





FINANCIAL STATEMENT	
Contract Number	4500397394
Project	Safeguarding ICH in Malawi through non-formal learning and transmission MWI-01530
Reporting period:	01/07/2019-28/02/2022
Exchange rate:	727
Amount received	82,674

Activity: (indicate the activity and the type of expenditure)	Description: (give full details of calculations)	PLANNED				ACTUAL				Invoice Ref.	Comments
		ICH Fund (in US\$)	State Party (in US\$)	Others (in US\$)	Total (in US\$)	ICH Fund (in US\$)	State Party (in US\$)	Others (in US\$)	Total (in US\$)		
<b>1 Preparatory Meetings</b>	<b>Sub-total:</b>	<b>3,600.00</b>	<b>480.00</b>	<b>0.00</b>	<b>4,080.00</b>	<b>3,610.91</b>	<b>480.00</b>	<b>0.00</b>	<b>4,090.91</b>		
Per diem (lodging, meals and incidentals)	20people*\$25*2days*3regions	3,000.00	0.00	0.00	3,000.00	3,394.09	0.00	0.00	3,394.09	1.1	
Domestic travel	15people*\$5*2*3regions	0.00	450.00	0.00	450.00	0.00	450.00	0.00	450.00		
Audiovisual material	Production fo pictures and video of meetings \$10*3regions	0.00	30.00	0.00	30.00	0.00	30.00	0.00	30.00		
Rent a room / Rental venue	Hire of meeting room - \$100*2days*3regions	600.00	0.00	0.00	600.00	216.82	0.00	0.00	216.82	1.2	
<b>2 Organisation of Community-based Safeguarding Training Workshops</b>	<b>Sub-total:</b>	<b>31,650.00</b>	<b>2,890.00</b>	<b>0.00</b>	<b>34,540.00</b>	<b>30,456.77</b>	<b>2,890.00</b>	<b>0.00</b>	<b>33,346.77</b>		
Per diem (lodging, meals and incidentals)	35people(30teachers+2facilitators+3support staff)*\$25*10days*3regions	24,000.00	2,500.00	0.00	26,500.00	24,062.35	2,500.00	0.00	26,562.35	2.1	
Domestic travel	30people*\$10bus fare*3regions	900.00	0.00	0.00	900.00	1,035.76	0.00	0.00	1,035.76	2.2	
Fuel	1car*66.66liters*\$1.5*3regions	0.00	300.00	0.00	300.00	0.00	300.00	0.00	300.00		
Facilitator	2facilitators*\$75*10days*3regions	4,500.00	0.00	0.00	4,500.00	3,207.77	0.00	0.00	3,207.77	2.3	
Coordinator	1person*\$75*10days*3regions	2,250.00	0.00	0.00	2,250.00	2,150.89	0.00	0.00	2,150.89	2.4	
Audiovisual material	Production fo pictures and video of meetings \$30*3regions	0.00	90.00	0.00	90.00	0.00	90.00	0.00	90.00		
<b>3 Community-based Inventorying of Pottery and Weaving Traditions</b>	<b>Sub-total:</b>	<b>7,150.00</b>	<b>650.00</b>	<b>0.00</b>	<b>7,800.00</b>	<b>7,409.91</b>	<b>650.00</b>	<b>0.00</b>	<b>8,059.91</b>		
Per diem (lodging, meals and incidentals)	12people(10teachers+2facilitators)*\$25*5days*3regions	4,000.00	500.00	0.00	4,500.00	4,319.12	500.00	0.00	4,819.12	3.1	
Domestic travel	10people*\$10bus fare*3regions	300.00	0.00	0.00	300.00	249.66	0.00	0.00	249.66	3.2	
Fuel	2cars*66.66liters*\$1.5*3regions	600.00	0.00	0.00	600.00	640.30	0.00	0.00	640.30	3.3	
Facilitator	2facilitators*\$75*5days*3regions	2,250.00	0.00	0.00	2,250.00	2,200.83	0.00	0.00	2,200.83	3.4	
Audiovisual material	Production fo pictures and video of meetings \$10*5days*3regions	0.00	150.00	0.00	150.00	0.00	150.00	0.00	150.00		
<b>4 Printing of the Inventories of ICH of Malawi</b>	<b>Sub-total:</b>	<b>3,750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,750.00</b>	<b>3,438.79</b>	<b>0.00</b>	<b>0.00</b>	<b>3,438.79</b>		
Document production contract	printing of 1book of 150pages*\$0.10/page*250copies	3,750.00	0.00	0.00	3,750.00	3,438.79	0.00	0.00	3,438.79	4.1	
<b>5 Production of Domesticated Text of 2003 Convention</b>	<b>Sub-total:</b>	<b>7,040.00</b>	<b>1,090.00</b>	<b>0.00</b>	<b>8,130.00</b>	<b>10,286.03</b>	<b>1,090.00</b>	<b>0.00</b>	<b>11,376.03</b>		
Consultant	Translator fees for 4texts*\$30/page*32pages	3,840.00	640.00	0.00	4,480.00	2,225.58	640.00	0.00	2,865.58	5.1	
Document production contract	printing of 4books of 32pages*\$0.10/page*250copies	3,200.00	0.00	0.00	3,200.00	8,060.45	0.00	0.00	8,060.45	5.2	Savings from the consultant fee to pay the printers whose charges were more than budgeted for due to increases in market prices over time
Postal services	courier of books to 45schools*\$10	0.00	450.00	0.00	450.00	0.00	450.00	0.00	450.00		
<b>6 Organisation of Apprenticeship Attachments</b>	<b>Sub-total:</b>	<b>22,050.00</b>	<b>1,200.00</b>	<b>0.00</b>	<b>23,250.00</b>	<b>17,616.14</b>	<b>1,200.00</b>	<b>0.00</b>	<b>18,816.14</b>		
Coordinator	2people*\$75*5days*3regions	2,250.00	0.00	0.00	2,250.00	1,416.78	0.00	0.00	1,416.78	6.1	



