**CONVENTION FOR THE SAFEGUARDING OF THE  
INTANGIBLE CULTURAL HERITAGE**

**INTERGOVERNMENTAL COMMITTEE FOR THE  
SAFEGUARDING OF THE INTANGIBLE CULTURAL HERITAGE**

**Fifth extraordinary session**

**Online**

**1 July 2022**

**Item 4 of the provisional agenda:**

**The global reflection on the listing mechanisms of the Convention and**

**proposed revisions to the Operational Directives**

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| **Summary**  This document presents the recommendations of the Open-ended intergovernmental working group (Part III) in the framework of the global reflection on the listing mechanisms of the 2003 Convention. The recommendations are presented in the form of draft amendments to the Operational Directives that the present extraordinary session of the Committee may recommend for the General Assembly’s approval at its ninth session.  **Decision required:** paragraph 10 |

**Background**

1. The global reflection on the listing mechanisms of the 2003 Convention[[1]](#footnote-1) has made important progress since its launch in 2018 by the thirteenth session of the Committee. Through its Part I (online, 8 and 9 July 2021) and Part II (online, 9 and 10 September 2021) meetings, financed by Japan, the Open-ended intergovernmental working group in the framework of the global reflection on the listing mechanisms of the 2003 Convention (hereafter the ‘working group’) was able to address and conclude on the three core issues of reflection, for which it was explicitly established by the Committee (Resolution [8.GA 11](https://ich.unesco.org/en/Decisions/8.GA/11) as well as Decisions [10.COM 19](https://ich.unesco.org/en/Decisions/10.COM/19), [12.COM 13](https://ich.unesco.org/en/Decisions/12.COM/13), [12.COM 14](https://ich.unesco.org/en/Decisions/12.COM/14), [13.COM 10](https://ich.unesco.org/en/Decisions/13.COM/10), [14.COM 10](https://ich.unesco.org/en/Decisions/14.COM/10), [14.COM 14](https://ich.unesco.org/en/Decisions/14.COM/14)): reviewing criterion R.2, specific procedures for removing or transferring elements from and between Lists, as well as facilitating the extension of multinational nominations. The recommendations of the Part I and Part II meetings of the working group were examined by the sixteenth session of the Committee in the form of proposed amendments to the Operational Directives (document [LHE/21/16.COM 14](https://ich.unesco.org/doc/src/LHE-21-16.COM-14-EN.docx) and Decision [16.COM 14](https://ich.unesco.org/en/Decisions/16.COM/14)). The Committee also recommended that the General Assembly revise the Operational Directives on the basis of and reflecting the spirit of the recommendations of the working group.
2. During the Part I and Part II meetings of the working group, as well as during the sixteenth session of the Committee, additional issues were raised that could not be addressed in time, as indicated under paragraph 14 (c) of ‘Ways forward’ in Annex I of Decision [16.COM 14](https://ich.unesco.org/en/d%C3%A9cisions/16.COM/14).Upon the request of the working group, the sixteenth session of the Committee decided to extend its mandate and convene a Part III meeting in 2022, while also adding new topics, as included in paragraph 11 of [16.COM 14](https://ich.unesco.org/en/d%C3%A9cisions/16.COM/14).

**Part III meeting of the Open-ended intergovernmental working group**

1. Part III of the working group was convened online on 25 and 26 April 2022, once again with the financial support of Japan. The Bureau established by Part I of the working group remained in office until Part III. It consisted of H.E. Mr Atsuyuki Oike (Japan) as Chairperson as well as one Vice-Chairperson for each of the remaining Electoral Groups, who also acted as Rapporteurs: Germany, Poland, Peru, Côte d’Ivoire and Kuwait.
2. The documents presented to the working group are summarized in the table below. Moreover, the deliberations made during the meeting are included in the summary records (document [LHE/22/5.EXT.COM/INF.4](https://ich.unesco.org/doc/src/LHE-22-5.EXT.COM-INF.4-EN.docx)).

