



# NGO accreditation

## ICH-09 – Form

Reçu CLT / CIH / ITH

Le 20 SEP. 2018

N° 0437

### REQUEST BY A NON-GOVERNMENTAL ORGANIZATION TO BE ACCREDITED TO PROVIDE ADVISORY SERVICES TO THE COMMITTEE

**DEADLINE 30 APRIL 2019**

Instructions for completing the request form are available at:

<https://ich.unesco.org/en/forms>

#### 1. Name of the organization

##### 1.a. Official name

Please provide the full official name of the organization, in its original language, as it appears in the supporting documentation establishing its legal personality (section 8.b below).

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##### 1.b. Name in English or French

Please provide the name of the organization in English or French.

Guraghe Development and Cultural Association

#### 2. Contact of the organization

##### 2.a. Address of the organization

Please provide the complete postal address of the organization, as well as additional contact information such as its telephone number, email address, website, etc. This should be the postal address where the organization carries out its business, regardless of where it may be legally domiciled (see section 8).

Organization: Guraghe Development and Cultural Association

Address: Addis Ababa, Ethiopia

Telephone number: 251-11-126-66-26, 251-11-156-67-66

Email address: info@gudca.org

Website: www: info@gudca.org

Other relevant information: Fax: 251- 11-156-88-40, P O Box: 54675, Addis Ababa, Ethiopia

## 2.b Contact person for correspondence

Provide the complete name, address and other contact information of the person responsible for correspondence concerning this request.

Title (Ms/Mr, etc.):	Dr.
Family name:	Dewi
Given name:	Getachew
Institution/position:	Guraghe Development and Cultural Association
Address:	Addis Ababa
Telephone number:	[REDACTED]
Email address:	[REDACTED]@il.com
Other relevant information:	

## 3. Country or countries in which the organization is active

Please identify the country or countries in which the organization actively operates. If it operates entirely within one country, please indicate which country. If its activities are international, please indicate whether it operates globally or in one or more regions, and please list the primary countries in which it carries out its activities.

<input checked="" type="checkbox"/> local
<input type="checkbox"/> national
<input type="checkbox"/> international (please specify: )
<input type="checkbox"/> worldwide
<input checked="" type="checkbox"/> Africa
<input type="checkbox"/> Arab States
<input type="checkbox"/> Asia & the Pacific
<input type="checkbox"/> Europe & North America
<input type="checkbox"/> Latin America & the Caribbean
Please list the primary country(ies) in which it is active:

## 4. Date of its founding or approximate duration of its existence

Please state when the organization came into existence, as it appears in the supporting documentation establishing its legal personality (section 8.b below).

The Guraghe people have a long-established tradition of forming associations of various kinds. Guraghe Development and Cultural Association has originated from this tradition. In this regard, the pioneering association, Guraghe Roads Construction Association, was established on 2 June, 1962 with the aim of building roads that would connect all the Guraghe localities each other and with the neighbouring regions. It has also been involving in such development schemes as

education, health and cultural promotion.

In early 2000, the need to make a more vigorous intervention in cultural and social developments has become increasingly imperative. It was this need that led to the formation of two associations in 2009: Bete-Guraghe Cultural Centre (here after BGCC) and Guraghe Development Association (here after GDA). The first one was established to safeguard cultural heritages while the second one was established to advance socio-economic developments. Yet, they were working in close partnership.

Through time, it has become clear that socio-economic developments without cultural developments would not be sustainable. Understanding the relevance of integrating Cultural and socio economic developments led to merging of BGCC with GDA. As a result, an all-encompassing and more efficient association called Guraghe Development and Cultural Association (here after, GDCA) has come in to existence in December, 2015.

GDCA is a non-political, non-religious, community-based local non-governmental organization established by volunteer members of the Guraghe people. It is registered by Ministry of Justice, Federal Democratic Republic of Ethiopia as a Resident Charity association in February, 2016.

## 5. Objectives of the organization

*Please describe the objectives for which the organization was established, which should be 'in conformity with the spirit of the Convention' (Criterion C). If the organization's primary objectives are other than safeguarding intangible cultural heritage, please explain how its safeguarding objectives relate to those larger objectives.*

*Not to exceed 350 words; do not attach additional information*

GDCA, involves in cultural and socio economic development efforts to fill the gap in the Guraghe Zone. It basically tries to safeguard, develop, promote and disseminate intangible cultural heritages. GDCA is established with the mission of aspiring to see a united society of the Guraghes whose cultural heritages are preserved; cultural and socio economic developments are synchronized and sustained. Principally, the association is intended to:

- raise awareness to advance tolerance & solidarity among the Guraghe,
- cooperate with all stakeholders to conserve and preserve cultural heritages,
- develop Nomination Files to safeguard, develop and promote Intangible Cultural Heritages,
- conduct integrated cultural and socio-economic development programs,
- serve as a knowledge institution by undertaking research.

The expertise areas of GDCA are cultural heritage conservation and socio economic developments. Hence, it promotes such core values as commitment, transparency, accountability, integrity, mutual respect, trustworthiness, and creativity. It also appreciates diversity, inclusiveness, equality, equity, efficacy, sustainability, and action learning as core operational principles. On the other hand, capacity building, networking & partnership, good governance, subsidiary role, and team work are the major operational strategies to accomplishment its objectives.



## 6. The organization's activities in the field of safeguarding intangible cultural heritage

Sections 6.a to 6.d are the primary place for establishing that the NGO satisfies the criterion of having 'proven competence, expertise and experience in safeguarding (as defined in Article 2.3 of the Convention) intangible cultural heritage belonging, inter alia, to one or more specific domains' (Criterion A).

### 6.a. Domain(s) in which the organization is active

Please tick one or more boxes to indicate the primary domains in which the organization is most active. If its activities involve domains other than those listed, please tick 'other domains' and indicate which domains are concerned.

- oral traditions and expressions
- performing arts
- social practices, rituals and festive events
- knowledge and practices concerning nature and the universe
- traditional craftsmanship
- other domains - please specify:

### 6.b. Primary safeguarding activities in which the organization is involved

Please tick one or more boxes to indicate the organization's primary safeguarding activities. If its activities involve safeguarding measures not listed here, please tick 'other safeguarding measures' and specify which ones are concerned.

- identification, documentation, research (including inventory-making)
- preservation, protection
- promotion, enhancement
- transmission, formal or non-formal education
- revitalization
- other safeguarding measures – please specify:

### 6.c. Description of the organization's activities

Organizations requesting accreditation should briefly describe their recent activities and relevant experience in safeguarding intangible cultural heritage, including those demonstrating the capacities of the organization to provide advisory services to the Committee. Relevant documentation may be submitted, if necessary, under section 8.c below.

*Not to exceed 550 words; do not attach additional information*

Heritage plays an important role in human development as a repository of knowledge and tradition. It provides opportunities to respond to the challenges posed by fast changing and complex contemporary world, characterized by dynamic societal and environmental changes. Heritage in all its various forms serves as source of knowledge and helps to advance solidarity, socio economic development and sustainability.

It is from this generic idea that the mission of GDCA has originated. GDCA gives particular attention to safeguarding and promoting cultural heritages in spirit of conservation, promotion, developing tolerance and solidarity with due respect to cultural identities. In order to achieve its objectives, GDCA has been engaged in the formulation and implementation of a multi-sector conservation and development activities with the fund raised predominantly from the community, the private sector and international donors. The community funded multi-sector programs includes education, health, water, agriculture, road sectors. The global donor funded programs intervene in



such areas as good governance, gender, disability, youth employment and protection of environment. The following are only few activities of the association.

GDCA has established Information Communication Technology (ICT) centre complimented with Geographic Information Systems (GIS) for Guraghe Zone with the intension of ensuring the adequacy and reliability of information that can serve as support mechanism for safeguarding heritages..

In 2010, BGCC initiated a grand project aimed at building central complex facility dedicated to preserve and conserve Guraghe Culture. The Cultural Centre is designed by integrating Guraghe indigenous architectural knowledge with modern building engineering. It is intended to serve as “Centre of Guraghe Culture and Tradition”, in order to harmonize the Guraghe cultural past with the future. The centre included an impressive section to display material heritages; it will also serve as training centre, modern library, archive and documentation centre. Moreover, it incorporates various halls with different capacities to display cultural performances.

