

# The Periodic Reporting online platform for Europe and North America and technical features of the Questionnaire (Section I and II)

Europe and North America Unit  
World Heritage Centre

Workshop for World Heritage National Focal Points from the Mediterranean - Europe sub-region in the framework of the Second Cycle of the Periodic Reporting Exercise

Florence, Italy  
16 - 19 September 2013



World Heritage  
Convention  
Convention du  
patrimoine mondial  
Convenção del  
patrimonio mundial

# Purposes of Periodic Reporting?

According to Article 29 of the Convention and para 199 to 210 of the Operational Guideline, Periodic Reporting serves the four following purposes:

1. to provide an assessment of the application of the World Heritage Convention by the State Party
2. to provide an assessment as to whether the Outstanding Universal Value of the properties is being maintained over time
3. to provide up-dated information about the properties to record their state of conservation and the changing circumstances
4. to provide a mechanism for regional co-operation and exchange of information and experiences to ensure effective long term conservation of properties

# The cycles of Periodic Reporting in Europe and North America

## First Cycle (2001-2006)

- 50 States Parties
- 275 WH properties:  
all those inscribed until 1998
- A division in two groups:
  - o North America
  - o Europe

## Second Cycle (2012-2015)

- 51 States Parties
- 453 (and more) WH properties:  
all those inscribed until 2013
- A division in two groups:
  - o NA, WE, BS
  - o CESEE, ME

# The revised questionnaire: the origins

After the first cycle of PR, the following flaws were identified in the Section II of the questionnaire:

## States Parties

- Request of data already available at the World Heritage Centre
- Difficult access to the sources of information
- Too narrative/descriptive information (time-consuming)

## World Heritage Centre

- Comparing results across regions
- Difficult to retrieve data and elaborate statistics
- Reliability of data

# The “philosophy”

## The principles of the revision:

- **G**ood practice
- **E**fficiency
- **S**ustainability
- **U**tility

# How the revised questionnaires solve the problems identified by the World Heritage Centre in the old questionnaires

- Comparing results across regions → the same questionnaire
- Difficult to retrieve data and elaborate statistics → electronic tool
- Reliability of data → more qualitative than quantitative approach

# How the revised questionnaires solve the problems identified by States Parties in the old questionnaires

- Request of data already available at the World Heritage Centre → **pre-filling**
- Difficult access to the sources of information → **pre-filling + links**
- Too narrative/descriptive information (time-consuming) → **yes/no and multiple choice questions + shorter questionnaire**

## Pre-filling: the process

The World Heritage Centre gathers baseline data in cooperation with the States Parties concerned



The data gathered by the World Heritage Centre are used to pre-fill the Periodic Reporting questionnaires



Every cycle of Periodic Reporting, the State Party concerned checks the accuracy of those data and if needed updates them



## Pre-filling: the methodology

The methodology of pre-filling is based upon the following principles:

- Only information submitted officially by the State Party is used
- The pre-filling is made on the basis of what is available at the World Heritage Centre, not necessarily of what exists at the national level
- The pre-filling is made in English or French: the choice is based on the language of the State Party (section I) and on the language of the Nomination file (section II)
- For the section II, only data referring to the World Heritage property as inscribed are included
- For the section II, all documents mentioned in the questionnaire (map, management plan, etc.) can be downloaded

# Pre-filling: which sections concerned?

## Section I

- Introduction
- Tentative List
- Nominations
- General Policy Development

## Section II

- Property data
- Statement of OUV
- Protection and Management
- International assistance

## Pre-filling: the sources

- World Heritage Centre database
- Tentative Lists submitted by the States Parties
- Nomination files
- Questionnaires of the first cycle Periodic Reporting
- Management Plans
- Maps

# Platform for Focal Points and Site Managers

<http://whc.unesco.org/en/eur-na/>

The platform helps the Site Managers and Focal Points to find in one place :

**Handbook** for Site Managers

**Video tutorials** on the PR questionnaires

**Access to the PR questionnaire**

**Also :**  
reference documents, news, events, contacts etc.

UNESCO » Culture » World Heritage Centre » About World Heritage » Europe & North America

## Europe and North America

### Periodic Reporting

Every six years the States Parties of Europe and North America are invited to carry out a Periodic Reporting exercise for the World Heritage properties located in their territory in order to provide an assessment of the application of the World Heritage Convention, to facilitate the update of information and to record possible changes in the state of conservation of their properties.

World Heritage National Focal Points and Site Managers play a very important role in the Periodic Reporting exercise process. They are the ones who best know the situation, challenges, opportunities and difficulties related to the management, protection, conservation and development of the World Heritage properties for which they are responsible.

The Periodic Reporting exercise involves an online questionnaire pre-filled with relevant information from the official records. Focal Points and Site Managers are invited to complete and update this information.

#### Periodic Reporting Second Cycle (2012-2015)

The second cycle of the Periodic Reporting exercise for Europe and North America started in July 2012. Due to the high number of World Heritage properties, the exercise is conducted over three years with countries divided into two groups (A and B). The Report and Action Plan for North America will be presented to the World Heritage Committee at its 38th session in 2014, whereas the Final Report and Action Plan for Europe will be presented to the World Heritage Committee at its 39th session in 2015.

#### Access to the questionnaire

Access to the questionnaire is reserved to Focal Points of States Parties (Sections I and II), and Site Managers (Section II). However the questionnaire will be available for completion and submission to the respective groups only during the year as follows:

Group A	Group B
<b>September 2012 - 31 July 2013</b>	<b>September 2013 - 31 July 2014</b>
Austria - Belgium - Canada - Denmark - Estonia - Finland - France - Germany - Iceland - Ireland - Latvia - Lithuania - Luxembourg - Monaco - Netherlands - Norway - Sweden - Switzerland - United Kingdom - United States of America.	Albania - Andorra - Armenia - Azerbaijan - Belarus - Bosnia Herzegovina - Bulgaria - Croatia - Cyprus - Czech Republic - F.R. of Macedonia - Georgia - Greece - Holy See - Hungary - Israel - Italy - Malta - Moldova - Montenegro - Poland - Portugal - Romania - Russian Federation - San Marino - Serbia - Slovakia - Slovenia - Spain - Turkey - Ukraine.

