meeting of the Centre's Governing Council in 2015, Tehran

10. Celebrating the 70<sup>th</sup> Anniversary of UNESCO

11. Participation in the 10<sup>th</sup> Session of the Intergovernmental Committee of the States Members to the Convention for the Safeguarding of the Intangible Cultural Heritage, Namibia

12. Participation in the 2015 Meeting of the World Category 2 Centres on ICH, China

13. Holding the 3<sup>rd</sup> Ordinary Meeting of the Centre's Governing Council in 2015, Tehran

14. Participation in expert meetings organized by UNESCO in 2014 and 2015

15. Production of promotional materials of the Centre

16. Holding regular capacity-building workshops in the Islamic Republic of Iran, within the framework of the activities of the Intangible Cultural Heritage Section's Facilitators' Programme

17. Performing or participation in regular awareness-raising activities within the Islamic Republic of Iran

18. Delivering lectures on ICH for secondary school children and high school students in Iran (5 schools)

19. Holding photo exhibitions in Iran on the ICH over the Region (5 exhibitions)

20. Regular updating of a permanent space in “Paarse”, the official Newsletter of the Iranian Cultural Heritage, Handicrafts and Tourism Organization (ICHHTO), with promotional material on ICH in general, and the West and Central Asian Intangible Cultural Heritage, in particular

21. Delivering lectures to MA students at Shahid Beheshti University, for the course titled “Intangible Cultural Heritage” (2 credits),

22. Active collaboration with the other Category 2 Centres, worldwide, to materialize the supreme goal of establishing and promoting a “Network of the World’s Category 2 Centres on ICH”

23. Collaboration with the Permanent Delegation of the Islamic Republic of Iran to UNESCO in preparing the content of the Nowrouz Festival of 2015 at UNESCO Headquarters, including the ceremony and the documentary video on Nowrouz, as well as procurement of one-third of the estimated budget through negotiation with the Iranian Cultural Heritage, Handicrafts, and Tourism Organization (ICHHTO), and doing the related follow up

*Note: The mentioned budget shall not be part of the yearly budget of the Centre for the 2015 Cycle, and shall be provided from a separate source*

## Part 2

### Draft Time-frame and Budget

No.	Activity	Title	Time	Frequency	Budget (US\$)
1	Other	<p>Delivering lectures on ICH for primary and secondary school children and high school students in Iran (10 schools)</p> <p>Phase 1:</p> <p>School 1: Nokhbegaan-e Poorsinaa Secondary School, Tehran, Iran (1 session)</p> <p>School 2: Dey Primary school, Tehran, Iran (2 sessions)</p> <p>To be continued</p>	Jan 2015	Continual	3,000 US\$
2	Other	<p>Active collaboration with the other Category 2 Centres, worldwide, to materialize the supreme goal of establishing and promoting a “Network of the World’s Category 2 Centres on ICH”</p> <p>Meeting with representatives of the International Knowledge Centre for Engineering Sciences and Technology under the Auspices of UNESCO (Category 2): IKCEST</p> <p>Tehran, Iran (Islamic Republic of)</p>	Jan 2015	Punctual	500 US\$
3	Other	Holding a meeting of the ambassadors of the West and Central	Jan	Punctual	5,000 US\$

		Asian States in the Islamic Republic of Iran to discuss methods of promoting cultural cooperation over the Region by way of the Centre	2015		
4	Other	Holding photo exhibitions in Iran on the ICH over the Region  Photo exhibition on the occasion of the Meeting of Ambassadors of the West and Central Asian States in the Islamic Republic of Iran on Methods of Promoting Cultural Cooperation over the Region by Way of the Centre	Jan  2015	Punctual	7,000 US\$
5	Other	Holding regular capacity-building workshops in the Islamic Republic of Iran, within the framework of the activities of the Intangible Cultural Heritage Section's Facilitators' Programme  (Workshop 1: Experts from Iran House of Music: NGO)	Jan & Feb  2015	Punctual	6,000 US\$
6	Other	Collaboration with the Permanent Delegation of the Islamic Republic of Iran to UNESCO in preparing the content of the Nowrouz Festival of 2015 at UNESCO Headquarters, including the ceremony and the documentary video on Nowrouz, as well as procurement of one-third of the estimated budget through negotiation with the Iranian Cultural Heritage, Handicrafts, and Tourism Organization (ICHHTO), and doing the related follow up  <i>Note: The mentioned</i>	Jan-Mar  2015	Punctual	---

