

How to renew the designation of a “Category 2 Institute or Centre under the auspices of UNESCO”?

The renewal procedure of a “Category 2 institute or centre” (C2Cs) is comprised of four steps.

1. Renewal evaluation

The renewal process is launched by UNESCO when it reminds the C2C in writing of the impending expiration of its agreement and status under the auspices of UNESCO. Should the Member State(s) wish to renew the C2C designation, it/they shall submit to UNESCO **twenty-four to thirty-six months prior to the expiration of the agreement, a request for renewal of the agreement**. An evaluation of the activities of the C2C and of its contribution to UNESCO’s Approved Programme shall serve as the basis for the Intersectoral Review Committee (IRC)’s recommendation to the UNESCO Director-General as to whether an agreement with a C2C should be renewed or not.

UNESCO Programme Sectors shall be responsible for the management of the **renewal evaluation** and the C2C or the Member State(s) concerned shall cover all costs related to the renewal evaluation.

2. Assessment by the Intersectoral Review Committee

The IRC shall examine the **renewal evaluation reports** and the corresponding draft agreements (model agreement [here](#)) during the months of April and October, for submission to the autumn and spring sessions respectively of the UNESCO Executive Board. Based on this examination, the IRC shall submit an assessment on the renewal of the C2C to the Director-General.

3. Examination and approval by the Executive Board

The *Executive Board shall examine all renewal requests* submitted to it and the UNESCO Director-General recommendations as to whether the designation as C2C should be renewed or not, based on the outcomes of the assessment by the IRC. **The Executive Board will decide on the renewal or non-renewal of the designation of the institution as C2C** and authorize the Director-General to conclude an agreement between UNESCO, the Member State(s) concerned and the C2C in the event of a positive outcome.

4. Signature of the agreement and its entry into force

The agreement for the renewal of the designation of a C2C, may be concluded for a maximum period of eight years, and shall **enter into force** upon signature by UNESCO, the Member State(s), and the C2C, unless the Member State(s) requests to inform UNESCO at a later stage of the date when all national formalities would have been completed for the entry into force of the new agreement. In cases where a Member State is unable to sign a tripartite agreement, two bi-partite agreements may be signed, one between UNESCO and the Member State(s) and a second between UNESCO and the C2C.

If the agreement has not entered into force within the period of two years following the decision of the Executive Board, the designation as C2C shall be considered null and void.

Details on each step of the renewal procedure can be found in Section E.2 of the [2019 Strategy for UNESCO Category 2 Institutes and Centres](#).