Since 2016, GDCA has been conducting a study on natural and cultural landscape of the Guraghe people called Jefore. The study focuses on identification, documentation and inventory. Senior heritage experts, community elders and practitioners have been involved in the field work. The research includes the description with pictures of places (Jefore), recognized by the elders of the community as integral part of their heritage. Findings of the in-depth data collection made it possible to define Outstanding Universal Values (OUV) of Jefore. It is based on this OUV that we propose Jefore as potential World Heritage Site. To achieve our proposition, preparation of a Tentative List for the property is on progress.

A very similar study is being conducted to investigate historical and contemporary dimensions of traditional knowledge and practices. In this regard, GDCA has initiated a collective effort to study Kitifo, a traditional food of the Guraghe people. A thorough investigation is on progress to get Kitifo inscribed in the world heritage list of ICH.

GDCA is currently helping local communities to exercise their cultural practices ensure peace and security. hence, it carried out activities revitalize indigenous knowledge related to good governance. Together with its members and practitioners, it has been trying to document the traditional principles of good governance. In this endeavour, the association codified the traditional law and made it ready for publication, hopefully to be issued in 2019.

GDCA has been working for safeguarding traditional folk-arts, which are believed to be unique to the Guraghe people. In this regard, in 2015 and 2016, the association has taken the initiative to establish a strong network of Guraghe-Artists. The association provided all-round support to establish an all-encompassing FORUM – Guraghe Artists Co-operation Forum – which was established by prominent Guraghe Artists. The Forum is intended to preserve the folk-art of the People by facilitating mutual co-operation among the artists. Moreover, the FORUM would promote culture and folklore of the people.

GDCA supports historical research to re-discover useful episodes from the past through systematic data collection to draw lesson from the past to the contemporary tradition. In this regard, GDCA, in co-operation with Ethiopian National Theatre, has initiated and sponsored creation of a theatre based on stories of a famous Guraghe woman, called Yeqaqe Wurdiwot. The oral history has it that, in 1850s & 60s, Yeqaqe Wurdiwot had presented grievances of women before assembly of elders and requested men to treat women as equal in all aspects of life. The theme of the theatre is developed to promote rights of women based on a historic struggle by the Guraghe heroine.

The association is also active in the synchronization of green development initiatives of the local government with traditional environment protection practice and knowledge of the people. As part of promoting the traditional practices, a regular annual tree planting campaign in Guraghe Zone by the Guraghe people was launched in 2013 with a motto ‘Towards Green Development’. The sixth annual campaign is held very recently on 21 July, 2018.



#### **6.d. Description of the organization's competence and expertise**

*Please provide information on the personnel and members of the organization, describe their competence and expertise in the domain of intangible cultural heritage, in particular those that demonstrate the capacities of the organization to provide advisory services to the Committee, and explain how they acquired such competence. Documentation of such competences may be submitted, if necessary, under section 8.c below.*

*Not to exceed 200 words; do not attach additional information*

Dr. Ambassador Fantahun Haile-Michael is the Chairman of the Board of Directors of the Association since 2016. In addition to his leadership, he has participated in number of meetings of the General Assembly that conducted the drafting of the bylaw of the association. As a representative of the board, he has always been writing reports on the performances of the association on many Cultural conservation efforts.

Mr. Tesfaye Goite, Director General, is President of the Ethiopian Dart Federation and also member of Ethiopian Authors' Association. Through his Connections, he has done tremendous contribution to safeguard Cultural Heritage. He wrote three books on Guraghe poetry in vernacular language. He has also been participating in successive on job trainings, organized by various institutions like Ethiopian Management Institute and UNDP, The Christian Relief and Development Association, Universiteit van Amsterdam etc, in Leadership Development and Legal Reasoning Programs. He has also been taking part in national tour on implementation of the cultural tourism in Ethiopia.

Mr. Mengistu Haile Mariam is Director of Culture Development Unit. He has served as Senior Cultural Expert at Zonal and Regional level. He is co-writer of a classic book on Gurage Culture, History and Language. He works with Cultural and Tourism Bureaus of Regional Governments, Cultural Centres, Ethnographic collection centres, and Conduct independent research on Gurage culture. He has close relation with bearers of local tradition and arrange fieldworks and is in charge of the ethnographic collections.

Dr. Getachew Dewi, Senior Heritage Researcher, has taken part in preparation of national nomination files as the heritage expert of Ethiopia. He has participated in the 11<sup>th</sup> Intergovernmental meeting of ICH held in Addis Ababa. He also has taken part in international trainings, in Beijing, organized by UNESCO and Chinese Academy of Science, Capacity building Training on Heritage Management organized by World Heritage Fund, World Heritage Nomination Workshop for Anglophone countries organized by African World Heritage Fund. Now he is serving as Culture, Language and History Conservation Department Head..

Other members of the association all have academic background and they actively follow national issues on ICH and join meetings when necessary. Moreover, as they are also involved in the organizational activities of the association with different responsibilities, they are experienced in theory and practice. Many GDCA members are involved in the transmission of knowledge on the documentation. They give training on how to conduct scientific fieldwork, and documentation methodologies on issues related to cultural heritage. Hence,

GDCA have the human resources that provide orientations, guidance and counsel in the areas of misunderstanding and disagreements. It is also building an extensive experience in the areas of environment and social impact surveys, (cultural, historical). It has an advisory board of committee and team of experts that includes sociocultural and socio economic experts Human resource development experts and engineers.



## 7. The organization's experiences in cooperating with communities, groups and intangible cultural heritage practitioners

*The Committee will evaluate whether NGOs requesting accreditation 'cooperate in a spirit of mutual respect with communities, groups and, where appropriate, individuals that create, practise and transmit intangible cultural heritage' (Criterion D). Please briefly describe such experiences here.*

*Not to exceed 350 words; do not attach additional information*

Throughout the world, heritage today faces a growing number of threats and pressures. In order to ensure concerted action in preserving and safeguarding heritage, it is important to mobilize a broad spectrum of stakeholders. The important group to engage is local community and bearers of the tradition, who will play an instrumental role in sustaining heritage in all its diverse forms in the years to come.

GDCA is working in partnership with various bodies that operate at local, country and global levels. The community, the private sector actors, civil societies, mass-media, the government bodies, the traditional leaders and elected representatives of the people are among the local level partners it has been working with.

GDCA has partnered with International donors, Civil Society Support Program (CSSP) of the British Council – Ethiopia, the Ethiopian Social Accountability Program (ESAP) of the World Bank, and Strategic Climate Institutions Program of multi-donor trust fund to accomplish these development projects. The Overseas Development Institute (ODI) of the UK, and the UNEP initiated Secretariat of Climate and Clean Air Coalition to Reduce Short-lived Climate Pollutants (CCAC) is the global institutions with which the GDCA has developed partnership. Moreover, it works with:-

- Executive Committee of the customary law to ensure good governance among the Guraghe,
- Ministry of Culture and Tourism of Federal Democratic Republic of Ethiopia.
- Culture and Tourism Bureau of Southern Ethiopia Nations, Nationalities and Peoples Regional State,
- Guraghe Zone Culture, Tourism, Government Communications Affair Department,
- Ethiopian National Theatre,  
Ethiopian National Cultural Centre,
- Understanding the role of folk artists, GDCA has established a close linkage with the Guraghe Artists Association,

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## 8. Documentation of the operational capacities of the organization

*The Operational Directives require that an organization requesting accreditation submit documentation proving that it possesses the operational capacities listed under Criterion E. Such supporting documents may take various forms, in light of the diverse legal regimes in effect in different States. Submitted documents should be translated, whenever possible, into English or French if the originals are in another language. **Please label supporting documents clearly with the section (8.a, 8.b or 8.c) to which they refer.***

### 8.a. Members and personnel

*Proof of the participation of the members of the organization, as requested under Criterion E (i), may take diverse forms such as a list of directors, a list of personnel and statistical information on the quantity and categories of the members; a complete membership roster usually need not be submitted.*

*Please attach supporting documents, labelled 'Section 8.a'.*

**8.b. Recognized legal personality**

*If the organization has a charter, articles of incorporation, by-laws or similar establishing documents, a copy should be attached. If, under the applicable domestic law, the organization has a legal personality recognized through some means other than an establishing document (for instance, through a published notice in an official gazette or journal), please provide documentation showing how that legal personality was established.*

*Please attach supporting documents, labelled 'Section 8 b'*

**8.c. Duration of existence and activities**

*If it is not already clearly indicated in the documentation provided under section 8.b, please submit documentation proving that the organization has existed for at least four years at the time it requests accreditation. Please provide documentation showing that it has carried out appropriate safeguarding activities during that time, including those described above in section 6 c. Supplementary materials such as books, CDs, DVDs or similar publications cannot be taken into consideration and should not be submitted.*

*Please attach supporting documents, labelled 'Section 8 c'*

**9. Signature**

*The application must include the name and signature of the person empowered to sign it on behalf of the organization requesting accreditation. Requests without a signature cannot be considered.*

Name:	Tesfaye Goite W/Mariam, Director General
Title:	Mr.
Date:	20-August-2018
Signature:	





### 8.b. Recognized legal personality

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Please attach supporting documents, labelled 'Section 8.b'.