#### Retrospective Statements of Outstanding Universal Value

As requested by the World Heritage Committee in 2007 (Decision 31COM 110.1), prior to the start of the second cycle, that all States Parties submit, by 1 February 2012, retrospective Statements of Outstanding Universal Value for those properties inscribed before 2007. The elaboration of Statements of Outstanding Universal Value is not only crucial for the adequate management and conservation of the properties but is also the basis for completing Section II of the revised questionnaire. Indeed, most questions need to be answered by referring to the Statement of the Outstanding Universal Value of the property.

#### About Periodic Reporting

- Why Periodic Reporting?
- Who is responsible for what ?
- Process cycle
- Expected outcomes
- Road Map

#### Handbook for Site Managers

English  
Français  
Español  
Русский

#### Video Tutorials

- Periodic Reporting Questionnaire
- Retrospective inventory videos

#### Access to the Periodic Reporting Questionnaires

Cycle II (2012-2015)

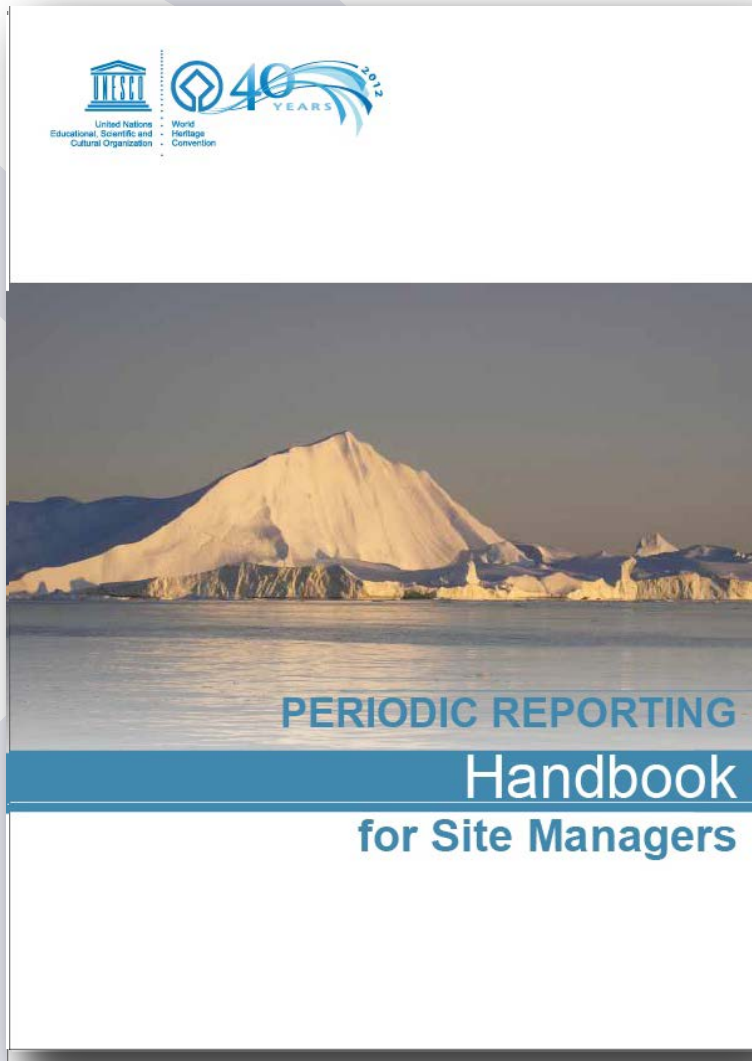
#### Reference documents

- Operational Guidelines for the Implementation of the World Heritage Convention
- Article 29 of the World Heritage Convention
- Circular letters

Contact us  
wh-periodicreporting@unesco.org

**General information** concerning the PR exercise (about, process cycle, deadlines, outcomes, road maps etc.)

# Periodic Reporting Handbook for Site Managers



A handbook for site managers prepared by the World Heritage Centre with the kind support of the Principality of Monaco and the Nordic World Heritage Foundation (NWHF)

Handbook available in:

- English
- Français
- Español
- Русский

# The revised Periodic Reporting questionnaire

## Section I

- concerns the implementation of the *World Heritage Convention* at the national level
- concerns all cultural and natural heritage (World Heritage or not)
- filled-in by the national Focal Point
- 13 chapters

## Section II

- concerns each World Heritage property
- filled-in by the Site Manager and then validated by the Focal Point, who submits it to the World Heritage Centre
- 6 chapters
- 170 questions

## Roles and responsibilities

- National Focal Points fill in **Section I** of the questionnaire and submit it to the World Heritage Centre.
- Site Managers fill in **Section II** of the questionnaire.
- National Focal Points validate **Section II** of the questionnaire and submit it to the World Heritage Centre.

