



United Nations
Educational, Scientific and
Cultural Organization



Intangible
Cultural
Heritage

INTERNATIONAL ASSISTANCE FROM THE INTANGIBLE CULTURAL HERITAGE FUND

PROGRESS NARRATIVE REPORT

Beneficiary State(s) Party(ies):

Project title:	COMMUNITY BASED INVENTORY AND TRANSMISSION OF INTANGIBLE CULTURAL HERITAGE IN THE ISLAND OF TONGATAPU.
Reporting period:	From: 22 March 2019 to: – June 2020
Budget:	<p style="text-align: right;">Total: US\$85913.00</p> <p><i>Including:</i></p> <p style="text-align: right;">Intangible Cultural Heritage Fund: US\$85913.00</p> <p style="text-align: right;">State Party contribution: US\$200</p> <p style="text-align: right;">Other contributions: US\$</p>
Implementing agency (contracting partner or UNESCO Field Office):	Culture & Heritage Division , Ministry of Tourism , Tonga
Contact person:	<p>Title (Ms/Mr, etc.): Mr</p> <p>Family name: Mafi</p> <p>Given name: Sione Moala</p> <p>Institution/position: Chief Executive Officer , Ministry of Tourism</p> <p>Address: Api ko Lata'anga, Fa'onelua, Nuku'alofa</p> <p>Telephone number: +24436</p> <p>E-mail address: moalamafi@gmail.com</p>
Partner agency (in the case of a service from UNESCO project):	-
Implementing partners:	Culture& Heritage Division , Ministry of Tourism , Tonga . , Ministry of Internal Affairs, (town Officers, District officers), 7

	District in Tongatapu, Langafonua Handicraft, Tonga Broadcasting Commission.
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Background

Provide a brief description of the situation existing at the time of the request and the need that the assistance aimed to address. For safeguarding of a particular element, provide a description of the element, its viability and why safeguarding measures were required. For preparation of inventories, strengthening of capacities, awareness-raising, visibility or other safeguarding not focussed on a particular element, identify gaps that were to be addressed. For emergency assistance requests, describe the nature and severity of the emergency at the time of the request.

Not fewer than 750 or more than 1000 words

This project is contributing to collect information in Tongatapu regarding the 5 ICH domains that is under threats and may eventually become extinct in the future. This is all result of some of the changes in the Tongan Society due to migration and also some external Cultural Influences on Tongan ICH. Development project have also been underway since the last decade, and it have made adverse impact on the Tongan society.

In order to reverse this alarming trend, the Tongan government has made concentrated efforts to safeguard Tongan ICH. These efforts include: (i) the proclamation of the Lakalaka as a masterpiece of oral and intangible cultural heritage in 2003 which was subsequently inscribed on the ICH Representative List of Humanity established by the UNESCO Convention for the Safeguarding of ICH; (ii) the Lakalaka Safeguarding Project implemented by the Tonga Traditions Committee with the assistance of UNESCO; (iii) the Sub-regional ICH Workshop held in Nukualofa in 2008; (iv) the Tui Kupesi Workshop to safeguard the traditional Tapa making in 2009; (v) the Kava Kuo Heka Festival in 2010 celebrating Tonga's cultural diversity; (vi) the establishment of a new position for ICH at the Culture and Youth Division in 2011; and (vii) the establishment in 2012 of a Working Committee on Culture at the Ministry of Education, Women Affairs and Culture with a view to promoting the use of ICH in education. In 2013, Her Majesty Queen Nanasipau'u launched the National Cultural Policy including the Cultural Mapping. In 2015, the Ministry of Internal Affairs revived the working groups both in tongatapu and the islands, and at the same time ensured the dissemination of books on Traditional Knowledge to principals of Highschools in Tongatapu and also the islands.

Moreover, officials at the Culture Division were given the opportunities to attend several seminars and capacity building workshop on ICH safeguarding with the support of UNESCO and its partner institutions.

In November 2016, the Culture Division hosted a one-week Workshop for Community-based ICH Inventorying in Tonga in partnership with the International Training Center for Intangible Cultural Heritage in the Asia-Pacific Region under the Auspices of UNESCO (CRIHAP). The Workshop allowed representatives from Tongatapu and from the other islands to learn community-based ICH inventorying methods based on Free, Prior and Informed Consent.

Ministry of Tourism (Culture Division) is working on the Cultural Mapping Framework 2020. This is a long-term, ambitious plan of the Tongan government with the aims of establishing a national register of tangible cultural heritage and an inventory of ICH elements across the country by 2020. The Cultural Mapping Framework 2020 will primarily be implemented through and be managed by the Culture Division (which has been moved to the Ministry of Tourism as of July 2017). The implementation of the Framework requires significant financial and human resources, given the diversity of heritage sites and ICH elements that exist in the five Islands stretched across the vast ocean.

