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منظمة الأمم المتحدة  
للترية والعلم والثقافة

联合国教育、  
科学及文化组织

Executive Board  
Conseil exécutif  
Consejo Ejecutivo  
Исполнительный совет  
المجلس التنفيذي  
执行局

## The Chairperson

Representatives of the States  
members of the Executive Board  
of UNESCO

Ref: GBS/SCX/2023/028

8 September 2023

Dear Colleague,

I have the honour to invite you to participate in the **217th session of the Executive Board**, which will take place from **Wednesday 4 to Wednesday 18 October 2023**. The provisional agenda is enclosed herewith. Also enclosed is the timetable of work of this session for your information.

The Plenary meeting will begin in the morning on **Monday 9 October** when the Director-General will introduce the plenary debate on:

- Item 4 Follow-up to decisions and resolutions adopted by the Executive Board and the General Conference at their previous sessions;
- Item 15 Draft Programme and Budget (42 C/5)

Members' statements to the Plenary debate will begin immediately after the Director-General's introduction and will continue throughout the morning of Tuesday 10 October. During the Plenary debate, members are kindly invited to focus their contributions on the precise items of the agenda of the session. The reply of the Director-General and the usual question-and-answer session will follow in the afternoon of 10 October.

I hereby invite you to add your name to the **list of speakers** as soon as possible, and in any case, **before Wednesday 27 September 2023**, by registering online using the [INDICO](#) platform. You are kindly invited to respect the deadline in order to ensure the efficient establishment of this list, which is drawn up according to the order in which Member States on the Board register. This list will be made available on the Executive Board website once finalized.

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Cc: Permanent Delegations to UNESCO

The Executive Board will examine item 3 entitled the “*Report by the Director-General on the application of Rule 59 of the Rules of Procedure of the Executive Board*” in a private meeting that will be held in the afternoon on Tuesday 10 October.

As previously, and pursuant to 180 EX/Decision 22.I, the PX and FA Commissions will continue to examine, in joint meetings, items with intertwined programme, administrative and financial aspects.

As in the past, I wish to encourage Member States to hold informal consultations prior to or during the session in order to facilitate the examination of certain agenda items. These informal consultations should ensure that the work of the Committee and Commissions relating to the agenda items that they will consider be efficient and cost effective. In this regard, a meeting room might be put at the disposal of Members States.

Lastly, I wish to recall 194 EX/Decision 4.II.C (para. 11 (b) and (c)) (enclosed herewith for ease of reference) pertaining to the payment of travel expenses and subsistence allowance to representatives appointed by the members of the Executive Board.

Yours sincerely,



Tamara Rastovac Siamashvili