# Structure of Section I

- Introduction
- Inventories/lists/registers for cultural and natural heritage
- Tentative List
- Nominations
- General Policy Development
- Status of Services for Protection, Conservation and Presentation
- Scientific and Technical Studies and Research
- Financial Status and Human Resources
- Training
- International Cooperation
- Education, Information and Awareness Building
- Conclusions and Recommended Actions
- Assessment of the Periodic Reporting Exercise

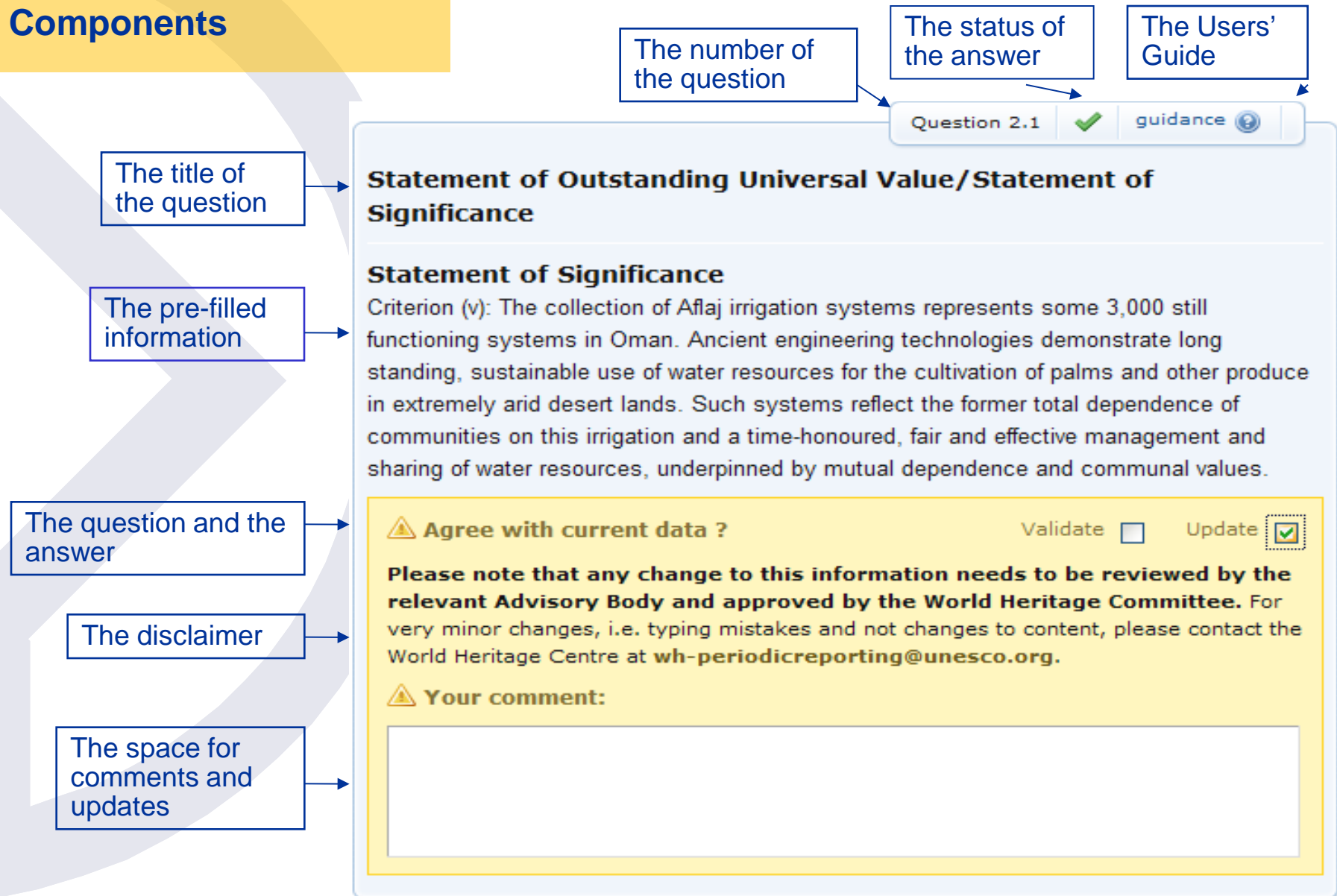


## Structure of Section II

- World Heritage Property Data
- Statement of Outstanding Universal Value
- Factors affecting the Property
- Protection, Management and Monitoring of the Property
- Summary and Conclusions
- Conclusions of the Periodic Reporting Exercise


# The Periodic Reporting Questionnaire

## Components




# The Periodic Reporting Questionnaire

The types of questions:  
1) check and up-date

Question 1.3  guidance 

### Geographic information table

Name	Coordinates (longitude / latitude)	Property (ha)	Buffer zone (ha)	Total (ha)	Inscription year
Falaj Al-Katmeen , Nizwa , Dakhiliya , Oman	22.933 / 57.667	135.028	1756.4	1891.428	2006
Falaj Al-Malki , Izki , Interior , Oman	22.733 / 57.767	600	4255.71	4855.71	2006
Falaj Daris , Nizwa , Dakhiliya , Oman	22.983 / 57.533	389.468	3370.1	3759.568	2006
Falaj Al-Jeela , Sur , A"Sharqiya , Oman	22.783 / 59.167	30.952	3839.46	3870.412	2006
Falaj Al-Muyasser , Al Rustaq , Interior , Oman	23.35 / 57.45	300.501	3182.66	3483.161	2006
<b>Total (ha)</b>		<b>1455.949</b>	<b>16404.33</b>	<b>17860.279</b>	

 Agree with current data ?  Validate  Update

# The Periodic Reporting Questionnaire

The types of questions:  
2) **Yes/No**

Question 6.4



guidance

reset

**Was the Periodic Reporting questionnaire easy to use and clearly understandable?**

6.4.1      yes

6.4.2      no

# The Periodic Reporting Questionnaire

## The types of questions: 3) Multiple choice

Question 4.2.5 ✓ guidance ?