### 8.c. Duration of existence and activities

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Please attach supporting documents, labelled 'Section 8.c'.

## 9. Signature

The application must include the name and signature of the person empowered to sign it on behalf of the organization requesting accreditation. Requests without a signature cannot be considered.

Name: Tesfaye Goite W/Mariam, Director General

Title: Mr.

Date: 20-August-2018

Signature:



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Le 20 SEP. 2018

Section 8.a. Members and Personnel

a. Board Members of GDCA

No.	Full Name	Position in GDCA	Position in the government structure N°
1	Dr. Ambassador Fantahun Haile Michael	Chairman of the GDCA Board	Diplomat, currently serving in African Union
2	H.E. Mr. Ristu Yirdaw	Deputy chairman	Minister of Youth and Sport Ministry, Federal Democratic Republic of Ethiopia.
3	Dr. Alemayehu Areda	Board member	Consultant, in sociocultural and economic sector
4	Mrs. Jembernesh Kinfu	>>	Member of the House of Peoples Representatives of Ethiopia
5	Engineer Desalegn Deribu	>>	Consultant in Engineering
6	Azmach Kedir Kerga	>>	Community Elder
7	H.E Shisema G/Sellassie	>>	Director General, Addis Ababa City Government Revenue and Customs Authority

b. Members of the Audit and Inspection Commission of GDCA

	Full Name	Position in GDCA	Position in the government structure
1	Mr. Fikiru Worku	Chairman of the Audit and Inspection Commission	Director, Planning Directorate of the Office of the Prime Minister
2	Ms. Biruknesh Argaw	Secretary	Director General, Agency for Technical and Vocational Education
3	H.E Mr. Ageze G/medihin	Deputy chairman	Member of the House of Peoples Representatives of Ethiopia
4	Mr. Kifle Yirga	Member	Representative of Local Community
5	Mr. Nugussie Asres	>>	Director General, Southern Nations, Nationalities and Peoples Regional State Revenue and Customs Authority



### C. Special Advisory body

1	Dr. Yonas Beyene	Historian and Paleontologist	Prepared the Nomination File for Konso WHS, Preparing Nomination File for Gedéo Heritage site,
2	Dr. Wondwosen Awiachew	Linguist, Folklorist	Professor of Folklore, Addis Ababa University

### D. The Staff members of GDCA

GDCA currently has a total of 51 staff members. The following list included only those who are at various leadership positions.

	Full Nameአባል	Area of specialization	Duties and Responsibilities
1	Tesfaye Goite	BA in Ethiopian Language and Literature	Chief Executive Director
2	Mengistu H/Mariam	BA in Ethiopian Language and Literature	Director of Culture Development Unit
3	Getachew Dewi	Ph.D in Folklore, BA & MA in History	Culture, Language and History Study and Development Department Head
4	Kokeb Girma	BA in Sociology and Social Anthropology	Senior Cultural Expert
5	Seife Zeberge	BSc in Agro engineering, MSc in Food Engineering	Department Head of Economic and Social Development
6	Kibatu Dula	BSc in Agro engineering	Environment Protection and Natural Resource Development Department Head
7	Hiwot Hailu	BA in Theatrical Arts	Public Relation Expert
8	Wolde Tasdiq Nurga	BSc in Plant Production and Dry Land Farming	Branch Co-ordination, membership Development and Resource Mobilization Department Head
9	Addisu Etifu	MA in Development Economics	Planning and Project Department Head

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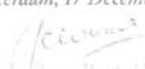



FACULTY OF LAW

CERTIFICATE OF ATTENDANCE

This is to certify that *Tesfaye Gote W. Mariam* has attended and successfully completed a training course on the *Basic Concepts of Law and on Legal Reasoning* held in Addis Ababa, Ethiopia from 10-17 November 2008, and from 9-17 December 2008 respectively. This course was organized and implemented by the Law Faculty of the University of Amsterdam in the framework of a Capacity Building Project for the staff of the Institution of the Ethiopian Ombudsman sponsored by the UNDP.

Amsterdam, 17 December 2008

  
Course leaders: Prof. Dr. I. F. Weiss  
Prof. Dr. P. M. de Waart

  
Project Director, Mr. H. Gebreselassie

UNIVERSITEIT VAN AMSTERDAM

Mr. Tesfaye Gote, The Director General



United Nations Development Programme



Ethiopian Management Institute & UNDP ETHIOPIA,  
LEADERSHIP DEVELOPMENT PROGRAMME

February 2005 - September 2005

CERTIFICATE

*Tesfaye Gnite*

has been awarded this certificate for successfully participating in Leadership Development Programme, conducted in collaboration with Ethiopian Management Institute & UNDP Ethiopia.

Signature \_\_\_\_\_

Zekarias Assefa  
General Manager  
Ethiopian Management Institute

Date September 2005

Signature \_\_\_\_\_

Elizabeth Lwanga  
Resident Representative,  
UNDP Ethiopia

የኢትዮጵያ የሥራ አመራር ኢንስቲትዩት  
ETHIOPIAN MANAGEMENT INSTITUTE

የምስክር ወረቀት



CERTIFICATE

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TESFAYE GOITE

ኢንስቲትዩት

is awarded this certificate for  
his/her successful completion of

ከ መስከረም 27/2001 እስከ ኅዳር 31/2001 ድረስ

TEAM BUILDING, CHANGE MANAGEMENT & BPR

በዚህ ጊዜ ወቅት የሥራ አመራር ስልጠና ላይ ተሳታፊ ነው

ሥልጠና ተከታትለው በሚገባ ስለፈለጉ  
ይህ የምስክር ወረቀት ተሰጥቷል።

training conducted by the institute  
from Oct. 7/2008 to Oct. 13/2008

SIRGUT MITCHEL

OCTOBER 13/2008

የሥራ ሂደት ጸደቅኛ  
Process Owner/Director

ቀን  
Date

የኃላፊ ጸደቅኛ  
Director General



*This is to certify that*

*Mengistu Hailemariam*

has successfully participated in the Training Workshop on "*Investment Promotion and Economic Development at the Sub-National Level*" organized by the United Nations Conference on Trade and Development.

Oromia, Ethiopia, 24-26 September 2008

  
Paul Wessendorp

Chief  
Investment Facilitation Section  
UNCTAD

Mr. Mengistu H/Mariam, Director of Culture Development Unit





**CENTRE FOR AFRICAN FAMILY STUDIES**  
**CENTRE D'ETUDES DE LA FAMILLE AFRICAINE**  
Nairobi - KENYA/Lomé - TOGO

*This Certificate accredits that*  
**Mengistu Haile Mariam**  
*has successfully completed a course on*  
**Training of Trainers in Advocacy and Multi Media**  
*from 31<sup>st</sup> March to 11<sup>th</sup> April 2003*

Director

Co-ordinator

*Date:* 11<sup>th</sup> April 2003





FEDERAL  
DEMOCRATIC  
REPUBLIC OF  
ETHIOPIA

Ministry of Finance and Economic Development  
(MOFED)



## Certificate of Completion

### Climate Resilient Green Economy Program: "Leadership for Result Training"

This is to certify that

Mengistu Hailemariam

Has successfully completed the *Climate Change and Leadership for Result* training organized in three rounds over a period of six months by the Ministry of Finance and Economic Development (MOFED) and the United Nations Development Program (UNDP).