It is in this context that the Culture Division seeks for complementary funding under the ICH Fund. The proposed project aims to strengthen the human capacity for community-based ICH inventorying by strengthening awareness and capacity of communities and by creating a corps of researchers that will assist community-based ICH inventorying through field

researches in the priority island of Tongatapu. The collected information will feed into the national ICH inventory and information systems to be hosted at the Tonga Culture Centre in Tongatapu where the Culture Division is located.entre in Tongatapu where the Culture Division is located.

These ICH has been transmitted in different ways and it has several rituals that have a slight variations from community to Community, in which these rituals also linked to the how the community value it.

Carryout workshop prior to this Community Based Inventory, the Community helps in clarifying sub areas in each of the 5 ich domains that helps the field workers to make this inventory project easier.

The general objectives of this Community Based Inventory & Transmission on ICH is to enhance the capacity of both stakeholders and ICH practitioner /bearers.

Objectives and results attained

Overall, to what extent did the project attain its objectives? Describe the main results attained, focussing in particular on the perspective of the direct beneficiaries and communities. For each expected result identified in the request, explain whether it was fully or partially attained. Also describe any unexpected results, direct or indirect, whether positive or negative.

Not fewer than 100 or more than 500 words

Up to the date of this progress report the project has achieved the following objectives:

Objective One: Enhance the capacity of Community-Based Inventorying & Transmission of Intangible Cultural Heritage in Tongatapu by equipping them with knowledge of the implementation of the 2003 UNESCO Convention.

Attained Results: Objective One - Capacity needs were fully addressed through a 5-day training workshop for 12 field researcher from various communities community in Tongatapu for them to aware of the 2003 UNESCO Convention. This was conducted by one facilitator Mr Sipiriano Ranuku from Fiji.

Objective Two: Purchase of equipment needed for the Community Based Inventory & Transmission of ICH in Tonga.

Attained Results

Stakeholders helped out in clarifying ways of recording information through audio and also video. Tonga Broadcasting commission technician helps in demonstrating how to record information and to take quality video. Not only that but Langafonua Handicraft centre made themselves available for site viisit and hands on activity of fieldworkers of how to document audio and video information from the field.

Objective 3. Awareness Program via TV and Radio on the Community Based Inventorying & Transmission of ICH In Tongatapu and also news letter.

Attained Results: People of Tongatapu aware of the program to be carried out.

Objective 4. Installation of the Data System

Attained Results

Completion of the installation of the data system

Objective 4. field work activity of collecting of data on the 5 domains.

Attained Results

a. Training of field workers to collect Information on ICH

b. The 12 field workers started going out to collect information on ICH in Tatakamotonga and Lapaha district starting on the 9th of June - 3rd of July , 2020 a total of 21 villages. The

leftover 3 months will be covered in the 2nd phase of the project

c. The field researcher also transcribe all the data collected within the first one month of the fieldwork.

d. Data is entering into the data system

Description of project implementation

Provide a description of the activities undertaken and the outputs they generated (e.g. trainings, consultation process, technical assistance, awareness raising, publications, toolkits, etc.). Also describe any problems encountered in project delivery and corrective actions taken. Describe the role of the implementing agency and of the partner agency (in the case of a service from UNESCO project) and the role of other implementing partners in carrying out activities and generating outputs.

Not fewer than 1000 or more than 1500 words

Establishment of the National Taskforce , first meeting was held on the 3:00pm Friday 7th June, 2019 and the members consist of Rt Hon Rev Dr Tevita Havea (Chairman of the NTFICH Task force), Dr Se'ula Fua (Vice Chairman, Director IOE USP Tonga Campus Tonga), Lady Si'atukimoana Vaea(Deputy Director Tonga Institute of Higher, Ministry of Education), Faiva Tu'ifua(Former District Officer), Ms Julianna Lafai'ali'i(Crown Law) Pulupaki Moala Ika(Deputy CEO Ministry of Tourism) Senolita Fonokalafi (Assistant Senior Program Officer.

PREPARATION FOR THE COMMUNITY BASED INVENTORY.

Procurement of Equipment Documentation equipment was procured to purchase to be used during the field work. the equipments are 6 Sony HD Handy Camera , 30x Optical Zoom Lens, 2 PC Computer, 6 voice recorder , 6 laptop, and and the data system.

Recruitment of project coordinator.

Staff of Culture Division will be allocated to be the project management. There were 6 teams and each staff will be responsible for monitoring information collected from field workers.

Recruitment of Project fieldworkers.

-We work together with the Statistic Departments in choosing the fieldworkers. Because they have been doing a lot of survey in the country with the experience that they have we have selected 12 people from their pool

Capacity Building of fieldworkers.