**Can the legislative framework (i.e. legislation and/ or regulation) be enforced?**

4.2.5.1 There is **no effective capacity/resources** to enforce legislation and/ or regulation in the World Heritage property


4.2.5.2 There are **major deficiencies** in capacity/resources to enforce legislation and/ or regulation in the World Heritage property

4.2.5.3 There is **acceptable** capacity/resources to enforce legislation and/ or regulation in the World Heritage property but some deficiencies remain

4.2.5.4 There is **excellent** capacity/resources to enforce legislation and/ or regulation in the World Heritage property

# The Periodic Reporting Questionnaire

## The types of questions: 4) Rating

Question 4.4.13  guidance 

**Considering the management needs of the World Heritage property, please rate the availability of professionals in the following disciplines**

Rating on a 4 point scale		0 Not applicable	1 Non-existent	2 Poor	3 Fair	4 Good
		0	1	2	3	4
4.4.13.1	Research and monitoring	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.4.13.2	Promotion	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.4.13.3	Community outreach	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.4.13.4	Interpretation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.4.13.5	Education	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.4.13.6	Visitor management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.4.13.7	Conservation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.4.13.8	Administration	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.4.13.9	Risk preparedness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.4.13.10	Tourism	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.4.13.11	Enforcement (custodians, police)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

# The Periodic Reporting Questionnaire

The types of questions:  
5) **Percentage**

Question 4.4.9



guidance



## Distribution of employees involved in managing the World Heritage Property (% of total)

4.4.9.1 Full-time

%

4.4.9.2 Part-time

%

**N.B. Both cells have to be filled-in. Make sure that, if you write «100» in one of them, you write «0» in the other**

# The Periodic Reporting Questionnaire

The types of questions:  
6) **Open field**

Question 4.5.5



guidance 

reset 

**Comments, conclusions and/or recommendations related to scientific studies and research projects**

**Maximum 500 characters allowed!**



# The Periodic Reporting Questionnaire

## The types of questions: 7) **Assessment**

Question 3.8.6



reset



### Impacts of tourism/visitor/recreation

For example:

Inappropriate/non-existent interpretation (not an impact), High levels of visitation, Increase of vendors inside/outside site, Building community support, sustainable livelihoods

Relevant  Not relevant

Impact		Impact		Origin	
Positive	Negative	Current	Potential	Inside	Outside
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## Focus: The Factors Affecting the Property (Section II)

- Buildings and development
- Transportation infrastructures
- Services infrastructures
- Pollution
- Biological resource use/modification
- Physical resource extraction
- Local conditions affecting physical fabric
- Social/cultural uses of heritage
- Other human activities
- Climate change and severe weather events
- Sudden ecological or geological events
- Invasive/alien species or hyper-abundant species
- Management and institutional factors
- Other factor(s)

# Focus: The Factors' Cycle (Section II)

## 1) Identification

Question 3.10.2 ✓ reset

**Flooding**

Relevant  Not relevant

Impact		Impact		Origin	
Positive	Negative	Current	Potential	Inside	Outside
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

## 4) The identification of management responses

Question 3.10.2 ✓

**Flooding**

	Name	Impact	Origin
3.10.2	Flooding	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>

**Criteria** **Actions** **Monitoring** **Timeframe** **Agency** **Comments**

**Actions**

Re-constructing the under-ground channel in the long term. Constructing protective dams in the upstream area, over the valley.

## 2) Summary table

### 3.15. Factors Summary Table

This section is an automatically generated list of the factors affecting the property summarising the impacts and origins made in the assessment above. It is a good idea to review this table and check that it accurately represents the situation in the property. Please note that any additional factors which were added in question 3.14 will not be included in this table.

	Name	Impact	Origin
<b>3.2</b>	<b>Transportation Infrastructure</b>		
3.2.1	Ground transport infrastructure	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>
<b>3.3</b>	<b>Services Infrastructures</b>		
3.3.1	Water infrastructure	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>
3.3.4	Localised utilities	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<b>3.4</b>	<b>Pollution</b>		
3.4.2	Ground water pollution	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<b>3.5</b>	<b>Biological resource use/ modification</b>		
3.5.3	Land conversion	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>
<b>3.6</b>	<b>Physical resource extraction</b>		
3.6.4	Water	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>
<b>3.7</b>	<b>Local conditions affecting physical fabric</b>		
3.7.2	Relative humidity	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>
3.7.6	Water	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>
<b>3.8</b>	<b>Social/cultural uses of heritage</b>		
3.8.1	Ritual/spiritual/religious and associative uses	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
3.8.2	Society's valuing of heritage	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
3.8.6	Impacts of tourism/visitor/recreation	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>
<b>3.10</b>	<b>Climate change and severe weather events</b>		
3.10.1	Storms	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
3.10.2	Flooding	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
3.10.3	Drought	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
3.10.6	Temperature change	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>
<b>3.11</b>	<b>Sudden ecological or geological events</b>		
3.11.4	Avalanche/ landslide	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>

## 3) Assessment of the current negative factors

Question 3.10.2 ✓

**Flooding**

	Name	Impact	Origin
3.10.2	Flooding	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>

**Spatial scale**

Area affected by the factor

restricted

localised

extensive

widespread

**Temporal scale**

occurrence of the impact

one off or rare

intermittent or sporadic

frequent

on-going

**Impact**

Impact on the attributes

insignificant

minor

significant

catastrophic

**Management response**

capacity of management to respond

high capacity

medium capacity

low capacity

no capacity and/or resources

**Trend**

development over the last 5 years

decreasing

static

increasing

# Focus: The Management Needs' Cycle (Section II)

## 1) Identification

Question 4.4.6 ✓ [guidance](#)

**Are available resources such as equipment, facilities and infrastructure sufficient to meet management needs?**

4.4.6.1 There are **little or no** equipment or facilities despite an identified need

4.4.6.2 There are **some** equipment and facilities but overall these are **inadequate**

4.4.6.3 There are **some** adequate equipment and facilities, but deficiencies in at least one key area **constrain** management at the World Heritage property

4.4.6.4 There are **adequate** equipment and facilities

## 3) The identification of management responses

Question 4.4.6 ✓

**Inadequate equipment and facilities**

**Actions** | Timeframe | Agency | Comments

**Actions**

Creation of a number of facilities (visitor interpretation centre, information point, etc.)