Admasu Nebebe  
Director, UN Agencies and Regional Economic  
Cooperation Directorate



Bettina Woll, UNDP Deputy  
Country Director





*The George Washington University  
International Institute of Tourism Studies*

*Hereby confirms that*

*Getachew Dewi Beza*

*has successfully completed the*

*Integrated Destination Planning and Management Course*

*Conducted from February 09 to March 06, 2015*

*March 6, 2015*

*Given in Debre Zeytu, Ethiopia*



**THE GEORGE  
WASHINGTON  
UNIVERSITY**  
WASHINGTON, DC

*Kristin Lamoureux*  
*Kristin Lamoureux, Director*



**ADDIS ABABA UNIVERSITY  
CERTIFICATE OF TRAINING**

**GETACHEW DEWI**

*Has successfully completed an intensive short term training course on Heritage Management Organized by Addis Ababa University Training & Consultancy Center from 02-06 February, 2015.*

Dr. Hirut Woldemariam  
Vice President for  
Institutional Development



Dr. Workach Negatu  
Chief Director for Business, Training  
and Consultancy, and Endowment



**የባህልና ተሪዝም ሚኒስቴር**  
**Ministry of Culture and Tourism**  
**የምስጋና የምስክር ወረቀት**  
**Certificate of Appreciation**

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**This certificate is awarded**


To \_\_\_\_\_

የመስቀል በዓል አካባቢ የመጀመሪያው የኢትዮጵያ የማይቀሰስ ባህላዊ ቅርስ ሆኖ በተባበሩት መንግስታት የትምህርት የሳይንስና የባህል ድርጅት/ዩኔስኮ/ ወካይ የዓለም ቅርስ መዝገብ ህዳር 25 ቀን 2006 ዓ.ም እንዲመዘገብ ለበረከቱት ከፍተኛ አስተዋፅኦ ይህ የምስክር ወረቀት ከታላቅ ምስጋና ጋር ተስጥቷቸዋል።

In recognition of your valuable contribution towards the inscription of the **Ethiopian Maskel Festivity** on the UNESCO Representative List of ICH of Humanity, as the First Ethiopian Intangible Cultural Heritage on December 04, 2013.

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September, 2014

  
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*Ammu Aboukadir*

Signature



<p>በኢትዮጵያ ፌዴራላዊ ዲሞክራሲያዊ ሪፐብሊክ          የበጎ አድራጎት ድርጅቶችና ማህበራት ኤጀንሲ</p>		<p>FEDERAL DEMOCRATIC REPUBLIC OF ETHIOPIA          CHARITIES AND SOCIETIES AGENCY</p>
<p><b>የምዝገባና ፈቃድ የምስክር ወረቀት</b></p>		<p><b>CERTIFICATE OF REGISTRATION AND LICENSE</b></p>
<p>በበጎ አድራጎት ድርጅቶችና ማህበራት አዋጅ ቁ. ፯፻፳፩/፳፻፩ መሠረት የኮራኔ ልማትና ባህል ማህበር/ተልባማ/ የኢትዮጵያ ነዋሪዎች በግ- አድራጎት ድርጅት ሆኖ በኤጀንሲው መመዝገብና ፈቃድ ማግኘቱን ለማረጋገጥ ይህ የምስክር ወረቀት ተሰጥቷል።</p>	<p>THIS IS TO CERTIFY that GURAGHE DEVELOPMENT AND CULTURAL ASSOCIATION/GDCA/ has been registered and licensed by the Agency as an Ethiopian Residents Charity in accordance with the Charities and Societies Proclamation No. 621/2009.</p>	
<p>ይህ ቁጥሩ 0063 የሆነው የምስክር ወረቀት የተሰጠበት ጊዜ በ የካቲት 17 ቀን 2008 ዓ.ም ሲሆን የሚፀናበት ጊዜ በካቲት 17 ቀን 2019 ዓ.ም ተመልክቷል።</p>	<p>This Certificate bearing the number 0063 has been issued on FEBRUARY 25, 2016 and shall be valid until the date indicated</p>	
<p>የምስክር ወረቀቱ የሚፀናው እስከ: የካቲት 17 ቀን 2011 ዓ.ም          Valid until: FEBRUARY 25, 2019          ውሳኔ ያስተላለፈው:          Approved by:</p>	 <p>ተስፋዬ ሽፈራው በለጠ          TESFAYE SILFERAW BELETE          የምዝገባና ፈቃድ ባለሙያ          Registration &amp; Licensing          Senior Expert</p>	<p>የምስክር ወረቀቱ የሚፀናው እስከ: _____          Valid until: : FEBRUARY 25, 2019          ውሳኔ ያስተላለፈው:          Approved by:</p>



Commercial Bank of Ethiopia

## *Certificate of Recognition*

Commercial Bank of Ethiopia awarded this Certificate of Recognition to

GURAGHE DEVELOPMENT ASSOCIATION

For the Dedication and Excellence of Competence to be Preferred as Premium Customer of the Bank

Commercial Bank of Ethiopia wishes you much success in all your future endeavors

Feb. 01, 2014

A handwritten signature in black ink, appearing to read 'Bekalu Zeleke', written over a horizontal line.

Bekalu Zeleke  
President



b. Articles of the Association (Equivalent English Translation)



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ZABLON TRANSLATION OFFICE

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**GURAGHE DEVELOPMENT & CULTURAL  
ASSOCIATION  
ARTICLES OF ASSOCIATION**

December 20/2015

**Butajira**

**Titer**

**The Charities and Societies Agency  
Revisited Articles of Association**

**30/5/2016**

**Seal**

**The Federal Democratic Republic of Ethiopia  
The Charities and Societies Agency**

**Seal**

**Guraghe Development & Cultural Association (GDCA)**



*Signature*  
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**PHREM TEDFAYE**  
**GENERAL MANAGER**

## INTRODUCTION

The Ethiopian nations, nationalities and people are currently engaged in various formations to develop their culture, identity and their environment to alleviate poverty via the democratic system in place in the country. Most of them have attained encouraging achievements in this regards.

The Guraghe people are known for their collaboration and brotherhood and they are also acknowledged for their contributions to many areas of the country. Efforts are thus underway to further develop the culture of collaboration through the constitutional right of assembly to attain a development status at the level required. There are also several attainments achieved so far.

However the efforts so far were not sufficient to fully resolve the problems faced by the people as they didn't adequately involve the people themselves. The migration of the productive Guraghe youth in search of better life everywhere is not fully mitigated though decreased to some extent. Accordingly the number of Guraghe community in other towns is almost as equal as the number of people in the original localities; the rights given to develop its own language and culture are not utilized either.

The Guraghe must use the opportunity for development enjoyed by other people of our country; thus mobilizing the Guraghe is necessary to promote democracy, equality and development.

Accordingly, it is found necessary to merge the former two entities namely Guraghe Development Association and Bete Guraghe Cultural Center to attain social and economic development and alleviate poverty, to promote the culture and language of the Guraghe and to strengthen green development. The merger shall create a strong entity and enable coordinated efforts with the knowledge and financial contributions from the members of the Guraghe and mobilized efforts towards attaining economic and social development with solidarity.



*Ephrem Tedfaye*  
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EPHREM TEDFAYE  
GENERAL MANAGER



Thus we the undersigned have merged the above mentioned two entities and established a non-profit association with the name of Guraghe Development and Cultural Association. The association shall operate with due registration according to this article of association duly signed and ratified by the founding members whose list is attached herewith.



*Ephrem Tedfaye*  
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GENERAL MANAGER

GDCA

## **Article 1**

### **Formation**

The Guraghe Development & Cultural Association is established on December 20/2015 for indefinite period by virtue of the proclamation of Charity Organizations 621/2001

## **Article 2**

### **Name**

The association formed under this Articles of Association shall be called Guraghe Development & Cultural Association, abbreviated as GDCA and hereinafter referred to as "the association"

## **Article 3**

### **Objectives of the Association**

The association is formed for the following objectives:

1. Gather, coordinate, organize and support members of the Guraghe nationality in Ethiopia and abroad for the economic, social and cultural development of the Guraghe
2. Establish Central Information and Cultural Center for the Guraghe and provide accurate and up to date information as regards the developmental and cultural activities and hence enhance the participation of members of the Guraghe
3. Make unlimited efforts by mobilizing the Guraghe people to create a modern attitude towards environmental protection, prevention of natural resource degradation and utilization of local resource for their own development
4. Build a research institute to benefit farmers and enhance the accessibility and quality of economic and special services



  
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EPHREM TEDFAYE  
GENERAL MANAGER

5. Cause a study to be conducted on the Guraghe culture so that the valuable assets could be developed, heritages to be protected, maintained and transferred to the next generation
6. Work towards making the Guraghe language a regular educational, media and work language; GDCA shall make efforts to serve as a center for cultural development
7. Work towards maintaining the identity of the Guraghe people
8. To maintain the culture of hard work for which the Guraghe are known for and add modern thinking on such culture for further achievement to the end that the people could solve problems on their own

