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Chairperson of the Preparatory Group

To All Permanent Delegations to UNESCO

Ref.: PG/2023/02

Paris, 7th September 2023

Excellencies, Dear colleagues,

I am honored to invite you to participate in the meeting of the **Preparatory Group of the 217th session of the Executive Board** that will take place on **Wednesday 27 and Thursday 28 September 2023**.

Please note that **the meeting will be held in Room XI, with the option to follow the live webcast** (without possibility of taking the floor) on the Executive Board's website.

Simultaneous interpretation of the proceedings will be provided in the six working languages of the Executive Board.

The provisional agenda of this meeting is enclosed herewith. This provisional agenda is proposed after consultation with the Bureau of the Executive Board, in conformity with the Terms of Reference of the Preparatory Group (207 EX/Decision 20).

Please accept, Excellencies, Dear colleagues, the assurance of my highest consideration.



Muriel Berset Kohen