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| **Part III** |  |
| Agenda, objectives and working methodology (Part III) | [LHE/22/17.COM WG/9](https://ich.unesco.org/doc/src/LHE-22-17.COM_WG-9-EN.docx) |
| Towards a reformed listing system (Part III): Issues linked to the annual number of files | [LHE/22/17.COM WG/10](https://ich.unesco.org/doc/src/LHE-22-17.COM_WG-10-EN.docx) |
| Other issues requiring further reflection (Part III) | [LHE/22/17.COM WG/11](https://ich.unesco.org/doc/src/55171-EN.docx) |
| Report to the Intergovernmental Committee | [LHE/22/17.COM WG/12](https://ich.unesco.org/doc/src/LHE-22-17.COM_WG-12-EN.docx) |

1. The issues that the Part III meeting of the working group was asked to reflect on may be grouped into two main categories:
2. Issues related to the annual number of files (including related aspects such as the composition and working methods of the Evaluation Body).

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| * + *(Topic 1)* ‘Reviewing the adaptability of the composition and the working methods of the Evaluation Body to allow for a higher number of files per cycle to be evaluated, keeping in mind geographical representation’.   + *(Topic 2)* ‘Examining two files per State every three years, alternating between a nomination to the Representative List and the Urgent Safeguarding List or the Register of Good Safeguarding Practices’.   + *(Topic 3)* ‘Moving all International Assistance requests to the Bureau of the Intergovernmental Committee for the Safeguarding of the Intangible Cultural Heritage’.   + *(Topic 4)* ‘Whether the transfer requests from the Urgent Safeguarding List to the Representative List be treated as part of the annual ceiling approved by the Committee’.   + *(Topic 5)* ‘Whether the requests for extension be treated as part of the annual ceiling of files for examination and the priorities as defined by paragraph 34 of the Operational Directives’. |

(b) Any other technical issues that require further reflection.

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| * + *(Topic 6)* ‘Revising the priority for the examination of nomination files for States Parties that did not fulfil their reporting obligations concerning the implementation of the Convention and the status of elements inscribed on the Representative List or on the Urgent Safeguarding List’.   + *(Topic 7)* ‘Debating the possibility of obtaining additional information regarding nominations by using a dialogue process with accredited NGOs and communities, groups and, where appropriate, individuals concerned’.   + *(Topic 8)* ‘Necessary procedure to examine exceptional cases’.   + *(Topic 9)* ‘Reflections on the possibility of introducing preliminary assessment procedures to the existing upstream process’. |

1. While the working group addressed all of the topics listed above, it focused on Topic 1 as the main subject of discussion, since many of the other topics were considered as dependant on the outcome of the discussions on Topic 1. The recommendations of Part III of the working group (document [LHE/22/17.COM WG/Recommendations](https://ich.unesco.org/doc/src/LHE-22-17.COM_WG-Recommendations_EN.docx)) are provided in [Annex I](#Annex_1) to this document.
2. The Secretariat considers that only Recommendations 1, 2, 4 and 7 (out of twelve recommendations made by the working group) would require amendments to the Operational Directives. As was the case for the Part I and Part II meetings, the Secretariat has prepared a set of corresponding proposals provided in [Annex II](#Annex_2), for the examination by the present extraordinary session of the Committee, with the following notes:
3. The implications of Recommendation 1 are reflected in the proposed revisions for paragraph 33 of the Operational Directives, to set the annual number of nominations that can be treated at no more than sixty. At the same time, the annual ceiling of files shall be considered in light of the prioritization system established by paragraph 34 of the Operational Directives. With reference to Recommendation 4, it is proposed to formalize what is commonly called the ‘priority (0)’ category, whereby at least one file per submitting State should be processed over a two-year period. The working group has emphasised on maintaining the use this category which has been in application through successive Committee decisions without any interruption since 2012.
4. As regards Recommendation 2, International Assistance requests mentioned under Recommendation 2 must be understood to mean those requests submitted using Form ICH-04; differences with other types of International Assistance requests are clarified through the proposed revisions for paragraphs 47, 49 and 51 of the Operational Directives. This concerns those requests for International Assistance submitted simultaneously with a nomination to the Urgent Safeguarding List or submitted in the context of a transfer from the Representative List to the Urgent Safeguarding List. Since these requests are considered as part of the evaluation of a single file, it is proposed to leave them for the Evaluation Body to evaluate and for the Committee to examine and approve.
5. Texts highlighted in grey in the right-hand side column of the table in Annex II pertain to revisions recommended by the sixteenth session of the Committee for examination by the ninth session of the General Assembly (on the basis of the recommendations by Part I and Part II meetings of the working group); as such they are not for discussion by the present extraordinary session of the Committee. However, paragraph 22 would require technical adjustments in light of Recommendation 2.
6. The implication of Recommendation 7 is reflected in paragraph 27 of the Operational Directives, according to which the Evaluation Body will no longer be on an experimental basis since the recommendation of the Part III meeting of the working group confirmed the composition and working methods of the Body.
7. All other recommendations may be implemented in various ways, such as through a decision of the Committee or the General Assembly (Recommendations 5, 6, 8 and 11), by presenting a proposal to the governing bodies of the Convention (Recommendation 3), or by including a topic in the agenda of another scheduled Category VI expert meeting and/or Open-ended intergovernmental working group in the framework of the reflection, supported by Sweden, on the broader implementation of Article 18 of the Convention (Recommendation 10); in addition, several recommendation do not seem to need specific actions for the time being (Recommendations 9 and 12).

