

BILT Bridging Event Europe | Towards inclusive excellence in TVET

Hosted by **La Cometa Società Cooperativa Sociale**
Organized by the **UNESCO-UNEVOC International Centre for TVET**
and the **German Federal Institute for Vocational Education and Training (BIBB)**

Logistical Information Note

When

The conference will take place on **22-24 April 2024**,
starting each day at 9:00 am

Where

Address: La Cometa Società Cooperativa Sociale
Via Madruzzo, 36 – CAP 22100 - COMO



Arrival at Milan

How to reach Como from the main airports:

At the airport, follow the directions to the train platforms and ensure to buy a train ticket from the airport to Como Lago or Como San Giovanni.

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From **Malpensa Airport**

Option 1: Take the Malpensa Express train heading towards Milano Cadorna and alight at Saronno. Then transfer to the train to **Como Lago**.

Option 2: Alternatively, opt for a taxi. Detailed information about providers and fares can be found on the provided [website](#).

From **Linate**

Option 1: Take metro line M4 from Linate Aeroporto station to San Babila station. Then change to M1 metro line towards Milano Cadorna (train station). Finally, take the train to **Como Lago**.

Option 2: Alternatively, opt for a taxi. Detailed information about providers and fares can be found on the provided [website](#).

From **Bergamo Airport**

Option 1: Take the Airport Bus to the Bergamo train station. From there, catch a train to **Como S. Giovanni**.

Option 2: Alternatively, opt for a taxi. Detailed information about providers and fares can be found on the provided [website](#).

Daily Subsistence Allowance (DSA):

Sponsored participants will receive a **Daily Subsistence Allowance (DSA)** applicable for your time in Como and terminal fares for airport transfer. Please be aware that provided accommodation and meals will be subtracted, and the remaining balance given to you.

Accommodation and Meals:

The accommodation is at:

Palace Hotel

Lungo Lario Trieste, 16 - 22100 Como, Italy

Website: <https://www.palacehotel.it/>

E-Mail : info@palacehotel.it

Phone: +39 031 23391

Or

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Hotel Barchetta Excelsior

Piazza Camillo Benso Conte di Cavour, 1 - 22100 Como, Italy

Website: <https://www.hotelbarchetta.it/>

E-Mail : info@hotelbarchetta.it

Phone: +39 031 3221

Check-in is from 3 pm and check out is until 11 am

The Hotel restaurant is open daily from 7:00 to 10.30 for breakfast, from 12:00 to 14:00 for lunch and from 19:00 to 21:30 for dinner.

Any F&B service outside these scheduled times will be quoted upon request.

Your room will be booked for sponsored participants based on your flight schedule. Payment of the room for all nights from **21-25 April 2024** (depending on the flight connections and distance) will be made by our host, COMETA. Check-in goes smoothly by showing your passport / ID card at the front desk.

If you are staying a longer time or coming earlier than the conference dates, please note you have to book and cover the additional costs by yourself. Upon check out you will have to pay for any nights before 21 and after 25 April 2024.

Meals:

Breakfast is included in the hotel booking and will be served in the restaurant area.

COMETA will offer **lunch** each conference day as well as **dinner** on **22 and 23 April 2024**. Apart from that, **other meals will be self-paid**.

Special diet requirements will be provided to the catering and restaurant. You can always ask the staff members to make sure about the content of the meals.

Study visit

On **Monday, April 22, 2024**, there will be a study visit to the HOLCIM cement production unit in Merone. **Participants are advised to dress comfortably, and wear closed, flat shoes** to avoid fatigue and accidents. Visitors wearing high heels or open shoes will not be admitted to the tour around the premises.

Local transport for study visits and dinner

A group transfer has been organized to transport participants from Como city center in Piazza Cavour (at the Bus stop in front of the Hotel Barchetta Excelsior) to La COMETA SCS for all three mornings (**at 8:00 AM**), study visits and joint dinners on 22 and 23 April 2024.