## 2) Selection of 6 key management needs

Question 4.9.1 [guidance](#) [reset](#)

**Please select the top 6 managements needs for the property (if more than 6 are listed below)**

<b>4.1</b>		<b>Boundaries and Buffer Zones</b>	
4.1.4	The boundaries of the World Heritage property are not known by local residents/communities/landowners		<input checked="" type="checkbox"/>
4.1.5	The buffer zones of the World Heritage property are not known by local residents/communities/landowners		<input type="checkbox"/>
<b>4.4</b>		<b>Financial and Human Resources</b>	
4.4.3	The budget is inadequate for management needs		<input checked="" type="checkbox"/>
4.4.6	Inadequate equipment and facilities		<input checked="" type="checkbox"/>
4.4.7	Ad hoc maintenance of equipment		<input type="checkbox"/>
4.4.12	Human resources inadequate for management needs		<input checked="" type="checkbox"/>
4.4.13			<input type="checkbox"/>
4.4.15	Capacity development plan not implemented		<input type="checkbox"/>
<b>4.6</b>		<b>Education, Information and Awareness Building</b>	
4.6.3	There is a limited education and awareness programme		<input checked="" type="checkbox"/>
4.6.4	World Heritage status has partially influenced education, information and awareness building activities		<input type="checkbox"/>
<b>4.7</b>		<b>Visitor Management</b>	
4.7.4	Visitor use of the property is not being actively managed		<input type="checkbox"/>
4.7.5	There is little or no contact with the tourism industry		<input type="checkbox"/>
<b>4.8</b>		<b>Monitoring</b>	
4.8.1	Some monitoring, but it is not planned		<input checked="" type="checkbox"/>
4.8.2	Little or no information to define key indicators		<input type="checkbox"/>

# “Special cases”

Serial properties

Transnational properties

Transboundary properties

# Practical aspects



United Nations  
Educational, Scientific and  
Cultural Organization

Organisation  
des Nations Unies  
pour l'éducation,  
la science et la culture

Organización  
de las Naciones Unidas  
para la Educación,  
la Ciencia y la Cultura



World Heritage  
Convention

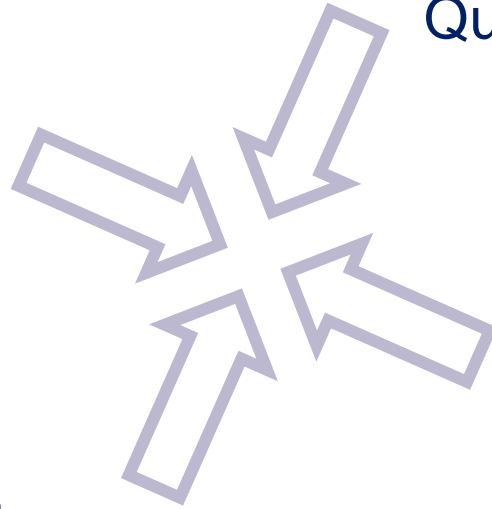
Convention du  
patrimoine mondiale

Convención del  
patrimonio mundial

# Accesses to the Periodic Reporting questionnaire

Periodic Reporting online platform  
(EUR/NA)

Questionnaire Section I + II



States Parties

specific sites

# Access to Periodic Reporting activated to Focal Point and Site Managers

Emails have been sent to Focal Points and Site Managers inviting to :

- To confirm their email
- Choose a password
- Access their Periodic Reporting questionnaire

## Message sent

**Sent to:** v.etowar@unesco.org

**Subject:** Welcome to the Second Cycle of the Periodic Reporting exercise 2013-2014

Welcome to the Second Cycle of the Periodic Reporting for the Europe and North America region.

Please click on the following link [http://whc.unesco.org/en/355/?page=mail\\_confirm&code=C169893333F5CC83FFD6478336B55E7B&mid=2323](http://whc.unesco.org/en/355/?page=mail_confirm&code=C169893333F5CC83FFD6478336B55E7B&mid=2323) to access the online Periodic Reporting questionnaires with your username and password.

If it is the first time you are using the Periodic Reporting questionnaire, please choose your password by using the box "Choose your password". You will need to enter your registered email address and then choose your password. Your registered email address is the address at which you are receiving the present message.

If you already know your password, you can log in to the online questionnaire with your username: v.etowar@unesco.org

In case you have any further questions, please do not hesitate to contact us via email:

[wh-periodicreporting@unesco.org](mailto:wh-periodicreporting@unesco.org)

Europe and North America Unit  
UNESCO World Heritage Centre  
<http://whc.unesco.org/en/eur-na/>



# How to choose a password?

## ⚠ Choose your password

You don't have a password. Please enter the registered email.  
You will receive an automated message to choose your password.

## Password policy

Passwords must contain :

- at least 8 characters
- at least one uppercase characters of European languages (A through Z, with diacritic marks, Greek and Cyrillic characters)
- at least one lowercase characters of European languages (a through z, sharp-s, with diacritic marks, Greek and Cyrillic characters)
- at least one base 10 digits (0 through 9)
- at least one nonalphanumeric characters: ~!@#\$\$%^&\* \_-+=`|\(){}[];:"'<>,.?/

# Login and remember my password

Heritage ▾ Activities ▾ Publications ▾ Partnerships ▾ Resources ▾

» Reporting & Monitoring » Periodic Reporting » Questionnaires 2008-2015

Thank you, your confirmation has been registered.