**Next step**

1. If the fifth extraordinary session of the Committee so decides, the amendments to the Operational Directives that correspond to the recommendations made by Part III of the working group meeting may be presented (together with those recommended by Part I and Part II of the working group meeting) to the General Assembly for examination and adoption at its ninth session (UNESCO Headquarters, 5 to 7 July 2022).
2. The Committee may wish to adopt the following decision:

DRAFT DECISION 5.EXT.COM 4

The Committee,

1. Having examined document LHE/22/5.EXT.COM/4 and its annexes,
2. Recalling Decision [16.COM 14](https://ich.unesco.org/en/d%C3%A9cisions/16.COM/14) and document [LHE/21/16.COM 14](https://ich.unesco.org/doc/src/LHE-21-16.COM-14-EN.docx),
3. Renews its gratitude to Japan for supporting the global reflection on the listing mechanisms of the Convention;
4. Expresses its appreciation for the work of the Open-ended intergovernmental working group for having concluded on all topics entrusted to it for its Part III meeting and thanks its members for their engagement;
5. Recommends that the General Assembly revise the Operational Directives for the implementation of the Convention (as contained in Annex II below), on the basis of and reflecting the spirit of the recommendations of Part III of the Open-ended intergovernmental working group (as contained in Annex I below).

**Annex I**

**Recommendations of the Open-ended intergovernmental working group (Part III)**

**Issues linked to the annual number of files**

**Annual ceiling**

1. The annual number of nominations to the Urgent Safeguarding List, the Representative List and to the Register of Good Safeguarding Practices that can be treated in total is to be set at no more than sixty.
2. All requests for International Assistance are to be examined by the Bureau of the Committee. The requests should not exceed US$100,000, except for emergency requests.
3. Sustainable staffing requirements of the Secretariat need to be resolved for the support required to further implement the 2003 Convention. The Secretariat is to prepare a detailed proposal on the financial and human resources needed for strengthening the listing mechanisms, including the work of the evaluation system, in order to increase the annual ceiling of nominations. This proposal should be submitted for examination by the Committee for transmission to the Executive Board of UNESCO and the tenth session of the General Assembly in order to decide on the allocation of necessary resources for the sustainable staffing requirements of the Secretariat.

**Order of priorities**

1. The current system of priorities is to be continued, but an allocation will be made, on an experimental basis, to a set number within the overall ceiling to be dedicated to multinational files without affecting priority (0) and priority (i) categories, and to establish a prioritization system within the allocated multinational files quota.
2. Requests under the new procedures regarding transfer from the Urgent Safeguarding List to the Representative List are to be considered outside the annual ceiling, on an experimental basis for review at the tenth session of the General Assembly.
3. Requests under the new procedures regarding inscription on an extended or reduced basis are to be considered outside the annual ceiling, on an experimental basis for review at the tenth session of the General Assembly.

