



QUESTIONNAIRE

Recommendation on the preservation of documentary heritage, including digital heritage and access to it, approved by the General Conference of UNESCO on November 17 of 2015

In the following lines, the General Archive of the Nation presents the information on the specific dispositions of the Recommendation mentioned before.

A. General Information

1. Regarding to the preservation of traditional documents, the General Archive of the Nation, as the governing body of the National Archives System, has norms and guidance documents on documentary conservation, conducts advisory activities, promotes training events and sensitizes on document preservation.
2. Regarding digital documents, we are still in the process of implementation of our digitalization plan, which began in 2015 by digitizing the notarial funds of the 16th century. The above, allows the management of our digital archives, as well as making available to citizens, through our website where they can find the Link "Historical Documents Online - ARCHIDOC".
3. The Peruvian State, through the General Archive of the Nation, participates, supports, coordinates and diffuse National and Regional Memory Program of the World activities.

B. Normative aspects and mandates

4. Among the main Regulation we have: i) the Political Constitution of Peru; ii) Decree Law N° 19414, Law of defense and increase of the Documentary Patrimony of the Nation and its Regulation; iii) Law N° 29565, Law of creation of the Ministry of Culture; iv) la Law N° 28296, General Law of the Nation's Cultural Heritage and its Regulations; v) la Law 25323, Law of the National Archives System and its regulations; vi) Supreme Decret N°005-2018-MC, Regulation of Organization and Functions of the General Archive of the Nation; among others.

C. State of identification and conservation of documentary heritage

5. Preservation and access: The General Archive of the Nation began in 2012 the systematic digitalization of the documentary heritage it holds for preservation and dissemination purposes. To date, approximately 100,000 documents have been



digitized, which have generated approximately 850,000 digital images. At the same time, the online consultation service for historical documents has been implemented through the institutional website (<http://agn.gob.pe/portal/institucional/1518756636-consulta-de-documentos-historicos-en-linea-archidoc>), where all citizens can access the digitized documents that are being progressively uploaded to the system; At present, approximately 30,000 documents are in consultation.

6. Protection: Last July, the General Archive of the Nation approved its new Regulation of Organization and Functions (ROF) by means of which the Area of Registration and Defense of the Archival Documentary Heritage has been created, which is responsible for carrying out actions coordinated with other public and private institutions for the fight against the illicit traffic of documentary heritage; this area is also responsible for the applications to UNESCO's Memory of the World program.
7. Identification and protection: The General Archive of the Nation, through the Intermediate File Directorate, has among its functions the development of activities conducive to the identification, collection, custody, protection, organization, description, evaluation and service of the documentation and files in your custody. Thus, it has a wide variety of documentary collections from entities of the Public Sector or the National Archives System, whose administrative life cycle has not been completed. By developing technical processes, especially selection, it is possible to preserve the permanent value documentation that supports citizens' rights and value for research. Likewise, inventories are updated and put at the service of the user, guaranteeing access to information.
8. On the other hand, policies for the preservation, access and online consultation of Civil Registries are being developed; the birth, marriage and death certificates have been typed in the System of Civil Registries of the Councils, contemplating the fields "Fund", "Series", "Sub Series", "filing unit", "Act" with the respective description of each documentary unit. Having obtained the digitalization of 401,495 Civil Registry Records. Likewise, in regard to policies, mechanisms and criteria for the selection of documentary heritage, it has been updated with the Directive N° 01 -2018-AGN/DAI "Policy for the elimination of archival documents of the Public Sector" with R.J N°242-2018-AGN/J (resolution of General Archive of the Nation).

D. Program: Memory of the World

9. Memory of the World: Peru has the Peruvian Committee of Memory of the World; The General Archive of the Nation, through its representative, is an integral member of the above committee. From the documentation kept by the General



Archive of the Nation, five records have been obtained in the Memory of the World Program:

- Travelling Registry of the Conquistadors (1533-1538): In 2011, the Regional Committee for Latin America and the Caribbean (MOWLAC) with UNESCO certified its incorporation into the "Memory of the World Register of Latin America and the Caribbean" for its meaning for the collective memory of society in Latin America and the Caribbean (registration N° 01). Then in 2013, UNESCO also certified the registration as "Memory of the World Register" (registration N° 02), and already in 2014, it was incorporated as the "Memory of the World Peruvian Registry" (registration N° 03).
- Real Agreement Section (1655-1814): the documentation generated by the Royal Agreement of Justice was registered in the Peruvian Memory of the World Register in May 2018 (registration N° 04).
- Santa María Collection: which contains documentation from 1544 to 1895 was registered in the Peruvian Memory of the World Register in August 2018 (registration N° 05).