## Periodic Reporting Questionnaire, Section I and II

Filling in the questionnaire requires the gathering of substantial amounts of information. Hence, the time necessary to fill in the questionnaire depends on the availability and accessibility of this information. It is recommended to start the exercise as soon as possible in order to get an overview of the information needed and to effectively organize the work.

**Choose your password**

You don't have a password. Please enter the registered **email**. You will receive an automated message to choose your password.

**You have a username and a password**

You received your username and you already have chosen a password. You can login.

remember my profile

**Contact**

Should you have any technical questions, we will be happy to assist you, if you contact the World Heritage Centre at [wh-periodicreporting@unesco.org](mailto:wh-periodicreporting@unesco.org)

**For Europe and North America**, the deadline for completion of the questionnaire for Group B is **31 July 2014**. Please note that your questionnaire must be completed in either English or French.

### Completing the Questionnaire

Sections I and II of the questionnaire have been pre-filled by the World Heritage Centre with information contained in the official documents. However, Site Manager and Focal Points are invited to complete and update this information.

Each **Site Manager** will be responsible for completing Section II of the Questionnaire for his/her respective site, while the **Focal Point** will be responsible for the completion of Section I and for validating Section II of the questionnaire after completion by the respective Site Manager(s).

# Lost/forget your username or password

## 1) Enter your registered mail

⚠ Choose your password

You don't have a password. Please enter the registered **email**.  
You will receive an automated message to choose your password.

Email address

✔ Search

## 2) Confirmation

✔ Congratulations!

We've sent information about choosing your password to your email address.

Please check your mailbox.  
An email to choose your password has been sent from no-reply@unesco.org.  
This email is valid during **6 hours**.

You did not receive the password reset email? Check your spam folder for an email from no-reply@unesco.org.  
If you still don't see the email, try again.

## 3) You will receive an email with your username and link to rest password

## 4) Choose a new password

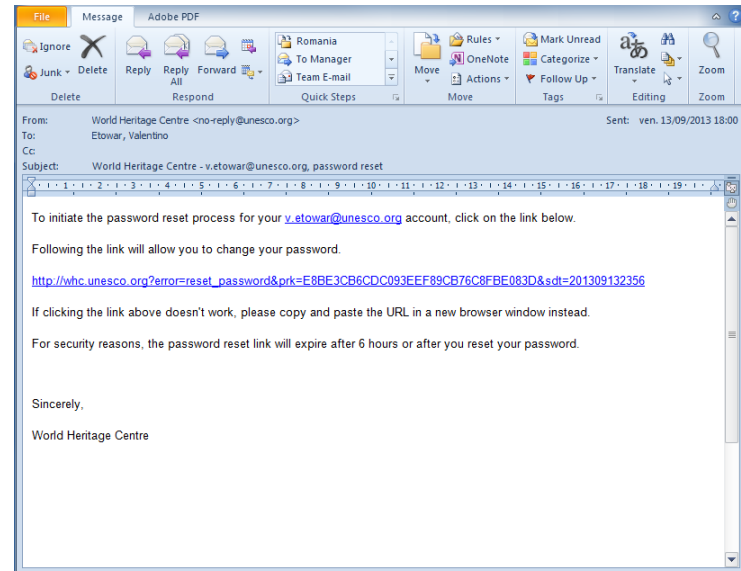
🛡 Choose your password

Username

Password

Confirm password

✔ Confirm



# Access to the Periodic Reporting questionnaire



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19th GA (2013)  
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# Focal Point's access

[Home](#) [Help](#) [Languages](#)

## Periodic Reporting Questionnaire, Section I and II


Filling in the questionnaire requires the gathering of substantial amounts of information. Hence, the time necessary to fill in the questionnaire depends on the availability and accessibility of this information. It is recommended to start the exercise as soon as possible in order to get an overview of the information needed and to effectively organize the work.


### Questionnaire Section I

Name ↓	Progress	Modified on	
Italy	<div style="width: 0%;"></div> 0 %	10/09/13, 16:05	  

### Questionnaire Section II


Name ↓	Progress	Modified on	
18th-Century Royal Palace at Caserta with the Park, the Aqueduct of Vanvitelli, and the San Leucio Complex	<div style="width: 0%;"></div> 0 %	10/09/13, 16:06	  
<i>Sacri Monti</i> of Piedmont and Lombardy	<div style="width: 0%;"></div> 0 %	10/09/13, 16:11	  
Archaeological Area and the Patriarchal Basilica of Aquileia	<div style="width: 0%;"></div> 0 %	10/09/13, 16:10	  
Archaeological Area of Agrigento	<div style="width: 0%;"></div> 0 %	10/09/13, 16:13	  
Archaeological Areas of Pompei, Herculaneum and Torre Annunziata	<div style="width: 0%;"></div> 0 %	10/09/13, 16:10	  
Assisi, the Basilica of San Francesco and Other Franciscan	<div style="width: 0%;"></div> 0 %	10/09/13, 16:12	  

 For **Europe and North America**, the deadline for completion of the questionnaire for Group B is **31 July 2014**. Please note that your questionnaire must be completed in either English or French.

 You are logged in as a focal point.

### Contact

Should you have any technical questions, we will be happy to assist you, if you contact the World Heritage Centre at [wh-periodicreporting@unesco.org](mailto:wh-periodicreporting@unesco.org)

 Quit Simulation mode




# Site Manager's access

[Home](#) [Help](#) [Languages](#)

## Periodic Reporting Questionnaire, Section I and II

Filling in the questionnaire requires the gathering of substantial amounts of information. Hence, the time necessary to fill in the questionnaire depends on the availability and accessibility of this information. It is recommended to start the exercise as soon as possible in order to get an overview of the information needed and to effectively organize the work.