**Composition and the working methods of the Evaluation Body**

1. The composition of the Evaluation Body is to remain unchanged, keeping the global and consensus-based methodology applied to each criterion of every nomination file and in accordance with the relevant provisions as set out in the Operational Directives.

**Backlog files**

1. Backlog files older than four years are to be removed from the backlog, while inviting Member States to submit updated versions which are to be treated expeditiously within the framework of the prioritization system. It is understood that the removal from the backlog is without prejudice to the merit of the element and will not influence the outcomes of any future evaluation.

**Other issues**

**‘Revising the priority for the examination of nomination files for States Parties that did not fulfil their reporting obligations concerning the implementation of the Convention and the status of elements inscribed on the Representative List or on the Urgent Safeguarding List’**

1. The proposal to revise the priority for the examination of nomination files for States Parties that did not fulfil reporting obligations can be reconsidered at a later stage, particularly if the improvement made in the submission rates of periodic reports in the recent cycles cannot be maintained.

**‘Debating the possibility of obtaining additional information regarding nominations by using a dialogue process with accredited NGOs and communities, groups and, where appropriate, individuals concerned’**

1. The issues covered under this topic are to be incorporated in the new initiative on the broader implementation of Article 18 of the 2003 Convention, in line with Decision [16.COM 14](https://ich.unesco.org/en/Decisions/16.COM/14) (paragraph 9).

**‘Necessary procedure to examine exceptional cases’**

1. Because of the increase in the number of files to be examined by the Committee that results from an unforeseen element that could justify an accelerated processing, the working group recommends to the Committee that any exceptional cases that increase the annual ceiling shall be reviewed by the Committee after the initial discussion by the Bureau of the Committee as soon as possible, based on agreed criteria, with the understanding that this does not concern cases falling under extreme urgency foreseen under Article 17.3 of the Convention. Furthermore, the working group invites the Secretariat to recommend possible criteria to define exceptional cases.

**‘Reflections on the possibility of introducing preliminary assessment procedures to the existing upstream process’**

1. The effectiveness of the dialogue process, as recently adopted by the eighth session of the General Assembly, shall continue to be strengthened and observed.

**Annex II**

**Proposed amendments to the Operational Directives for the implementation of the Convention**

**Note 1**: The proposed amendments included in this table relate to Recommendations 1, 2, 4 and 7 of Part III of the Open-ended intergovernmental working group (25 and 26 April 2022).

**Note 2**: Those texts of the provisions that are shadowed in gray in the right-hand side column are proposed revisions to the Operational Directives for examination by the ninth session of the General Assembly; they follow the recommendations by the sixteenth session of the Committee (Decision [16.COM 14](https://ich.unesco.org/en/Decisions/16.COM/14)) on the basis of the recommendations of Part I and Part II of the Open-ended intergovernmental working group. As such, they are not meant for discussion by the present extraordinary session of the Committee unless otherwise indicated in paragraph 22.