Per diem (lodging, meals and incidentals)	30apprentices*\$15/day*5days*3regions +2monitoring missions by facilitators *\$30*5days*3regions	7,650.00	0.00	0.00	7,650.00	7,903.67	0.00	0.00	7,903.67	6.2
Facilitator	practitioners' apprenticeship fee for 30apprentices*\$25*5days*3regions	11,250.00	0.00	0.00	11,250.00	7,868.39	0.00	0.00	7,868.39	6.3
Domestic travel	30apprentices*\$10busfare*3regions	0.00	900.00	0.00	900.00	0.00	900.00	0.00	900.00	
Fuel	1car*66.66liters*\$1.5*3regions	0.00	300.00	0.00	300.00	0.00	300.00	0.00	300.00	
Audiovisual material	Production of pictures and video of apprenticeship \$10*30apprentices*3regions	900.00	0.00	0.00	900.00	427.30	0.00	0.00	427.30	6.4
<b>7 Organisation of Exhibitions of Malawian ICH</b>	<b>Sub-total:</b>	<b>16,620.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,620.00</b>	<b>17,571.45</b>	<b>0.00</b>	<b>0.00</b>	<b>17,571.45</b>	
Rent a room / Rental venue	1venue for the exhibition in each region *\$150*3venues	450.00	0.00	0.00	450.00	425.58	0.00	0.00	425.58	7.1
Domestic travel	30apprentices+30practitioner*\$10bus fare*3regions	1,800.00	0.00	0.00	1,800.00	2,733.15	0.00	0.00	2,733.15	7.2
Accommodation	60people*\$12.5/day*3days*3regions	6,750.00	0.00	0.00	6,750.00	6,306.74	0.00	0.00	6,306.74	7.3
Fuel	2cars*66.66liters*\$1.5*3regions	600.00	0.00	0.00	600.00	943.33	0.00	0.00	943.33	7.4
Meals	60people*\$12.5/day*3days*3regions	6,750.00	0.00	0.00	6,750.00	6,750.00	0.00	0.00	6,750.00	7.5
Audiovisual material	Production of pictures and video of exhibitions \$30*3days*3regions	270.00	0.00	0.00	270.00	412.65	0.00	0.00	412.65	7.6
	<b>TOTAL</b>	<b>91,860.00</b>	<b>6,310.00</b>	<b>0.00</b>	<b>98,170.00</b>	<b>90,390.00</b>	<b>6,310.00</b>	<b>6.00</b>	<b>96,700.00</b>	
										Expenditures above the estimates of some budget items were necessitated by increases in market prices. Hence some items such as coordination and facilitation were paid less to cover for such increases in prices over which the implementer had little or no control.

Signed by:	Signature	Name	Under expenditure Balance (last installment)	1,470.00 7,716.00	Date
Director		DAVID MULERA			27.02.2023
Financial Officer		RICHARD MJUDA			27-02-2023

**The Executive Secretary**  
**Malawi National Commission for**  
**UNESCO**  
  
**27 FEB 2023**  
**CHAM Secretariat - Area 14**  
**P.O. Box 30278,**  
**Capital City, Lilongwe 3.**