#### **Article 4**

##### **Address**

1. The temporary address of the association shall be in Addis Ababa Arad Sub City, Woreda ....., Villasarye Building, 2<sup>nd</sup> floor, House Number 004/005, Tel: 011155-7354/ 0111 566766, Fax: 0111568840, Postal Address: 54675; the association shall have a permanent address in Guraghe Zone, Butajira Town, Kebele 01, Tel: 0461-110125/1233, Fax: 0461-150312, Postal Address: 17 and Email \_\_\_\_\_ in the future


#### **Article 5**

##### **Definitions**

Unless a meaning otherwise is provided in this document:-

1. Agency – means the Agency for charitable organizations established by virtue of Proclamation 621/2001
2. Association – means the Guraghe Development & Cultural Association established by this document
3. Articles of Association –means the Articles of Association of Guraghe Development & Cultural Association



  
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**GENERAL MANAGER**

4. Directive – the directive to be issued by the management board of GDCA as per the authority given to it by this document
5. General Assembly – means the GDCA superior body comprising founding members and other members accepted by this document
6. Board – means the management board leading the works of GDCA
7. Head Office – means the office of the association where members of GDCA accomplish their works
8. Branch Offices – means offices to be opened locally and abroad that are accountable to GDCA Head Office
9. Director General – means head of the association that is in charge of the everyday activities of GDCA
10. Deputy Director General – means head of the association’s economic and social development works, cultural and tourism development works and fundraiser works; he/she shall be accountable to the Director General
11. Zone – means the Guraghe Zone of Southern Nations Nationalities and Peoples Regional State
12. Woreda – means the Woredas of the Guraghe Zone
13. Founding members – means the members that reestablished the association
14. Public arrangement – means a sort of arrangement by which the Guraghe are organized in Addis Ababa based on their Woredas
15. Person – means a natural person or a legal person
16. All masculine expressions in this document shall equally apply to feminine gender



  
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 GENERAL MANAGER

GDCA



## **Article 6**

### **Emblem**

1. Guraghe Guye House – expression of our common shelter, gathering spot and ancient housing skill of the Guraghe
2. Two Enset plants on the right and left of the House – the main symbol of the Guraghe, its food security, its economic foundation and its cultural asset
3. Green Compound – expression of our green economy development, a place where our people gather in happiness and sadness, a place where children play and arbitrations are convened and also a place for horse riding and overall people's interaction

## **Article 7**

### **Fiscal Year**

The fiscal year of GDCA shall be from January 1 to December 31 Gregorian calendar

## **Article 8**

### **Regular Members**

1. It shall include founding members and members accepted by the basic assembly as per this articles of association; all members of the Guraghe Development Association and Bete Guraghe Cultural Center shall automatically become members of GDCA without a need to fill a new membership form
2. Any natural or legal person fulfilling the following requirements is eligible for membership in the association:-
  - A. Accept and be dedicated to the objectives of GDCA
  - B. Shall be above the age of 18



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C. Shall be capable of paying payments and fees determined by the members' general assembly

D. Shall have legal capacity

E. Shall accept and fulfill other requirements to be set by the GDCA General Council

### **Article 9**

#### **Honoree Members**

1. Honoree members shall include people who contributed for the accomplishment of GDCA objectives and who has become role models by engaging on the sectors of GDCA's involvement; honoree members should be approved by the general assembly
2. Honoree members shall not have a right to elect, be elected or vote in GDCA
3. Honoree members shall not bear an obligation to pay membership contribution fee unless they are willing to do so

### **Article 10**

#### **Rights of Members**

1. All members shall have equal rights.
2. GDCA membership is a sole right of the member and it is not subject to any transfer to heirs or other third parties.
3. In accordance with this 'Articles of association', any member is entitled:
  - A. To attend the meetings of the general assembly and forward suggestions as regards the activities of the association
  - B. To elect, be elected and to require and obtain any information as regards the activities of the association



  
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- C. To accomplish works necessary for the attainment of the association's objectives
- D. To appeal to the management board before a decision to cease membership is implemented

**Article 11**  
**Obligation of Members**

- 1. Members must timely pay membership fee
- 2. A member must settle all debts before leaving membership
- 3. Any member is obliged to respect the objective and Articles of Association of the Organization
- 4. A member must serve GDCA with his profession, respect GDCA laws and regulations, his obligations and look after the assets of GDCA pay contributions
- 5. A member is obliged to attend GDCA ordinary and extraordinary meetings

**Article 12**  
**Membership Contribution and other Fees**

- 1. The time and the amount of membership contribution fee and other fees shall be determined by the General Assembly
- 2. A person failing the above mentioned payment shall be penalized by the basic assembly decision
- 3. A person failing to pay the penalty imposed by the general assembly decision for nonpayment of contribution fee may be suspended by the board attending the assembly meeting until settling the payment



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## Article 13

### Condition where Membership is Discontinued

Membership of a member shall be ceased when:

1. The member is deceased
2. When it is decided by a pertinent court of law
3. The member is proved to be found engaged in activities which affect the reputation of the organization
4. The member is unwilling to contribute his part in activities conducted to attain GDCA objectives and same is decided by the basic assembly
5. When the member is terminated from membership by the fundamental assembly for failure to pay the contribution for a period of one year
6. When it is decided by the general Assembly in accordance with the Articles of Association upon satisfactory reason
7. When the member requests in writing to resign GDCA membership

## Article 14

### Structure of the Organization

14.1. The association shall have the following members

- General Assembly
- Management Board
- Audit and Inspection Committee
- Audit & Inspection Service
- Director General
- Deputy Director Generals



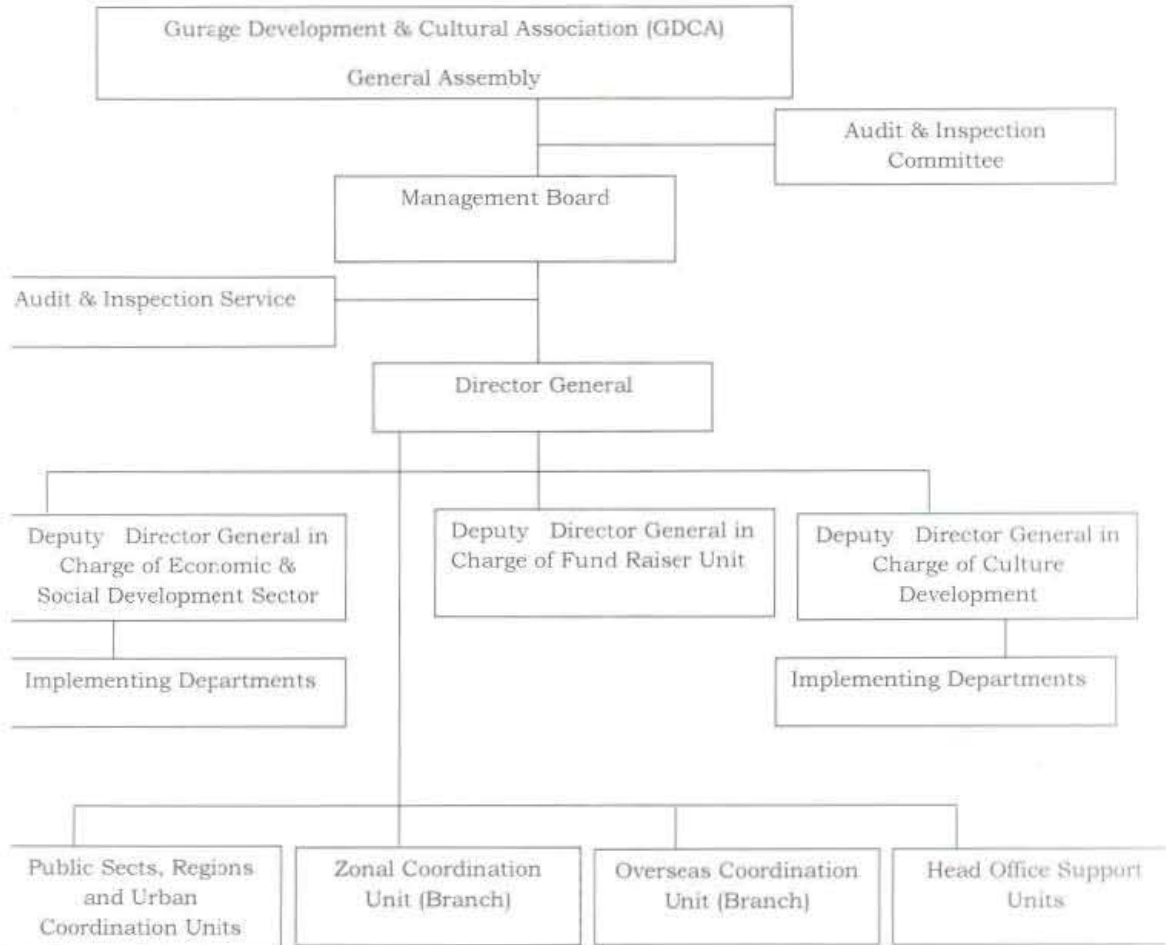
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- Segments, Departments, Branches and other units to be formed as necessary