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| **Operational Directives (2020 edition)** | | | **Proposed amendments** | | |
| **I.7** | **Submission of files** | |  |  | |
| 22. | As far as preparatory assistance is concerned, Form ICH-05 is used for requests for preparatory assistance to elaborate a nomination for inscription on the List of Intangible Cultural Heritage in Need of Urgent Safeguarding, and Form ICH-06 is used for requests for preparatory assistance to elaborate a proposal of a programme, project or activity for selection and promotion by the Committee. All other requests for International Assistance, whatever amount is requested, shall be submitted using Form ICH-04. | | 22. | ~~As far as preparatory assistance is concerned, Form ICH-05 is used for requests for preparatory assistance to elaborate a nomination for inscription on the List of Intangible Cultural Heritage in Need of Urgent Safeguarding, and Form ICH-06 is used for requests for preparatory assistance to elaborate a proposal of a programme, project or activity for selection and promotion by the Committee. All other requests for International Assistance, whatever amount is requested, shall be submitted using Form ICH-04.~~  Requests for all preparatory assistance shall be submitted by using Form ICH-05. Requests for International Assistance shall be submitted by using Form ICH-04~~, irrespective of the amount requested~~[[2]](#footnote-2) except for requests submitted simultaneously with nominations to the List of Intangible Cultural Heritage in Need of Urgent Safeguarding or in the context of the request to transfer an element from the Representative List of the Intangible Cultural Heritage of Humanity to the List of Intangible Cultural Heritage in Need of Urgent Safeguarding. | |
| **I.8** | **Evaluation of files** | | **I.8** |  | |
| 27. | On an experimental basis, the evaluation of nominations for inscription on the List of Intangible Cultural Heritage in Need of Urgent Safeguarding and on the Representative List of the Intangible Cultural Heritage of Humanity, of proposed programmes, projects and activities that best reflect the principles and objectives of the Convention and of International Assistance requests greater than US$100,000 shall be accomplished by a consultative body of the Committee established in accordance with Article 8.3 of the Convention, to be known as the ‘Evaluation Body’. The Evaluation Body will make recommendations to the Committee for its decision. The Evaluation Body shall be composed of twelve members appointed by the Committee: six experts qualified in the various fields of the intangible cultural heritage representatives of States Parties non-Members of the Committee and six accredited non-governmental organizations, taking into consideration equitable geographical representation and various domains of intangible cultural heritage. | | 27. | ~~On an experimental basis, t~~[[3]](#footnote-3)The evaluation of nominations for inscription on the List of Intangible Cultural Heritage in Need of Urgent Safeguarding and on the Representative List of the Intangible Cultural Heritage of Humanity, of proposed programmes, projects and activities that best reflect the principles and objectives of the Convention, and of International Assistance requests ~~greater than US$100,000[[4]](#footnote-4)~~ submitted simultaneously with nominations to the List of Intangible Cultural Heritage in Need of Urgent Safeguarding or in the context of the request to transfer an element from the Representative List of the Intangible Cultural Heritage of Humanity to the List of Intangible Cultural Heritage in Need of Urgent Safeguarding, shall be accomplished by a consultative body of the Committee established in accordance with Article 8.3 of the Convention, to be known as the ‘Evaluation Body’. The Evaluation Body will make recommendations to the Committee for its decision. The Evaluation Body shall be composed of twelve members appointed by the Committee: six experts qualified in the various fields of the intangible cultural heritage representatives of States Parties non-Members of the Committee and six accredited non-governmental organizations, taking into consideration equitable geographical representation and various domains of intangible cultural heritage. | |
| 30. | The Evaluation Body shall submit to the Committee an evaluation report that includes a recommendation:   * to inscribe or not to inscribe the nominated element on the List of Intangible Cultural Heritage in Need of Urgent Safeguarding or the Representative List of the Intangible Cultural Heritage of Humanity, or to refer the nomination to the submitting State(s) for additional information; * to select or not to select the proposed programme, project or activity, or to refer the proposal to the submitting State(s) for additional information; or * to approve or not to approve the International Assistance request, or to refer the request to the submitting State(s) for additional information | | 30. | The Evaluation Body shall submit to the Committee an evaluation report that includes a recommendation:   * to inscribe or not to inscribe the nominated element (including the transfer from one List to another, the extension or the reduction of an already inscribed element) on the List of Intangible Cultural Heritage in Need of Urgent Safeguarding or the Representative List of the Intangible Cultural