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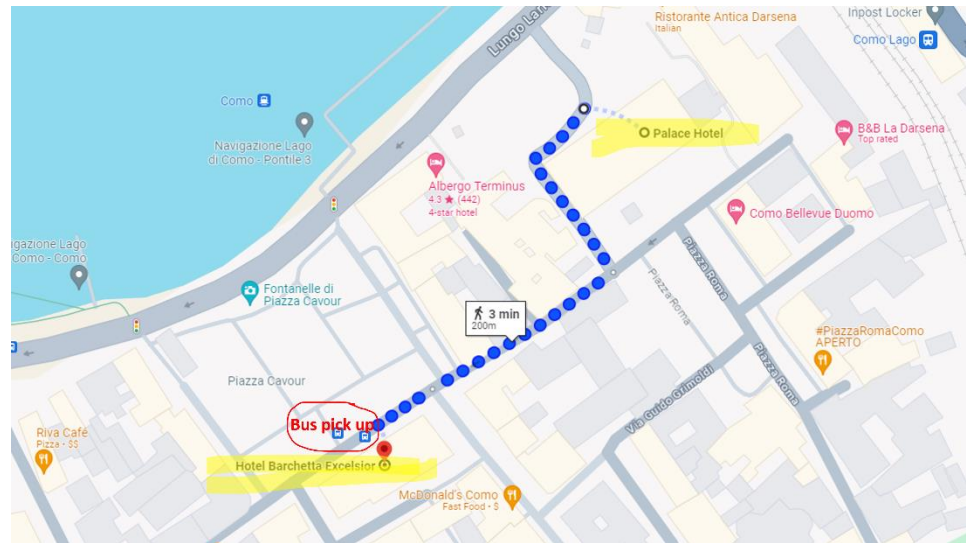


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Good to know

Location:

Como is a city in Northern Italy, located on the south-western tip of the Como Lake, colloquial name for the Lake Lario (Lombardy). Its current population counts around 83,504 residents.

Languages:

The everyday spoken language in Como is Italian, though many citizens also speak English.

Climate:

Springs and autumns are generally mild with possible rainfalls, with higher precipitation chances in the northernmost districts of the city, closer to the lake and water level. Bring along an umbrella!

The summers are relatively hot and breezy, although the peak period is rather short (rarely longer than two consecutive weeks). It can reach 35/36 °C on occasion.

The winters in Como are slightly mitigated by the influence of the lake winds and the mountain chains surrounding it, which form a natural barrier. Minimum temperatures in November, December, January, February and sometimes

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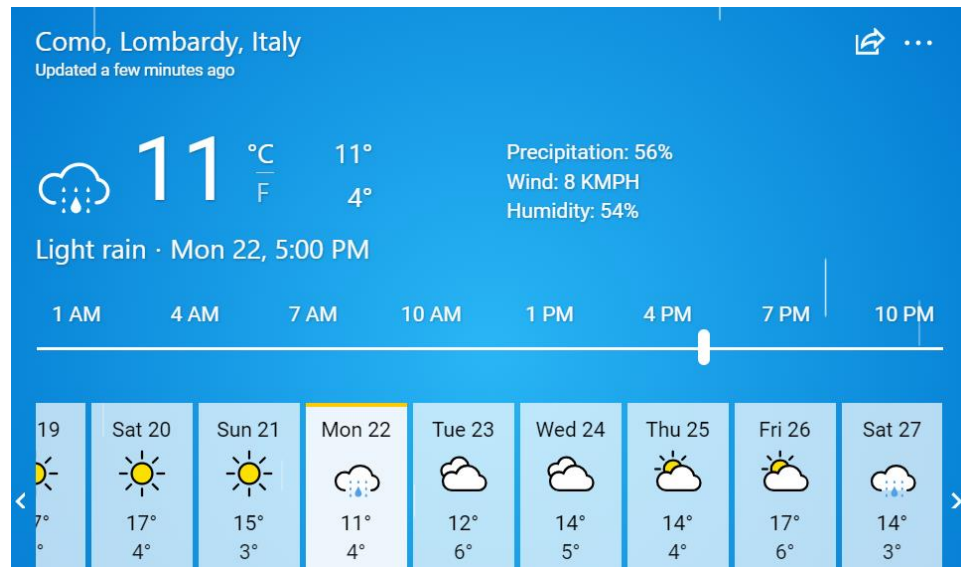
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March easily fall below zero Celsius degrees and are usually accompanied by high humidity and scarce snowfalls.