### Questionnaire Section II

Name ↓	Progress	Modified on	
Historic Centre of Florence	0 %	10/09/13, 16:10	  

## Completing the Questionnaire

Sections I and II of the questionnaire have been pre-filled by the World Heritage Centre with information contained in the official documents. However, Site Manager and Focal Points are invited to complete and update this information.

Each **Site Manager** will be responsible for completing Section II of the Questionnaire for his/her respective site, while the **Focal Point** will be responsible for the completion of Section I and for validating Section II of the questionnaire after completion by the respective Site Manager(s).

## Handbook for Site Managers



English  
Français  
Español  
Русский

Roles and Responsibilities  
How to fill in the Questionnaire?


## Video Tutorial




Periodic Reporting Questionnaire  
Presentation used in this tutorial

## Road Map


September 2013	Launch of the online Periodic Reporting Questionnaire exercises for Group B
17-18 September 2013	Periodic Reporting meeting for National Focal Points of Mediterranean Europe subregion (Florence, Italy)
29-31 October 2013	Periodic Reporting workshop for National Focal Points of Central, Eastern and South-Eastern Europe (Baku, Azerbaijan)
22 November 2013	Periodic Reporting Mid-cycle Review Meeting UNESCO World Heritage Centre

 For **Europe and North America**, the deadline for completion of the questionnaire for Group B is **31 July 2014**. Please note that your questionnaire must be completed in either English or French.

 You are logged in as a **site manager**.

## Contact

Should you have any technical questions, we will be happy to assist you, if you contact the World Heritage Centre at [wh-periodicreporting@unesco.org](mailto:wh-periodicreporting@unesco.org)

 Quit Simulation mode



# Ready to start the Periodic Reporting exercise !

The screenshot shows a web interface for reporting on the Historic Centre of Florence. At the top, there is a navigation bar with tabs for 'Heritage', 'Activities', 'Publications', 'Partnerships', and 'Resources'. A search bar is located on the right. Below the navigation bar, there is a breadcrumb trail: 'Reporting & Monitoring > Periodic Reporting > Questionnaires 2008-2015'. A secondary navigation bar contains links for 'Home', 'Help', 'statistics', 'Languages', 'Print/Export', and 'Administration'. A pagination bar shows 'Pages 1 2 3 4 5 ... 21'. The main content area is titled 'Historic Centre of Florence' and contains a section '1. World Heritage Property Data'. This section includes a form for 'Question 1.1' with a 'guidance' link. The form contains the text 'Name of World Heritage Property' followed by 'Historic Centre of Florence'. A yellow warning box asks 'Agree with current data?'. At the bottom right of the form are 'Validate' and 'Update' buttons.

Heritage ▾ Activities ▾ Publications ▾ Partnerships ▾ Resources ▾ Search

Reporting & Monitoring > Periodic Reporting > Questionnaires 2008-2015

Home Help statistics Languages Print/Export Administration

Pages 1 2 3 4 5 ... 21

Navigation

## Historic Centre of Florence

### 1. World Heritage Property Data

Question 1.1 ✓ guidance ⓘ

Name of World Heritage Property

Historic Centre of Florence

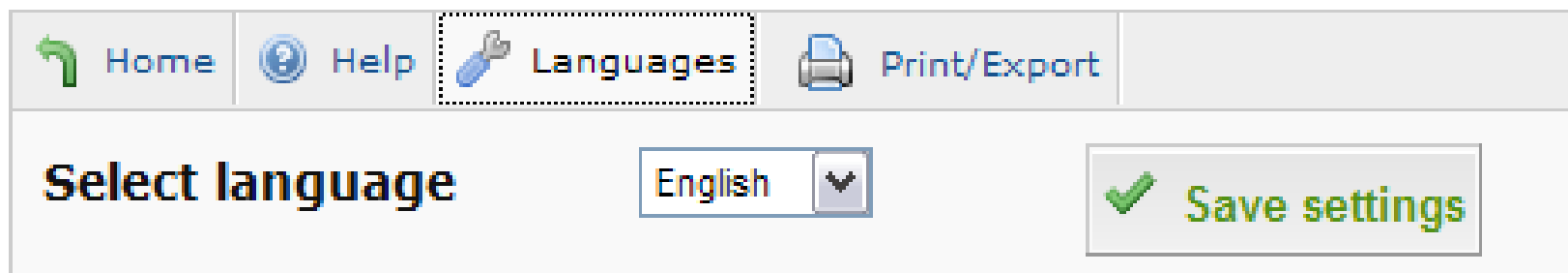
⚠ Agree with current data ?

Validate  Update

Question 1.2 ✓ guidance ⓘ

# Online Questionnaire: **Technical features**

## 1) the language



The screenshot displays a navigation bar with four items: 'Home' (with a green arrow icon), 'Help' (with a question mark icon), 'Languages' (with a key icon and a dashed border), and 'Print/Export' (with a printer icon). Below the navigation bar, the 'Languages' section is expanded, showing the text 'Select language' in bold. To the right of this text is a dropdown menu currently set to 'English' with a downward arrow icon. Further to the right is a button with a green checkmark icon and the text 'Save settings'.



# Online Questionnaire: **Technical features**

## 2) the Navigation button



# Online Questionnaire: Technical features

## 3) Navigation and «thermometer»

The screenshot displays the top navigation bar with icons for Home, Help, statistics, Languages, Print/Export, and Administration. Below this is a page navigation bar showing 'Pages 1 2 3 4 5 ... 15'. A green-bordered box highlights a progress indicator showing a blue bar at 26% completion. Below the progress bar is a list of questionnaire sections, each with a plus icon and a checkmark icon. Sections 4, 8, and 14 are marked with a green checkmark, indicating they are completed. Section 14 is the final section, followed by a submission instruction.