14.2. The structure shall be as follows



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 GENERAL MANAGER


14.3 Any board member shall not serve as auditor or Director General/ Deputy at the same time.

## Article 15

### Powers and Functions of the General Assembly

1. The General Assembly shall include the members mentioned under article 7 of this document and 150 members from the overall members shall only take part on the meeting of the assembly. The call for meeting shall be made by the management board; the board may invite renowned Guraghe people, artists, scholars and public officials to take part on the meeting without a voting entitlement. The assembly shall have the following Powers and Functions:-
  - A) The General Assembly shall be the GDCA superior body
  - B) Enact and amend the GDCA articles of association
  - C) Appoint and dismiss the GDCA external auditor and determine salary
  - D) Appoint and dismiss the GDCA management board members, chairman of the assembly, vice chairman and secretary
  - E) Decide on policy and strategic matters of the association
  - F) Approve the short, medium and long term work plan and gross budget of the association
  - G) Approve the annual performance, report and financial statement of GDCA
  - H) Hear the performance report of the board and ascertain that the founding objectives of the association and relevant schedules are met
  - I) Decide on changing the address of the head office of the association and opening branch offices



  
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- J) Decide on dissolution and liquidation of the association
  - K) Decide on membership requests
  - L) Examine the case of members failing their obligations as per article 10 of this document and decide the termination of membership thereof
  - M) Decide on the amount of membership contribution, other fees and penalties
  - N) Enact the meeting procedures of the General Assembly
  - O) Decide on matters of merger, amalgamation or separation of GDCA with other charity organizations
  - P) Examine the accounts of the company with external auditors
  - Q) Decide on matters not yet decided by other members/ bodies of the organization
2. The general assembly, when found necessary, may transfer the authority given to it under this article to the other GDCA executive bodies or a permanent or temporary committee to be established.
  3. The general assembly, unless there is contradiction with pertinent laws, shall render final decision on the interpretation of this document

### **Article 16**

#### **Voting of the General Assembly**

1. Any member shall have a single vote on the meeting of the general assembly
2. Members have equal votes
3. Voting shall be in a transparent and fair manner; each member shall have one vote



  
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**GENERAL MANAGER**

GDCA

4. Member with dissent shall get the same recorded in the minutes of the meeting
5. Any member who believes the decision of the general assembly violates the laws of the country or this document shall report the same to the agency

## **Article 17**

### **Powers and Functions of Assembly Management**

The Assembly shall have its own chairman, deputy and secretary vested with the following powers and functions:-

#### **1. The Chairperson**

- A. Calls the assembly meeting and prepare meeting agendas with the secretary
- B. Leads the meeting of the Assembly
- C. Conducts a follow-up on the proper implementation of the regulations and decisions of the General Assembly
- D. Pass order to the board for the Work and Audit reports of the assembly to be forwarded to the relevant governmental and Aid organizations
- E. Arranges matters to be brought to the assembly and get them enlisted on the agenda

#### **2. Deputy Chairperson**

- A. Replaces the chairman in his absence
- B. Carries out other duties given by the chairman or the assembly

#### **3. Powers and Functions of the Secretary**

- A. Prepares agendas for the assembly with the chairman
- B. Registers the minutes of the meeting



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- C. Keeps documents of the assembly.
- D. Forwards the decisions of the assembly to concerned bodies

### **Article 18**

#### **Meeting of the General Assembly**

1. The regular meeting of the assembly shall be held at least once a year and presided by the general assembly chairman; the meeting shall be held in 75 days after the closure of the fiscal year
2. If the chairman fails to call the meeting in 30 days time cited above the meeting may be called by the assembly deputy chairman or the secretary. If this is not the case any GDCA member may file petition to the agency
3. If the meeting is called as per sub article 2 of this provision the agency may propose a candidate to chair the meeting of the general assembly
4. The extraordinary meeting may be convened by 10% of GDCA members or upon the board decision
5. Members shall be notified of the meeting venue, time and agenda before 15 days for the case of ordinary meeting and within 5 days for the case of extraordinary meeting; extraordinary meeting for other assemblies will also be the same way
6. Quorum of the assembly shall be constituted upon the presence of 50+1 attendants as per article 15/1
7. Without prejudice to sub article 6 above, if quorum is not constituted with two consecutive meetings the third meeting shall be convened and give decisions upon present members
8. Different matters depending on existing circumstances may be reserved in the agenda of the meeting. Any one intending to include a certain



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GENERAL MANAGER

matter in agenda shall notify the GDCA office in writing one week before the date of meeting

## Article 19

### Election and Decision Making Procedure

1. GDCA shall be led with people elected upon full participation of members
2. The assembly, while conducting election, shall elect electoral committee after quorum is attained
3. The electoral committee shall get the requirements affixed by the assembly and conduct the election
4. The general assembly may set up electoral committee to replace members of the management board who left their duties for several reasons
5. If members completed their office term must be reelected for another term they must be elected upon majority vote; a three years break is however required for a 3<sup>rd</sup> term service
6. All matters must be settled by majority vote; the chairman shall cast a winning vote in case of tie
7. The election procedure shall follow a democratic manner at all times
8. Members of the electoral committee shall not present themselves as candidate for another election; the assembly may however remove them from committee membership and present them as candidates
9. The electoral committee is responsible to make sure the new elects take office and commence duty in 30 days
10. Previous elects shall not be part of GDCA management unless allowed by the decision of the general assembly



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GDCA

11. Decisions given on matters that were not included in the agenda shall not be enforced

## Article 20

### Powers and Functions of the Management Board

1. To appoint and dismiss the Director and Deputy Director of the association
2. Conducts follow-up on the implementation of the general assembly's decisions and plans
3. Presents proposals forwarded by the management of the association to enact or release policies by adding his opinion when necessary.
4. Makes sure there are incomes in money or in kind to carry out its duties, plans a means to get donations
5. Proposes the opening of branch offices in various areas for the approval and decision of the general assembly
6. Examines and proposes to the general assembly, the performance reports of the Director General
7. Enact the association's human resource, finance and property administration directives
8. Presents the short term, medium term and long term plan and budget of the association to the decision of the general assembly
9. Receives a detailed annual plan and budget from the D/General and presents the same after evaluation, for the decision of the General Assembly
10. Enacts bylaws of the association
11. Decides the calling of extraordinary meeting when a need arises



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GENERAL MANAGER

12. Enact the board meeting procedures
13. Opens a bank account and get the accounts registered as per the agency's accounting procedures
14. Set up several committees for implementing the plan of the association
15. Take part in investments assisting the development of the zone so than revenue to strengthen the capacity of the association could be obtained; uses the revenue for attending the objectives of the association

## **Article 21**

### **Members of the Management Board**

1. GDCA shall have a management board comprising 13 to 15 members
2. The members shall elect Chairman and Deputy Chairman of the Board
3. The Director General shall serve as a board manager without a voting right
4. Deputy D/Generals shall attend meeting in the capacity of witness

#### **21.1. The Board Chairman**

- A. Leads the board meeting
- B. Presents the decisions of the board to the General Assembly in a report
- C. Presents policies, directives and strategies enacted by the board for approval to the General Assembly
- D. Shall be accountable to the board and the General assembly
- E. Orders for the decisions of the board and the General Assembly to be placed to effect
- F. Attend to the performance of the association office
- G. Orders the performance and audit reports approved by the General Assembly to be forwarded to the concerned bodies



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H. Presents annual reports except audit report to the Assembly's ordinary meeting