In August 12- 16, 2019 we held 5 days of capacity building for 12 field researcher with a planning to start the field work on the first week of September, 2019. A detailed workpalm for field workers to be followed and to be monitor by the Culture & Heritage Division staff.

Last week of August , 2019 Culture Division had a meeting and our Deputy Director said something that we need to consider.

1st the field worker's concern about the time allocated for the project to starts, it starts together with the field survey runs by the Satictics Department and both held in Tongatapu. To avavoid confusing of the people one have to postpone.

2nd there will be election of town officers and district officers on the 31st of October, 2019. we need to looked into this because town officers are the one that the field officers will be working closely with, and we never know that there might be new one selected. if a lot new one selected we need to stop the field work and run a workshop with those new one to clarify whats expected for the project.

So with that we decided to delay the project to Feburary 2020. After the election there were 15 new town officers and 2 district officer elected, with that we need to carryout another

workshop with them in order to inform them of what's expected from this project and also their roles when the field officers come to their villages. These new town officers and district officers will be officially started on 1st January, 2020.

In January 2020 this is when they officially start on their new duties, the Ministry of Internal Affairs in which they are under will run an orientation workshop with them especially the new one to familiarise themselves with their responsibilities etc.

On the 14th of February, 2020 we held a workshop with all the town officers and district officer to run through the project to clarify what's expected from them. This is because they are the focal point in each village and their help is really needed. The expenses for this workshop was taken from the Ministry vote.

We call the field officers' selected on the 17th of February, 2020 but only 5 available while 7 of them were overseas for further studies and others join the workforce and a few married. With that we call the Statistic Departments for replacement from their pool of field workers to replace the 7 that are not available.

Once that settle we call a 2 days workshop with these 12 field officers. This workshop was held on the 27th - 28th of February, 2020. The first day will be a whole day workshop with them to clarify to the new field officers their roles and what's expected of them during the 4 months of inventorying. The expenses for morning tea, lunch and afternoon tea was borne from the Fund. The second day was a field visit to one of the villages in which we invited custodians from the village regarding ICH. The field officers then will interview and record those information from custodians. The field officers then transcribe it and report it back to the whole group and we commented on things to improve. This workshop turns out that the new field officers really capture what's expected of them. The expenses for day 2 was borne from the Ministry's vote.

On the 5th of March we had a meeting with town officers and district officers of Lapaha and Tatakamotonga together with the 12 field officers to organise and to plan a day available for recording and interviewing of Custodians and the expenses for food for this meeting was taken from the project fund.

At this time the plan was to officially start the inventory on the 9th of March 2020 at Lapaha and Tatakamotonga District but due to the outbreak of the pandemic COVID 19. The CEO decided to hold everything including the project until further notice.

Because of the restriction on social distancing, mass gathering the Government of Tonga freeze all project and workshop and any activity within the country. On the 30th of March the government close until 14th of April, 2020. Even though the government resume on the 14th of April, 2020 the state of emergency still not lifted. On the 15th of May, 2020 the state of emergency has been lifted but still some are still observe like the social distancing and mass gathering. Government then allow the project to start but still we have to monitor the work.

Another one day workshop with the town officers and also district officers of Lapaha and Tatakamotonga District together with field officers on the 5th of June, 2020. This is to organise and to plan a day that they will spend in each village when collecting, recording of information regarding ICH. Because this workshop is needed the expenses for this workshop was taken from the project Fund.

The field work starts on the 9th of June until 3rd of July, 2020, then the next 3 months will be on the remaining district. (see attach for the work plan).

Activity 3: Establishment of the ICH Inventorying and Information System hosted at the Ministry of Tourism.

An IT expert install the Data System to be used.

Community involvement

Provide a description of the mechanisms used for fully involving the community(ies) concerned. Describe not only the participation of the communities as beneficiaries of the project, but also their active participation in the planning and implementation of all activities.

Not fewer than 300 or more than 500 words

The project incorporates the community at every stage of its development, from design, implementation, monitoring to final evaluation, where communities are the holders of and experts on Tongan ICH. Their commitment to enacting ICH and transmission to future generations needs to be sustained. Therefore, Tongan communities are the key stakeholders for any initiatives aimed at ICH safeguarding including this project, stakeholders such as the Namoa e Taki lelei which is a coalition of young nobles here in Tonga. Their vision is to give life, value and be proud of the Tongan Culture. Including this Namoa e Taki Lelei empower us Culture Division in ICH inventorying, knowing that these young nobles are interested in the Culture of Tonga and this enables bears and community to be involved in this work.

Recognising the importance of the community in inventorying and transmitting Tongan ICH, we have work together with other Ministries such as Ministry of Internal Affairs and Statatistic Departments, and also communities to avoid a mere top-down approach This project will expand the community-based approach, placing community members at the very center of the inventorying and transmission process.