Home Help statistics Languages Print/Export Administration

Pages 1 2 3 4 5 ... 15

26% completed

- Questionnaire Section I (page)
  - 1. Introduction (page 1)
  - 2. Inventories/lists/registers for cultural and natural heritage (page 2)
  - 3. Tentative List (page 3)
  - 4. Nominations (page 4)
  - 5. General Policy Development (page 5)
  - 6. Status of Services for Protection, Conservation and Presentation (page 6)
  - 7. Scientific and Technical Studies and Research (page 7)
  - 8. Financial Status and Human Resources (page 8)
  - 9. Training (page 9)
  - 10. International Cooperation (page 10)
  - 11. Education, Information and Awareness Building (page 11)
  - 12. Conclusions and Recommended Actions (page 12)
  - 13. Assessment of the Periodic Reporting Exercise (page 15)
  - 14. Thank you for having filled in all the questions in Section I and for having validated Section(s) II. Please submit the questionnaire (Section I and Section(s) II) to the World Heritage Centre. (page 15)

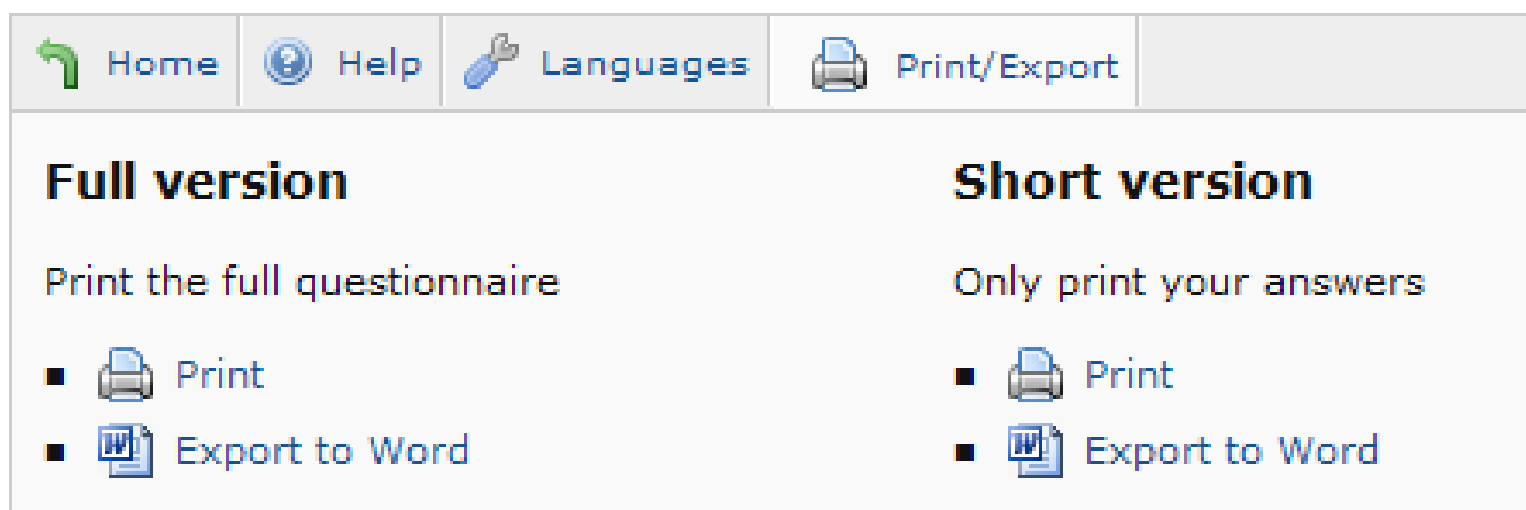
Navigation

# Online Questionnaire: Technical features





## 4) saving and answering at different times

The screenshot displays a web-based questionnaire interface. A modal dialog box is open, warning the user: "La page à l'adresse whc.unesco.org indique : By changing page, you will lose any unsaved data. Are you sure you want to change page ?" with "OK" and "Annuler" buttons. The background shows a navigation menu with "Heritage", "Activities", and "Publications". Below the dialog, a breadcrumb trail reads "Reporting & Monitoring > Periodic Reporting > Questionnaires 2008-2015". A search bar and social media icons are visible. The main content area features a header "Historic Centre of Florence" and a sub-section "1. World Heritage Property Data". A question box for "Question 1.1" contains the text "Name of World Heritage Property" with the value "Historic Centre of Florence" entered. A yellow warning box asks "Agree with current data ?". At the bottom right, "Validate" and "Update" buttons are present.

## 5) Print/Export













The screenshot shows a navigation bar with five items: Home (with a green arrow icon), Help (with a question mark icon), Languages (with a hand icon), Print/Export (with a printer icon), and an empty space. Below the navigation bar, the 'Print/Export' menu is expanded, showing two columns: 'Full version' and 'Short version'. Each column has a description and two options: 'Print' (with a printer icon) and 'Export to Word' (with a Word document icon).

Full version	Short version
Print the full questionnaire	Only print your answers
<ul style="list-style-type: none"><li>■  Print</li><li>■  Export to Word</li></ul>	<ul style="list-style-type: none"><li>■  Print</li><li>■  Export to Word</li></ul>

# Online Questionnaire: **Submission button**

## Section II (World Heritage Sites)

463 results

Name	Progress	Modified on	
18th-Century Royal Palace at Caserta with the Park, the Aqueduct of Vanvitelli, and the San Leucio Complex			 
<i>Sacri Monti</i> of Piedmont and Lombardy			 
Aachen Cathedral	<div style="width: 100%; height: 15px; background-color: #ccc;"></div>	25/09/12, 09:57	  
Abbey and Altenmünster of Lorsch	<div style="width: 100%; height: 15px; background-color: #ccc;"></div>	11/09/12, 16:43	  



# Contact

 [wh-periodicreporting@unesco.org](mailto:wh-periodicreporting@unesco.org)