**21.2. The Deputy Board Chairman**

- A. Replaces the chairman in his absence
- B. Carries out other duties given by the chairman or the General Assembly

**21.3. The Secretary of the Board**

- A. Shall be accountable to the board
- B. Prepares agendas for the assembly by discussing with the chairman
- C. Registers the minutes of the meeting
- D. Keeps files and documents of the board office

**Article 22**

**Meting and Voting Procedure of the Management Board and Tenure of Members**

1. The board shall have its ordinary meeting four times a year and urgent meetings whenever necessary
2. Extraordinary meetings shall be called by the GDCA D/General or the board chairman.
3. Quorum shall exist whenever there is the presence of 50% + 1 members and the board chairman or deputy board chairman. Decisions made by majority vote of the general meeting shall be signed by members present at the meeting
4. Decisions shall be made by majority vote. Whenever there is a dead lock the chairman's vote shall be a winning vote



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5. Service term for board members shall be four years and a members shall not be eligible for reelection for third consecutive term
6. Board members shall serve without salary; GDCA shall compensate them for their expenses

### **Article 23**

#### **Powers and duties of the GDCA Director General**

The Director General of the association shall be accountable for the board and shall have the following powers and responsibilities

1. To represent the organization before anyone, carry out any activity with regards the business of the organization , assigns an attorney, signs contracts and makes correspondences in the name of the organization
2. Operates, with joint signature of the treasurer, the organization's bank account, cheque and money transfers; he/she shall also:
  - A) Become represented as joint signatory when there are project accounts
  - B) Open accounts for projects accomplished by public contribution in the name of the public segment that shall be operated by the joint signatures of 1) the Woreda/Sub City Administrator 2) Head of finance to be appointed by the Woreda administrators 3) members of the Guraghe in Addis Ababa
  - C) Open accounts to be used as overhead expenditure by the Addis Ababa Guraghe Woredas, Sub Cities and Heads of Branch Offices in regional states, make signatory changes and also suspend or freeze accounts
3. Puts to effect the decisions of the general assembly and the board



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4. Prepares and quarterly presents to the board the quarterly and annual work and finance report
5. Prepares and presents to the board the policy, budget and work plan
6. Facilitates means in accordance with the articles of association by which the association gets money and also a means for the association to achieve its goals
7. Prepares and presents to the board, strategies to enhance the association capacity
8. Hires, dismisses and determine the salary of employees in accordance with the administration regulation of the board
9. Leads the day to day activity of the organization by coordinating and supervising the employees of the organization
10. Leads, coordinates and manages the works of the association
11. Gives other management decisions with regards the activities of the organization
12. The manager shall not have the right to cast a vote to approve his own proposal when such manager is a member of the organization
13. Prepares and implement a detailed job description for all work units
14. Conducts other duties as per the bylaws of the association and the decision of the general assembly



  
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## Article 24

### Duties and Responsibilities of the Economic and Social Sector Deputy Director General

The Economic and Social Sector Deputy Director General shall be accountable to the D/General and have the following Duties and Responsibilities:

1. Leads, coordinated and monitors the works of the sector to the effect of developmental works and social activities could contribute to the betterment of the lives of the Guraghe people
2. Follow up the social and developmental service delivery institutions built by the association, facilitates conditions for better service delivery and resolve problems with the concerned bodies
3. Follow up, supervise and take corrective measures on the accomplishment of zonal and Woreda development works accomplished by the association
4. Assure that the economic and social resolution projects developed by the association are based on the will and consent of the people
5. Devise and implement projects that could enable capacity building of the sector members
6. Make efforts for the branch offices of the association to discharge their roles; follow up on the proper discharge of obligations by the branch offices and resolve challenges to be possibly encountered in the process
7. Makes efforts and provides support to establish the structure of the sector with basic, environmental, local and international standard
8. Makes exhaustive efforts to succeed with the work of building environmentally resilient economy in Guraghe Zone. He shall take part in the annual seedling planting campaigns in the Zone and follow up on the wellbeing of the planted seedlings



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9. Creates a strategic plan for the sector and supports the association to have its own strategic plan
10. Receives a timely report from subordinate work units and files a report to the D/General on the accomplishment of the sector. He/she shall also conduct consecutive sectorial evaluation and actively take part in consecutive evaluations of the association
11. Timely plan the works of the sector, distribute planned works to concerned units and makes efforts for their implementation
12. Creates favorable conditions for proper accomplishment of works by subordinate units, convenes discussion with workers to create work motivation amongst workers
13. Works as a member of the association's senior management, makes efforts to implement the objective and mission of the association and accomplish other works assigned by the Director General of the Association


## Article 25

### **Duties and Responsibilities of the Culture Sector Deputy Director General**

The Culture Sector Deputy Director General shall be accountable to the D/General and have the following Duties and Responsibilities:


1. Prepare and present to the Director General, the work plan and implementation budget for the works of the culture sector
2. Protects the assets and heritage of the Guraghe people in collaboration with concerned bodies
3. Works in collaboration with concerned bodies to the end that the Guraghe language could become official academic, work and media language



  
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**GENERAL MANAGER**

4. Enable the expansion of former artifact and arts so that they could be protected by the people
5. Work with the concerned bodies to develop tourist destinations, to promote and expand the same. Further works to enable Guraghe cultural restaurants become catalysts for cultural development shall be underway
6. Works with dedication to develop Guraghe literature, music and theatre
7. Establish cultural centers and museums so that the Guraghe history could be studied, known and data concerning the people could be gathered and disseminated. Resolution shall be prepared to the D/General whenever challenges are encountered
8. Works exhaustively to strengthen the unity of the people
9. Actively take part in cultural, language and tourism development works in local, regional and zonal levels to the end that the Guraghe culture could be promoted at national level and a generation with pride in its identity could emerge
10. Work towards changing attitudes and thoughts that have no contribution to the development of the Guraghe
11. Works as a member of the association's senior management, makes efforts to implement the objective and mission of the association and accomplish other works assigned by the Director General of the Association
12. Represents and acts on behalf of the D/General whenever necessary
13. Works to create fair balance of resources between the two sectors; decide on matters of input distribution and employment with the Director General



  
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14. Creates favorable conditions for proper accomplishment of works by subordinate units, convenes discussion with workers to create work motivation amongst workers
15. Conducts other duties as per the bylaws of the association and the decision of the general assembly

### **Article 26**

#### **Duties and Responsibilities of the Fundraiser Sector Deputy Director General**

The Fundraiser Sector Deputy Director General shall be accountable to the D/General and have the following Duties and Responsibilities:

1. Serve as member of the senior management and prepares the work plan and budget of the sector to the Director General; implement rthe same upon approval
2. Leads, supervises and coordinates the works of the sector
3. Works towards preparing and presenting to other partners, projects that are potentially able to change the lives of the Guraghe people and develop their language, culture and tradition
4. Works towards securing permanent income sources for the association
5. Engage the association in investments by procuring shares
6. Devise and implement a method to gain more members for the association
7. Work with the concerned bodies to expand branches of the association in advanced manner
8. Facilitates for the preparation of a fundraiser to get resource for project implementation; executes the same when approved



  
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**GENERAL MANAGER**

9. Allocates the revenue to all implementing sectors as necessary in due respective hierarchy
10. Accomplish other tasks as given by the Director General

### **Article 27**

#### **Duties and Responsibilities of the Head of Finance**

1. Monitor the income and expense of the organization and makes sure it is registered and kept correctly
2. Controls and makes sure that the account of the organization is operated by an acknowledged method
3. Operates the bank account of the company with joint signature with the Director General
4. Keep the financial documents and records with due care
5. Prepare a document with account book, revenue and expense, asset and liability
6. Maintain separate accounts when the association is engaged in revenue generating activities
7. Collect income with invoice
8. Deposit the money in bank account and carefully maintain the deposit slip
9. Keeps petty cash for daily expenses as per the regulation of the agency
10. Reconcile revenue and expense accounts on monthly basis and maintain cheques with due care
11. Implement the procurements of the association as per the procurement manual of the association
12. Administer and control workers hired as per the human resource manual of the association



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## Article 28

### Powers and duties of GDCA Audit & Inspection Committee

1. The audit and inspection committee members shall not be eligible to become Director General or Board Members
2. The Audit and inspection committee shall be accountable to the General Assembly and shall have the following functions:-
  - A. Monitor the income and expense of the organization and makes sure it is registered and kept correctly
  - B. Controls and makes sure that the account of the organization is operated by an acknowledged method
  - C. Ascertain the preparation of annual report as per Ethiopian requirements

