

**FORM FOR THE SUBMISSION OF A PROPOSAL
FOR THE DESIGNATION OF A CATEGORY 2
INSTITUTE OR CENTRE
UNDER THE AUSPICES OF UNESCO**

All proposals, including relevant supporting documents, shall be submitted by 31 March of the first year of the C/5 biennium.

1. Name of the institution seeking category 2 status:

Name of the head of the institution:

Address:

Country:

Telephone:

Email:

Website

2. Please indicate the year of establishment of the institution and its current legal status
[include copies of bylaws, constitution, etc.]

3. Please indicate the proposed functions and objectives of the category 2 institution

4. Please indicate the geographical coverage of the institution's future activities and actions if designated as a category 2 institute or centre, and the responsibilities of participating Member States

5. Please describe the extent to which the institution's proposed activities are aligned with UNESCO's Approved Programme and Budget (C/5) *, including global strategies and sectoral programme priorities, and their contribution to the global development agendas

6. Please indicate the type and nature of cooperation sought with UNESCO, including but not limited to the implementation of international and regional cooperation, research, knowledge production, policy advice, and capacity enhancement

7. Please provide information about the governance of the institution, including its organizational structure, the current composition of the Governing Board and the list of staff members

8. Please provide information about the institution's current financial situation, including sources of funds, and future funding

* 39 C/5 Approved: <https://unesdoc.unesco.org/ark:/48223/pf0000261648>
40 C/5 Draft: <https://unesdoc.unesco.org/ark:/48223/pf0000367155>

9. Please provide a list of key partners of the institution, as well as details on their partnership roles

10. Please provide a list of key achievements of your institution within the past two years, including publications and events.

Place and date

Name, title and signature