		<i>budget(estimated as 20,000 €) shall not be part of the yearly budget of the Centre for the 2015 Cycle, and shall be provided from a separate source</i>			
7	3.1	Overcoming “language issue” in West and Central Asia (Phase 1: Persian-speaking countries)  Publication of Persian Translations of UNESCO texts on ICH (“Basic Texts”, “Toolkits”, “UNESCO Programmes and Strategies”, “journals”, and other publications”: 10 publications	Jan-Jun 2015	Punctual	80,000 US\$
8	Other	Performing or participation in regular awareness-raising activities within the Islamic Republic of Iran	Jan-Dec 2015	Continual	---
9	Other	Production of promotional materials of the Centre	Jan-Dec 2015	Continual	20,000US\$
10	Other	Enlarging the list of states participating in the Centre’s activities as its members	Jan-Dec 2015	Continual	3,000US\$
11	Other	Active collaboration with the other Category 2 Centres on ICH, worldwide, to materialize the supreme goal of establishing and promoting a “Network of the World’s Category 2 Centres on ICH”	Jan-Dec 2015	Continual	3,000 US\$
12	Other	Collaboration, as an advisory body, with the Municipality of Isfahan, Islamic Republic of Iran, as well as the other active sides and organizers, in continuing cooperations through ICCN (Inter-city Intangible Cultural Cooperation Network),in Isfahan	Jan-Dec 2015	Continual	---

13	Other	Collaboration, as an advisory body, with the Office for Inscriptions and Preservation and Revitalization of Intangible and Natural Heritage, affiliated to the Deputy for Cultural Heritage, Iranian Cultural Heritage, Handicrafts and Tourism Organization, in inventorying, nomination, and implementation affairs related to ICH	Jan-Dec 2015	Continual	---
14	Other	Delivering lectures to MA students at Shahid Beheshti University, for the course titled “Intangible Cultural Heritage” (2 credits)  <i>Note: This activity shall be a first step to establishing an MA course on ICH in Iranian universities.</i>	Feb-Jun 2015	Continual	3,000 US\$
15	Other	Regular updating of a permanent space in “Paarse”, the official Newsletter of the Iranian Cultural Heritage, Handicrafts and Tourism Organization (ICHHTO), with promotional material on ICH in general, and the West and Central Asian Intangible Cultural Heritage, in particular	Feb-Dec 2015	Continual	2,000US\$
16	Other	Holding the 2 <sup>nd</sup> Ordinary Meeting of the Centre’s Governing Council in 2015, Tehran	Mar 2015	Punctual	12,000 US\$
17	Other	Celebrating the 70 <sup>th</sup> Anniversary of UNESCO	Mar 2015	Punctual	5,000 US\$
18	2.1	Virtual Networking (Regional and International Levels)  Tehran ICH Centre Website	Mar-Dec 2015	Continual	20,000 US\$

19	4.3	<p>Encouraging public cooperation in raising awareness on the Intangible Cultural Heritage in West and Central Asia (Phase 3: Attracting Public Attention towards Tehran ICH Centre)</p> <p>Regional Contest on the Permanent Logo of Tehran ICH Centre, followed by evaluation and a final ceremony to grant the prizes</p> <p><b>Note:</b> The calls for the contest will be circulated in the course of March 2015; evaluations will follow in the course of the first half of the year 2015, the best candidate will be selected as the Permanent Logo of the Centre in August 2015. The top three logos selected by the evaluators will be praised in the course of the 3<sup>rd</sup> Ordinary Governing Council Meeting of the Centre, in December 2015, and the winner will be granted a special prize.</p>	Mar-Dec  2015	Punctual	4,000 US\$
20	Other	Constant negotiation and cooperation with the states participating in the Centre's activities, with special emphasis on best safeguarding practices and the methods of promoting them	Mar-Dec  2015	Continual	2,000 US\$
21	Other	Collaboration with universities, research organizations, and cultural institutes over the region to promote cultural cooperation in the field of ICH	Mar-Dec  2015	Continual	3,000 US\$