## Article 29

### Powers and duties of the Head of Audit & Inspection

The head of audit and inspection shall be accountable to the management board and shall have the following powers and responsibilities

1. Prepare and present the work plan and budget of the service unit; implement the same upon approval
2. Conducts the internal audit and inspection activities of the association
3. Ascertain the accuracy of the financial and property administration of the association; make sure the allocated budget is used properly for the intended purpose
4. Examines and ascertains that the activities of the organization are carried out in accordance with this Articles of Association
5. Assure that the resources of the association are used for priority projects



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6. Follow up the proper accomplishment of the association's HR administration, employment, promotion, transfer and benefits
7. Prepares performance reports and timely present the same to the board
8. Accomplish other tasks given by the management board

### **Article 30**

#### **Income Source**

The income source shall constitute the contribution of members, donation, different fund raisers, income generated from its assets, movable & immovable and also the revenue from income generating institutions

### **Article 31**

#### **Merger and Alteration of GDCA**


1. GDCA shall be merged with other similar organizations or altered upon the 3/4<sup>th</sup> decision of the general meeting
2. The negotiation for merger with other charity organization shall be made by GDCA chairman, secretary and manager

### **Article 32**

#### **Cooperation & Relation with Other Bodies**

1. The association may set up a cooperation structure with other development associations and the objective of the same must be recognized by the board
2. The association shall request support from artists, scholars and traditional restaurants in the works of cultural advancement and development; It shall create strong relations. Similar support may be required from youth, women and investors
3. The association may set up a cooperation structure with anyone when the board believes of its importance



  
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### Article 33

#### Amending the GDCA Articles of Association

1. Amendment proposal for this articles of association shall be presented by the request of 1/4<sup>th</sup> of the general assembly members or the request of 3/4 of the board
2. Amendment proposal for this articles of association shall be decided by the regular meeting of the general assembly and must be presented to the secretary of the assembly before call of meeting is dispatched
3. The articles of association will be amended upon the vote of 3/4 of the general assembly meeting
4. When the amendment is not approved by the agency, a general meeting shall be convened on the part of the memorandum that was rejected by the agency
5. Amended articles of association shall be approved by the agency before implementation

### Article 34

#### Dissolution of GDCA

1. The organization shall be dissolved when it is requested by 3/4 of the members of the general assembly
2. The organization must prepare inventory in six months after dissolution is decided and present the same to the Agency
3. The decision to dissolve GDCA may indicate the organization that shall take over the activities after the dissolution of GDCA



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**Article 35**  
**Legal Personality**

The association shall be a legal person and hence it can sue or be sued before a pertinent legal body

**Article 36**  
**Duration of the Articles of association**

This Article of association shall come to effect since the day approved by the charity agency.

**December 20/2015**

**Butajira**

*On every Page*

*- 9 Signatures affixed*

Titer  
The Charities and Societies Agency  
Revisited Articles of Association

30/5/2016

Seal  
The Federal Democratic Republic of Ethiopia  
The Charities and Societies Agency

Seal  
Guraghe Development & Cultural Association (GDCA)



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Reçu CLT / CIH / ITH

Le 20 SEP. 2018

N° 0437



This is to certify that

### Guraghe Development Association

has successfully implemented Strategic Partnership Grant on 'Economic Strengthening for Elderly People for Voicing and Access to Basic Services through Formation of Elderly People's Association' in Guraghe Zone of Southern Nations, Nationalities and Peoples Regional State, from April, 2015 to July, 2016

Memekiya Woldegerima

Grants and Contracts Manager



Getinet Assefa

Executive Director

The Civil Society Support Programme is a capacity development programme designed to support Ethiopia's civil society and its contribution to the country's national development, poverty reduction and advancement of good governance. The programme is funded by the people of Canada, through Network Foundation. The Netherlands is the United Kingdom. The Civil Society Support Programme is managed by the British Council in partnership with NTRO and the UNDP.

Section 8.c Duration of existence and activities (This part is explained in the document).

NGO-90424-06



### CERTIFICATE OF AWARD የተሸላሚዎች የምስክር ወረቀት

የተሸላሚዎች የምስክር ወረቀት ለሳታራ ቪዲዮ በግዛብ ጥምረት ለጸሜ ድርጅቶች ለመቻላት የህብረተሰብ ዘናሎች የራሳቸውን ፊልም ሰርተው ዘባለድርግ አካላት ጋር ውይይት እንዲያካሂዱ የሚያገዝ አውታር ነው።

የኪንታዮድ ግዛብ የኪንታዮድ ግዛብ ጥምረት ፕሮግራም 2 መጋቢት ፳፩ ፳፻፲ ዓ.ም በዘጋጅው የኪንታዮድ ግዛብ ጥምረት ስልጠና ላይ በሳታራ ቪዲዮ መካከለኛ ዘርፍ ስም ሲያሸንፍ በተጨማሪም በምርጫ ቪዲዮ ቅንብር ዘርፍ ለሸናፊ ሆኗል።

Participatory video is a form of participatory media in which a group or community creates their own film facilitated by the Social Accountability Implementing Partners to encourage dialogue between stakeholders.

Gurage Development & Cultural Association is awarded as 2nd champion of Social Accountability under Participatory Video Oscar (PV) under intermediate category and winner for best video on creativity and content at communication and documentation award event organized by Ethiopia Social Accountability Program2 (ESAP2) on March 29, 2017.

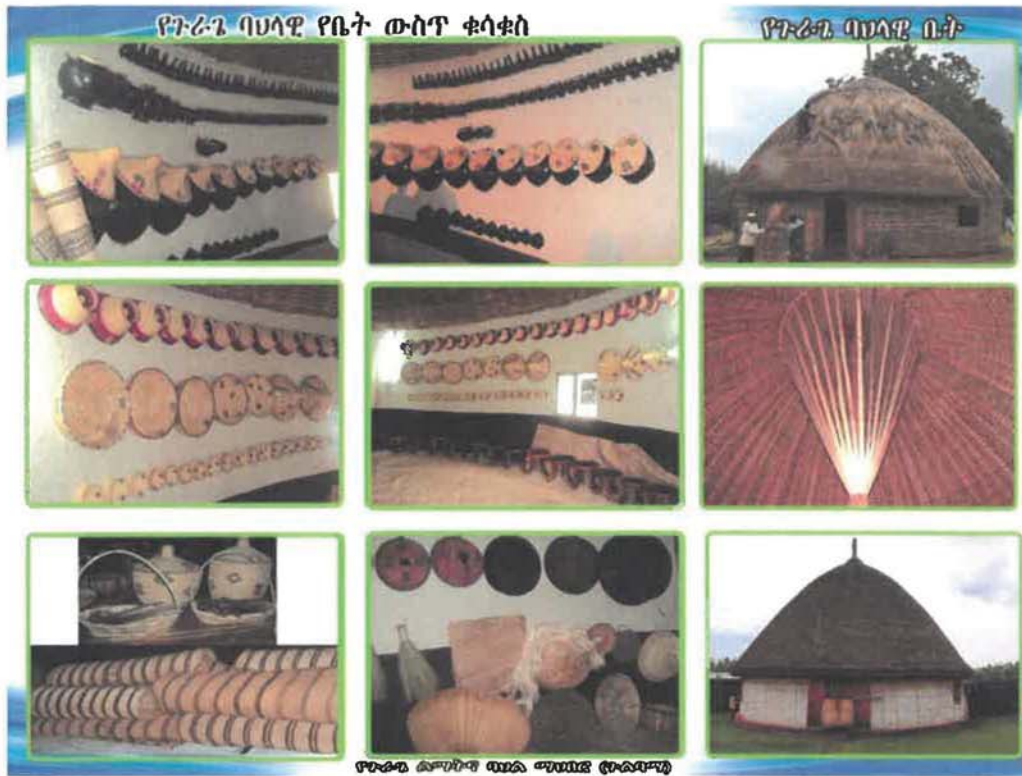
እንኳን ደስ ለገቱ !

Congratulations!

Rolf Hunink  
Team Leader of ESAP2

MANAGEMENT AGENCY  
Multi-Donor Trust Fund

www.esap2.org.et



GDCA organizes exhibition to display material culture



GDCA is working hard towards Green Development



A grand Cultural Centre facility construction is ahead.