Currency:

The official currency used in Italy is the Euro (€).

The available banknotes are the standard EU BCE cuts of 5, 10, 20, 50, 100, 200, and 500 Euro. NOTE – when paying with bills greater than 50 euro, vendors may not accept it. The available coins with cent values are worth 1, 2, 5, 10, 20, 50 Eurocents, and only two coins hold whole euro values, specifically 1 and 2 Euro.

It is best to **exchange money** to Euros in advance, as some cafes and restaurants do not always accept credit cards and as generally no commercial establishments will accept foreign values. However, it is possible to withdraw cash or use related services at the airport and in large railway stations, banks and exchange agencies. **Note as sponsored participants you will receive your Daily Subsistence Allowance (DSA) in cash in Euros.**

Transport:

Buses in Como are operated by ASF Lines, providing both urban services (lines 3 - 4 - 5 - 7 - 9 - 11 - T3) and extra-urban services (lines 1 - 6 - 8 - 12). The central bus station is in Piazza Matteotti, next to the Como Lago Trenord train station, with a second main bus hub at the Como S. Giovanni train station.

All the information regarding routes, costs and where to buy tickets is available on the official [ASF Autolinee website](#)

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Boat Services on Lake Como are run by Navigazione Lago di Como. Boarding is at Lungo Lario Trento/Piazza Cavour. It is possible to buy all-day tickets and enjoy itineraries and cruises around the lake.

All information on routes, costs and how to purchase online is available on the official [Navigazione Lago di Como website](#)

The Funicolare (cable car) runs from Como up to the town of Brunate where you can enjoy an amazing view of the city, the Lake and the Alps. Como Funicular station is in Piazza De Gasperi, Como. Open from 6 AM to 10.30 PM, with a travel time of 7-minute per ride/way. More information available at the following [link](#)

By Taxi or Ride-Hailing Apps:

Several cab companies, both public and private, operate around the Lake Como area. In most cases, cabs are located at major public transportation hubs, such as train stations or bus stops.

Private companies operating in the Lake Como area also offer connections to/from Milan or Bergamo airports. If you wish to reach your accommodation by cab, ask your hotel (or your host) about the best way to arrange your trip.

In addition to public cabs and rental services with drivers (so-called NCC, Noleggio Con Conducente), services such as FreeNow and Uber have also been active in Italy for some time, allowing private individuals to provide cab services.

Communication:

The Internet country code top-level domain (ccTLD) for Italy is .it, with the Country government operated sites using the .gov domain, and the .eu domain used by EU related sites, as standard with all the European Union member States.

Currently, Internet access is available to businesses and home users in various forms, including dial-up, fiber, cable, DSL, and wireless.

Here are some ways to access the Internet:

1. Activate a virtual eSIM card with the phone.
2. Buy an Italian SIM card online before arrival or upon arrival in the country.
3. Buy a prepaid internet-abled cell phone SIM card in Italy at the airport or at a retail store of your chosen mobile providers.

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More information available at the following [link](#).

Yellow fever certificate requirements

Yellow Fever Requirements:

Vaccination is generally not required in Italy, where the probability of exposure to the yellow fever virus is low (no human cases of yellow fever ever reported and low levels of virus transmission in the past).

Check your passport and travel documents before you travel

Passport validity

When visiting Italy, your passport should be valid for 3 months beyond your planned date of departure from the entire Schengen area. You should have at least two blank pages in your passport on arrival. Check with the travel provider to make sure your passport and other travel documents meet the requirements.

Visas

Depending on your nationality, you might need a visa to enter Italy. For a complete list of Countries that require a valid Visa to enter Italy, you can check the [Farnesina website](#), or enquire at the [Italian](#) Overseas Mission closest to you. Please note that the visa cost and processing fees will be borne by yourself.

Insurance

Visitors not already in possession of a personal insurance providing coverage abroad are strongly advised to purchase an additional travel insurance. Please note however that any such insurance costs will not be borne/refunded by the organizers.

Contact information during the BILT Conference

For any further assistance required during the BILT Conference, please reach out to:

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