Heritage of Humanity, or to refer the nomination to the submitting State(s) for additional information; * to select or not to select the proposed programme, project or activity, or to refer the proposal to the submitting State(s) for additional information; * to approve or not to approve the International Assistance request submitted in the context of the request to transfer an element from the Representative List of the Intangible Cultural Heritage of Humanity to the List of Intangible Cultural Heritage in Need of Urgent Safeguarding, or to refer the request to the submitting State(s) for additional information; * to approve or not to approve the International Assistance request submitted simultaneously with a nomination to the List of Intangible Cultural Heritage in Need of Urgent Safeguarding, or to refer the request to the submitting State(s) for additional information; or * to maintain or to remove the inscribed element from the List of Intangible Cultural Heritage in Need of Urgent Safeguarding or the Representative List of the Intangible Cultural Heritage of Humanity, in case of ‘enhanced follow-up’. | |
| **I.10** | **Examination of files by the Committee** | | **I.10** |  | |
| 33. | The Committee determines two years beforehand, in accordance with the available resources and its capacity, the number of files that can be treated in the course of the two following cycles. This ceiling shall apply to the set of files comprising nominations to the List of Intangible Cultural Heritage in Need of Urgent Safeguarding and to the Representative List of the Intangible Cultural Heritage of Humanity, proposals of programmes, projects and activities that best reflect the principles and objectives of the Convention and International Assistance requests greater than US$100,000. | | 33. | The Committee determines two years beforehand, in accordance with the available resources and its capacity, the number of files that can be treated in the course of the two following cycles which in total is set at no more than sixty.[[5]](#footnote-5) This ceiling shall apply to the set of files comprising nominations to the List of Intangible Cultural Heritage in Need of Urgent Safeguarding and to the Representative List of the Intangible Cultural Heritage of Humanity, and proposals of programmes, projects and activities that best reflect the principles and objectives of the Convention ~~and International Assistance requests greater than US$100,000~~.[[6]](#footnote-6) | |
| 34. | The Committee shall endeavour to examine to the extent possible at least one file per submitting State, within the limit of this overall ceiling, giving priority to:   1. files from States having no elements inscribed, best safeguarding practices selected or requests for International Assistance greater than US$100,000 approved, and nominations to the List of Intangible Cultural Heritage in Need of Urgent Safeguarding; 2. multi-national files; and 3. files from States with the fewest elements inscribed, best safeguarding practices selected or requests for International Assistance greater than US$100,000 approved, in comparison with other submitting States during the same cycle.   In case they submit several files during the same cycle, submitting States shall indicate the order of priority in which they wish their files to be examined and are invited to give priority to the List of Intangible Cultural Heritage in Need of Urgent Safeguarding. | | 34. | The Committee shall endeavour to examine to the extent possible at least one file per submitting State, within the limit of this overall ceiling, giving priority to:  (0) files from States which had no file treated during the preceding cycle;[[7]](#footnote-7)  (i) files from States having no elements inscribed, best safeguarding practices selected ~~or requests for International Assistance greater than US$100,000 approved~~, and nominations to the List of Intangible Cultural Heritage in Need of Urgent Safeguarding;  (ii) multi-national files; and   1. files from States with the fewest elements inscribed~~,~~ and best safeguarding practices selected ~~or requests for International Assistance greater than US$100,000 approved~~, in comparison with other submitting States during the same cycle.   In case they submit several files during the same cycle, submitting States shall indicate the order of priority in which they wish their files to be examined and are invited to give priority to the List of Intangible Cultural Heritage in Need of Urgent Safeguarding. | |
| 35 | After examination, the Committee decides:   * whether or not an element shall be inscribed on the List of Intangible Cultural Heritage in Need of Urgent Safeguarding or on the Representative List of the Intangible Cultural Heritage of Humanity or whether the nomination shall be referred to the submitting State(s) for additional information; * whether or not a programme, project or activity shall be selected as a best safeguarding practice, or whether the proposal shall be referred to the submitting State(s) for additional information; or * whether or not an International Assistance request greater than US$100,000 shall be approved, or whether the proposal shall be referred to the submitting State(s) for additional information. | | 35. | After examination, the Committee decides:   * whether or not an element shall be inscribed on the List of Intangible Cultural Heritage in Need of Urgent