In particular, the proposed community-based ICH inventorying in Tongatapu was fully involve the community at every stage of its planning and implementation. This includes: (i) holding community consultations before the actual inventorying work begins to ensure that communities understand the purpose, scope and methods of the inventorying and are motivated to take part in the process; (ii) ensuring all members of the community (e.g., different age groups, genders, and ethnicities) are represented in the process; and (iii) establishing positive and sustainable relationship with communities and expanding the project for future inventorying and transmission activities.

Sustainability and exit/transition strategy

Describe how the benefits of the project will continue after the project has been completed. Where appropriate, describe the steps undertaken to ensure the following:

- *Sustainability of activities, outputs and results, including with reference to how capacity has been built under the project. Also describe any planned follow-up measures to ensure sustainability.*
- *Additional funding secured as a result of this project, if any. Indicate by whom, how much and for what purpose the contributions are granted.*

Describe how the ownership (of activities, outputs, results) by stakeholders and the community(ies) in particular has been promoted.

Describe, if relevant, how tools, processes, outputs, etc. have been adopted, adapted, replicated and/or extended for future use (e.g. in other regions, communities, elements, or fields of intangible cultural heritage).

Not fewer than 100 or more than 500 words

Provide a proposal in providing a supplementary activity alongside with this project which can enable all stakeholders to come together to share iformation related to ICH and also identify ich bearers in each communities.

Fielworkers on ICH in Tongatapu will be leading fieldofficer and can be promoted as training of trainers to stimulates similar skills in collecting / documentation of data on ICH in the same and other communities.

A weekly radio talk back will be adapted after the project to corporate sponsorship so that it continues after the life span of the project.

The outputs of this inventory will be adapted to do in a exhibition, Cultural Events , Cultural

Workshops etc

The equipment procured will be used in the ongoing training and also for documentation of data at the documentation Unit as a centre for storing and producing ICH documentation needed by the students and also communities.

Lessons learnt

Describe what are the key lessons learnt regarding the following:

- *Attainment of expected results*
- *Ownership of key stakeholders and community involvement*
- *Delivery of project outputs*
- *Project management and implementation*
- *Sustainability of the project after the assistance*

Not fewer than 300 or more than 750 words

1) Attainment of expected results

a) To get National Task force Committees to consider project.

Lesson Learn: Allow National Task Force to have a say in the project

b.) Procurement process

Lesson Learn: To make sure Procurement office is on time with the procurements of equipment

c. Stringent measure in purchasing resulted in slow process that could not raise payment with the time specified on invoices. Consequently, in a number of incidences, by the time payment for requirements is ready, the price would have been adjusted upwards and hence requiring adjustments to be made.

Lesson learnt: While the centralised procurement System is good for accountability, it can be costly in term of turn around period and money as local prices tend to be affected by fluctuations in foreign exchange rates. Recruitment of a project specified procurement assistant would help to resolve this problem

d. Management of the Project Payment

Lesson Learn: to contract one officer in the project to helpout in the process of payments before get the endorsement of Chief Account office and CEO.

Annexes

List the annexes and documentation included in the report:

- *publications, evaluation reports and other outputs, when applicable*
- *progress reports prepared during the contract period*
- *list of major equipment provided under the project and status after termination of contract period*
- *other (please specify)*

1. Program for the opening programme and the 5 days programme on Capacity Building Workshop on Community - Based ICH Inventory.

2. Photo Opening Ceremony on Capacity Building Workshop on Community -Based ICH Inventorying in Tongatapu.

3 Press release of the opening ceremony

<http://www.gov.to/press-release/opening-of-community-based-inventorying-and-transmission-of-intangible-cultural-heritage-ich-workshop-in-tongatapu/>

3. Contract form of Facilitator and Field researcher.
4. Contract form of Contractor that install the Data System.
4. Reports of facilitator (Sipiriano Neamani Ranuku) on the Capacity Building Workshop on Community Based ICH.
5. Statement by Minister of Tourism at official opening of Community Based Inventory ICH-04-Report- Form - 12/08/2019 workshop.
6. Média coverage on the opening ceremony (audio recording), radio Fm 87.5.
7. 6. List of major equipment procured so far
 - a. 6 Sony HD Handy Camera, 30x Optical Zoom Lens
 - b. 6 HP Business Laptop 15.6 Intel i5 -6200U
 - c. 6 Transcend 2TB Ext HDD
 - d. 2 i5 Computer Set.
 - e. 6 Digital Voice recorder, Olympus WS85
 - f. 6 headphone
 - g. 6 bags for laptop
 - h. 6 micro sd card
 - i. 6 first aid kit
 - j. 2 set of battery

Name and signature of the person having completed the report

Name: *SENOUTA FONOKALAFI*

Title: *SENIOR CULTURE OFFICER*

Date: *22/07/2020*

Signature: *[Handwritten Signature]*