22	Other	Collaboration with ISESCO, the World Society of Islamic City (a regional cultural centre for the cities of the World of Islam, based in Qazvin, Iran), and ICCN (Inter-city Intangible Cultural Cooperation Network), among the other regional and international organizations, to promote cultural cooperation in the field of ICH over the region	Mar-Dec 2015	Continual	3,000 US\$
23	Other	Holding regular capacity-building workshops in the Islamic Republic of Iran, within the framework of the activities of the Intangible Cultural Heritage Section's Facilitators' Programme  (Workshop 2: Personnel of ICHHTO Provincial Directorates)	Apr 2015	Continual	15,000US\$
24	4.1	Encouraging public cooperation in raising awareness on the Intangible Cultural Heritage in West and Central Asia (Phase 1: Programming)  Programming for the Interactive Virtual Calendar for Intangible Cultural Heritage in West and Central Asia	Apr-Sep 2015	Continual (to complete the phases to follow)	1,500US\$
25	Other	Delivering lectures on ICH for secondary school children and high school students in Iran (10 Schools)  Phase 2: Seven other schools	Apr-Dec 2015	Continual	Cf. 1
26	Other	Holding photo exhibitions in Iran on the ICH over the Region (4 other exhibitions)	Apr-Dec 2015	Continual	Cf 4

27	1.1	Capacity-building (Centre Level)  1 <sup>st</sup> Workshop on the implementation of the Convention for the Safeguarding of the Intangible Cultural Heritage	May  2015	Continual (as deemed needed by UNESCO)	16,000 US\$
28	Other	Holding regular capacity-building workshops in the Islamic Republic of Iran, within the framework of the activities of the Intangible Cultural Heritage Section's Facilitators' Programme  (Workshop 3: Iranian NGO's active in the field of culture)	May  2015	Punctual	10,000 US\$
29	1.2.a	Capacity-building (Turkmenistan)  Implementation/Community-based Inventorying Workshop on Intangible Cultural Heritage	Jun  2015	Punctual	10,000 US\$
30	1.3	Capacity-building (Iraq)  Implementation Workshop on Intangible Cultural Heritage	Jul 2015	Punctual	16,000 US\$
31	3.2	Knowledge and information sharing across West and Central Asia  Publication of Tehran ICH Centre's specialized quarterly  Journal Title:  <b><i>ICH Inquirer</i></b>  <i>Journal of West and Central Asian Intangible Cultural Heritage Studies</i>	Jul & Nov  2015	Continual	12,000 US\$
32	1.2.b	Capacity-building (Turkmenistan)	Aug	Punctual	10,000

		Implementation/Community-based Inventorying Workshop on Intangible Cultural Heritage	2015		US\$
33	2.2	International Expert Meeting on ICH  1 <sup>st</sup> International Expert Meeting on Safeguarding West and Central Asian Intangible Cultural Heritage  Theme: Exploring possibilities for concrete safeguarding measures	Sep  2015	Continual	25,000  US\$
34	Other	Holding regular capacity-building workshops in the Islamic Republic of Iran, within the framework of the activities of the Intangible Cultural Heritage Section's Facilitators' Programme  (Workshop 4: 1 <sup>st</sup> Group of local community members from Iran)	Oct 2015	Continual	10,000  US\$
35	Other	Preparation for the Centre's report for the 2015 evaluation, Tehran	Oct-Dec  2015	Punctual	33,000  US\$
36	Other	Participation in the 10 <sup>th</sup> Session of the Intergovernmental Committee of the States Members to the Convention for the Safeguarding of the Intangible Cultural Heritage, Namibia	Dec 2015	Punctual	8,000 US\$
37	Other	Holding the 3 <sup>rd</sup> Ordinary Meeting of the Centre's Governing Council in 2015, Tehran	Dec 2015	Punctual	19,000  US\$
38	Other	Participation in the 2015 Meeting of the World Category 2 Centres on ICH, China	To be announced	Punctual	10,000  US\$
39	Other	Participation in expert meetings organized by UNESCO in 2015	To be announced	Continual	7,500 US\$

## ANNEX V PHOTOS





United Nations  
Educational, Scientific and  
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