Safeguarding or on the Representative List of the Intangible Cultural Heritage of Humanity or whether the nomination shall be referred to the submitting State(s) for additional information; * whether or not a programme, project or activity shall be selected as a best safeguarding practice, or whether the proposal shall be referred to the submitting State(s) for additional information; or * whether or not an International Assistance request submitted simultaneously with a nomination to the List of Intangible Cultural Heritage in Need of Urgent Safeguarding or in the context of the request to transfer an element from the Representative List of the Intangible Cultural Heritage of Humanity to the List of Intangible Cultural Heritage in Need of Urgent Safeguarding ~~greater than US$100,000~~ [[8]](#footnote-8)shall be approved, or whether the ~~proposal~~ request shall be referred to the submitting State(s) for additional information. | |
| **I.14** | **International Assistance** | | **I.14** |  | |
| 47. | International Assistance requests up to US$100,000 (except requests for preparatory assistance) and emergency requests regardless of the amount can be submitted at any time. | | 47. | ~~International Assistance requests up to US$100,000 (except requests for preparatory assistance) and emergency requests regardless of the amount can be submitted at any time.~~  International Assistance requests (including for preparatory assistance) shall not exceed US$100.000, except for emergency requests and requests submitted simultaneously with a nomination to the List of intangible Cultural Heritage in Need of Urgent Safeguarding or in the context of the request to transfer an element from the Representative List of the Intangible Cultural Heritage of Humanity to the List of Intangible Cultural Heritage in Need of Urgent Safeguarding.[[9]](#footnote-9)  International Assistance requests can be submitted at any time, except for those requests that are examined and approved by the Committee for which the timetable under I.15 shall apply. Moreover, requests for preparatory assistance shall be submitted by the deadline of 31 March. | |
| 49. | Requests up to US$100,000, including preparatory assistance, are examined and approved by the Bureau of the Committee. | | 49. | ~~Requests up to US$100,000, including preparatory assistance, are examined and approved by the Bureau of the Committee.~~  International Assistance requests (including for preparatory assistance) up to US$100,000 and emergency requests regardless of the amount are examined and approved by the Bureau of the Committee. | |
| 51. | Requests greater than US$100,000 are evaluated by the Evaluation Body described in paragraph 27 above, and examined and approved by the Committee. | | 51. | ~~Requests greater than US$100,000 are evaluated by the Evaluation Body described in paragraph 27 above, and examined and approved by the Committee.~~  International Assistance requests submitted simultaneously with a nomination to the List of intangible Cultural Heritage in Need of Urgent Safeguarding or in the context of the request to transfer an element from the Representative List of the Intangible Cultural Heritage of Humanity to the List of Intangible Cultural Heritage in Need of Urgent Safeguarding are evaluated by the Evaluation Body and examined and approved by the Committee. | |
| **I.15** | **Timetable – Overview of procedures** | |  |  | |
| 54. | Phase 1: Preparation and submission | | 54. | Phase 1: Preparation and submission | |
| 31 March  Year 1 | Deadline by which nominations for the List of Intangible Cultural Heritage in Need of Urgent Safeguarding and the Representative List of the Intangible Cultural Heritage of Humanity, proposals for programmes, projects and activities and International Assistance requests greater than US$100,000 must be received by the Secretariat. Files received after this date will be examined in the next cycle. The Secretariat posts on the website of the Convention, in their original language, files as received. | 31 March  Year 1 | Deadline by which nominations for the List of Intangible Cultural Heritage in Need of Urgent Safeguarding (including those submitted simultaneously with International Assistance requests) and the Representative List of the Intangible Cultural Heritage of Humanity, as well as proposals for programmes, projects and activities that best reflect the principles and objectives of the Convention ~~and International Assistance requests greater than US$100,000[[10]](#footnote-10)~~ must be received by the Secretariat. Files received after this date will be examined in the next cycle. The Secretariat posts on the website of the Convention, in their original language, files as received. |

1. Updated information and reference documents concerning the global reflection process are available on the webpage of the 2003 Convention: <https://ich.unesco.org/en/global-reflection-on-the-listing-mechanisms-01164>. [↑](#footnote-ref-1)
2. Part III Recommendation 2 [↑](#footnote-ref-2)
3. Part III Recommendation 7 [↑](#footnote-ref-3)
4. Part III Recommendation 2 [↑](#footnote-ref-4)
5. Part III Recommendation 1 [↑](#footnote-ref-5)
6. Part III Recommendation 2 [↑](#footnote-ref-6)
7. Part III Recommendation 4 [↑](#footnote-ref-7)
8. Part III Recommendation 2 [↑](#footnote-ref-8)
9. Part III Recommendation 2 [↑](#footnote-ref-9)
10. Part III Recommendation 2 [↑](#footnote-ref-10)